

HALIFAX TOWNSHIP
102 Fisher Street
Halifax, PA 17032
BOARD OF SUPERVISORS
MONTHLY BUSINESS MEETING MINUTES
September 11th, 2023, at 7:00 p.m.

ANY ITEM LISTED ON THE AGENDA AND/OR REPORT MAY BE AN ACTION ITEM

CALL TO ORDER:

Chairman Bechtel called the meeting to order at 7:03 p.m. followed by the Pledge of Allegiance.

ROLL CALL:

Supervisors Bechtel, Bruner, Paul, Schreffler, and McBurney were present along with Solicitor Bruce Warshawsky, and Secretary Sara Glace and Roadcrew Ryan Malone.

RECORDING MEETING:

Halifax Township secretary is the only person reportedly recording the meeting.

EXECUTIVE SESSION:

There were two executive sessions held in the last month. One was held on August 21st, 2023, from 8:07 p.m. till 9:55 p.m. to discuss personnel and August 28th, 2023, from 8:00 p.m. till 8:20 p.m. to discuss personnel.

PUBLIC COMMENT PERIOD:

Roz Ogden spoke about the Broadband Service and whether it would be coming back to Country Lane and Baddorf Road.

SECRETARY/TREASURER REPORT:

Paid Interim Bills: A **Motion** was made by Supervisor McBurney and seconded by Supervisor Paul to approve the paid interim bills through September 11th, 2023. Vote called. **Motion** carries 5-0.

Current Unpaid Bills: A **Motion** was made by Supervisor Schreffler and seconded Supervisor Paul to approve the unpaid bills through September 11th, 2023. Vote called. **Motion** carries 5-0.

Meeting Minutes:

August 14th, 2023, Meeting Minutes: A **Motion** was made by Supervisor Paul and seconded Supervisor McBurney to approve the August 14th, 2023, Meeting Minutes. Vote called. **Motion** carries 5-0.

Financial Report: Place on file for audit later.

EMC REPORT:

Chief Tim Neiter was not present but did submit a report for August 2023.

PLANNING COMMISSION RECOMMENDATION:

The Planning Commission meeting was held on Wednesday, September 6th, 2023, at 7:00 p.m. The Planning Commission accepted a subdivision plan submitted by Bradley Stone for the Geraldine Scheidler Property. The Planning Commission accepted the Geraldine Scheidler Subdivision Plan. The Planning Commission discussed the Scoping Meeting with PennDOT that is scheduled for the U & Me Properties who plan to develop a property at the triangle into three different businesses. Discussion continued with the Solar Ordinance.

ENGINEER REPORT:

HRG, Inc. Engineer Alex Greenly was present to cover his report dated September 8th, 2023, for services during August 2023. It was reported that the Camp Hebron Culvert Replacement Easement Agreement for the affected property owner has been signed and obtained, it will be recorded later this week.

SOLICITOR REPORT:

Solicitor Warshawsky submitted his report dated September 7th, 2023, services during August 2023. The report will be placed on record. **Bold text items are on the agenda.**

ROADMASTER REPORT:

A report was submitted for August 2023 by Ryan Malone and Colton Warfel.

SEO REPORT:

A report was submitted for the work that was done in the month of August 2023.

FRIENDS OF FORT HALIFAX REPORT:

Stephanie Hoover, member of Friends of Fort Halifax, was present and submitted a report for August 2023.

Campfire Historical Speaker Series: A **Motion** was made by Supervisor McBurney and seconded by Supervisor Schreffler to approve the first in a series of our Campfire Historical Speaker Series to be held Friday, September 22nd, 2023, from 7:00 p.m. to 8:00 p.m. at Fort Halifax Park. Vote called. **Motion** carries 5-0.

Camping by Permit Signage: A **Motion** was made by Supervisor Schreffler and seconded by Supervisor Paul to approve "Camping by Permit" signage at Fort Halifax Park campsite. Vote called. **Motion** carries 5-0.

Halifax Area Middle School: A **Motion** was made by Supervisor Schreffler and seconded by Supervisor Paul to approve Jessica McGuire to bring Halifax Area Middle School 7th graders on a field trip on Wednesday, September 27th, 2023, to Fort Halifax Park for a science curriculum study of macro-invertebrate life in Armstrong Creek. Vote called. **Motion** carries 5-0.

