

HALIFAX TOWNSHIP
102 Fisher Street
Halifax, PA 17032
BOARD OF SUPERVISORS
MONTHLY BUSINESS MEETING
August 14th, 2023, at 7:00 p.m.

ANY ITEM LISTED ON THE AGENDA MAY BE AN ACTION ITEM

CALL TO ORDER:

Chairman Bechtel called the meeting to order at 7:03 p.m. followed by the Pledge of Allegiance.

ROLL CALL:

Supervisors Bechtel, Bruner, Paul, Schreffler, and McBurney were present along with Solicitor Bruce Warshawsky, and Secretary Sara Glace.

RECORDING MEETING:

Halifax Township secretary is the only person reportedly recording the meeting.

EXECUTIVE SESSION:

There was no executive session held.

PUBLIC COMMENT PERIOD:

Gary Lenker, representing Tri-County Housing for the Keystone Community asked the Board of Supervisors to write a letter of support for grant funding to build six (6) townhomes, two (2) of which would be for veterans.

SECRETARY/TREASURER REPORT:

Paid Interim Bills: A **Motion** was made by Supervisor Paul and seconded by Supervisor Schreffler to approve the paid interim bills through August 14th, 2023. Vote called. **Motion** carries 5-0.

Current Unpaid Bills: A **Motion** was made by Supervisor McBurney and seconded Supervisor Paul to approve the unpaid bills through August 14th, 2023. Vote called. **Motion** carries 5-0.

Meeting Minutes:

July 10th, 2023, Meeting Minutes: A **Motion** was made by Supervisor Paul and seconded Supervisor Schreffler to approve the July 10th, 2023, Meeting Minutes. Vote called. **Motion** carries 4-0-1. Supervisor McBurney abstained due to being absent at the last Board of Supervisors meeting.

Financial Report: Place on file for audit later.

EMC REPORT:

Chief Tim Neiter was not present but did submit a report for July 2023.

PLANNING COMMISSION RECOMMENDATION:

The Planning Commission meeting was held on Monday, August 7th, 2023, at 7:00 p.m. The Planning Commission accepted a plan submitted by U & Me Properties who plan to develop a property at the triangle into three different businesses. The Planning Commission continues discussing the Solar Ordinance at length. A draft of the Solar Ordinance will be presented at the next Planning Commission Meeting that is scheduled for Wednesday, September 6th, 2023, at 7:00 p.m.

ENGINEER REPORT:

HRG, Inc. Engineer Alex Greenly was not present to cover his report dated August 11th, 2023, for services during July 2023.

Rockstart Daycare Stormwater Management Plan: A **Motion** was made by Supervisor Bruner and seconded by Supervisor Paul to approve the two waivers, Section: §502.8. h.i.: Driveway apron radii requirements and Section §508.8. b & §512.1. c: Requirements for a 15' planted buffer yard. Vote called. **Motion** carries 5-0. A **Motion** was made by Supervisor McBurney and seconded by Supervisor Paul to give conditional approval of Rockstart Daycare Stormwater Management Plan upon completing the comments of review letter dated August 3rd, 2023, from HRG, Inc. Vote called. **Motion** carries 5-0.

SOLICITOR REPORT:

Solicitor Warshawsky submitted his report dated August 9th, 2023, services during July 2023. The report will be placed on record. **Bold text items are on the agenda.**

ROADMASTER REPORT:

A report was submitted for July 2023 by Ryan Malone and Colton Warfel.

SEO REPORT:

A report was submitted for the work that was done in the month of July 2023.

FRIENDS OF FORT HALIFAX REPORT:

Bruce Henry, member of Friends of Fort Halifax, was present and submitted a report for July 2023. No action items this month.

NUISANCE REPORT:

David Cox & Shauna Michaels (Parcel #: 29-009-046): The Board of Supervisors made a request to have a letter sent to David Cox and Shauna Michaels asking them to obtain a building permit through Halifax Township and to have the inspections done to comply with UCC codes.

ADMINISTRATIVE:

74A Creek Road Address Request: A **Motion** was made by Supervisor Paul and seconded by Supervisor Schreffler to approve 74A Creek Road, Halifax, PA 17032. Vote called. **Motion** carries 5-0.

Roadmaster Advertisement: Board of Supervisor for Halifax Township decided to discuss in an Executive Session.

Employee Manual: Discussion ended with a request to type up job descriptions for part-time and seasonal employees for the Board of Supervisors to review at the next Board of Supervisors meeting along with a draft of Paid Time Off for Holidays.

OLD BUSINESS:

Keiffer Road: No discussion or action taken.

NEW BUSINESS:

Camp Hebron Culvert: No discussion or action taken.

Halifax Girls Softball League Letter of Support: A **Motion** was made by Supervisor Paul and seconded by Supervisor Schreffler to approve the Halifax Girls Softball League Letter of Support. Vote called. **Motion** carries 5-0.

Upper Dauphin COG EMS Letter of Support: A **Motion** was made by Supervisor Schreffler and seconded by Supervisor Paul to approve the Upper Dauphin COG EMS Letter of Support. Vote called. **Motion** carries 5-0.

Bicyclist Signs on Camp Hebron: Discussion to continue at the next Board of Supervisor Meeting.

Sewer Extension Project & Permits: A **Motion** was made by Supervisor Schreffler and seconded by Supervisor Paul to approve the Agreement to Extend the Intermunicipal Service Agreement to August 31st, 2045, with Halifax Area Water and Sewer Authority. Vote called. **Motion** carries 4-1.

Tri-County Housing Letter of Support: A **Motion** was made by Supervisor McBurney and seconded by Paul to add the Tri-County Housing Letter of Support. Vote called. **Motion** carries 5-0. A **Motion** was made Supervisor McBurney and seconded by Paul to approve the Tri-County Housing Letter of Support. Vote called. **Motion** carries 4-1.

AGENDA ITEMS FOR NEXT MEETING:

David Cox & Shauna Michaels (Parcel #: 29-009-046)
Employee Manual
Keiffer Road
Bicyclist Signs on Camp Hebron

ANNOUNCEMENTS:

August 19th, 2023-Fireworks at Dusk at Fort Halifax Park, gate opens at 6:00 p.m.
September 6th, 2023-Planning Commission Regular Meeting at 7:00 p.m. (Wednesday)
September 11th, 2023-Board of Supervisor Regular Meeting at 7:00 p.m.

ADJOURNMENT:

A **Motion** was made by Supervisor Bruner and seconded by Supervisor Schreffler to adjourn the meeting at 8:12 p.m. Vote called. **Motion** carries 5-0.

Respectfully submitted,

Sara M. Glace
Secretary/Treasurer