NUISANCE REPORT:

Mr. & Mrs. Thomas Ashley (Parcel #: 29-007-095): A **Motion** made by Supervisor McBurney and seconded by Supervisor Paul to send a pre-nuisance letter to Mr. & Mrs. Thomas Ashley because of being in violation of Halifax Township's Nuisance Ordinance 2013-8 B: Permitting the growth of vegetation in excess of a height of twelve (12) inches in the front yard of any parcel or permitting any vegetation to throw off any unpleasant or noxious odor or to pose a health risk, including but not limited to: encouraging the presence of rodents or insects, blowing thistles or as an invasive species. Vote called. **Motion** carries 5-0.

ADMINISTRATIVE:

Office Equipment: A **Motion** was made by Supervisor Paul and seconded by Supervisor McBurney to approve the purchase of a new laptop computer for the Roadmaster with a limit of \$500.00. Vote called. **Motion** carries 5-0.

Roadmaster: A **Motion** was made by Supervisor Schreffler and seconded by Supervisor Paul to approve the hiring of Roadmaster James Matt Roland contingent on background check with a starting annual salary of \$62,400.00, leave as outlined in the Employee Policy Manual, Township vehicle (to and from work), use of gas card for Township trucks, paid holidays, use of Township credit card, use of Township cell phone, Nuisance Officer, attend Supervisor Meetings, and \$310.00 stipend per month for health benefits. Vote called. **Motion** carries 5-0.

OLD BUSINESS:

Keiffer Road: No discussion or action taken.

Employee Manual: A **Motion** was made by Supervisor Bruner and seconded by Supervisor Paul to approve changes made to the Halifax Township Employee Manual that includes updating the Paid Time Off and including the job descriptions listed in the Halifax Township Employee Manual. Vote called. **Motion** carries 5-0.

Bicyclist Signs on Camp Hebron: No action taken because the Board of Supervisors felt there was no need for Bicyclist Signs on Camp Hebron Road due to the obligation to place signs throughout Halifax Township.

NEW BUSINESS:

2024 Workshop Meeting Dates & Advertisement: A **Motion** was made by Supervisor Bruner and seconded by Supervisor Paul to approve the 2024 Workshop Meeting Dates of October 23rd, October 30th, and November 6th, 2023, at 7:00 p.m. and authorized the 2024 Workshop Meeting Dates to be advertised in the Citizen Standard. Vote called. **Motion** carries 5-0.

Kochenour Building Permit: A **Motion** was made by Supervisor Paul and seconded by Supervisor McBurney to approve the Kochenour Building Permit without a fee due to August 4th, 2023, storm that came through the valley and knocked out their power, damaged their roof, and ripped off their porch, that they plan to repair. Vote called. **Motion** carries 5-0.

Cub Scout Pack 156-Launch Model Rockets at Fort Halifax Park: A **Motion** was made by Supervisor Paul and seconded by Supervisor McBurney to approve the Cub Scout Pack 156 to launch model Rockets at Fort Halifax Park on September 16th, 2023. Vote called. **Motion** carries 5-0.

2023 Ballot for Election of Trustees: A **Motion** was made by Supervisor Paul and seconded by Supervisor Schreffler to nominate both candidates for the Board of Trustees of the Unemployment Compensation Group and to nominate both candidates for the Board of Trustees of the Health Insurance Cooperative Trust. Vote called. **Motion** carries 5-0.

Tri-County Planning Commission Nominations: A **Motion** was made by Supervisor Paul and seconded by Supervisor McBurney to nominate Deb Everly as a representative for Upper Dauphin County to serve on the Tri-County Regional Planning Commission. Vote called. **Motion** carries 5-0.

AGENDA ITEMS FOR NEXT MEETING:

Keiffer Road

ANNOUNCEMENTS:

October 2nd, 2023-Planning Commission Regular Meeting at 7:00 p.m.

October 9th, 2023-Board of Supervisors Regular Meeting at 7:00 p.m.

ADJOURNMENT:

A **Motion** was made by Supervisor Bruner and seconded by Supervisor Schreffler to adjourn the meeting at 8:07 p.m. Vote called. **Motion** carries 5-0.

Respectfully submitted,

Sara M. Glace
Secretary/Treasurer