

HALIFAX TOWNSHIP
102 Fisher Street
Halifax, PA 17032
BOARD OF SUPERVISORS
MONTHLY BUSINESS MEETING MINUTES
January 8th, 2024, at 7:00 p.m.

ANY ITEM LISTED ON THE AGENDA AND/OR REPORT MAY BE AN ACTION ITEM

CALL TO ORDER:

Chairman Bechtel called the meeting to order at 7:03 p.m. followed by the Pledge of Allegiance.

ROLL CALL:

Supervisors Bechtel, Bruner, Paul, Schreffler, and McBurney were present along with Solicitor Warshawsky, Secretary Sara Glace, and Roadmaster Matt Roland. HRG, Inc. Engineer Alex Greenly participated via phone.

RECORDING MEETING:

Halifax Township secretary is the only person reportedly recording the meeting.

EXECUTIVE SESSION:

There were no executive sessions held in the last month.

PUBLIC COMMENT PERIOD:

No person spoke under public comment.

SECRETARY/TREASURER REPORT:

Paid Interim Bills: A **Motion** was made by Supervisor Schreffler and seconded by Supervisor Paul to approve the paid interim bills through January 8th, 2024. Vote called. **Motion** carries 5-0.

Current Unpaid Bills: A **Motion** was made by Supervisor Schreffler and seconded by Supervisor Paul to approve the unpaid bills through January 8th, 2024. Vote called. **Motion** carries 5-0.

Meeting Minutes:

Monday, December 11th, 2023, Meeting Minutes: A **Motion** was made by Supervisor McBurney and seconded by Supervisor Paul to approve Monday, December 11th, 2023, Meeting Minutes. Vote called. **Motion** carries 5-0.

Tuesday, December 26th, 2023, Special Meeting Minutes: A **Motion** was made by Supervisor Schreffler and seconded by Supervisor Paul to approve Tuesday, December 26th, 2023, Special Meeting Minutes. Vote called. **Motion** carries 5-0.

Tuesday, January 2nd, 2024, Re-Org Meeting Minutes: A **Motion** was made by Supervisor McBurney and seconded by Supervisor Paul to approve the Tuesday, January 2nd, 2024, Re-Org Meeting Minutes. Vote called. **Motion** carries 5-0.

Financial Report: Placed on file for audit later.

EMC REPORT:

Chief Tim Neiter was not present but did submit a report for December 2023.

PLANNING COMMISSION RECOMMENDATION:

A report was not submitted for the Planning Commission meeting that was held on January 3rd, 2024. Chairman Bechtel advised that the Planning Commission Chairs stayed the same at the Reorganizational Meeting held January 3rd, 2024. Jake Gruver is the Chairman, Randy Paul is the Vice-Chairman, and Dwight Hoffman is the Secretary.

Anderson Land Development Plan-Solar Panel Farm: A **Motion** was made by Supervisor Paul and seconded by Supervisor Bruner to approve waivers SLDO Section 404: Preliminary Plan Procedure and SLDO Section 405.1.a & 508.8.b.i: Plan Scale. Vote called. **Motion** carries 5-0. A **Motion** was made by Supervisor Schreffler and seconded by Supervisor Paul to give conditional approval with the satisfaction of Administrative Comments from the December 22nd, 2023, letter from HRG, Inc. Vote called. **Motion** carries 5-0.

Billow Subdivision: A **Motion** was made by Supervisor Paul and seconded by Supervisor McBurney to approve waivers SLDO Section 404: Preliminary Plan Procedure and SLDO Section 405.1.a: Plan Scale. The Board of Supervisors will not require immediate require compliance with SLDO Section 606 and 607: Curbs and Sidewalks, conditioned upon the placement of a Note on the Plan that should Halifax Township require curbs and/or sidewalks in the future, such will be installed in accordance with the SALDO then in effect; the Note has been placed on the Plan which shall satisfy this requirement. Vote called. **Motion** carries 5-0. A **Motion** was made by Supervisor Paul and seconded by Supervisor Schreffler to give conditional approval with the satisfaction of Subdivision and Land Development Comments and Administrative Comments from the December 20th, 2023, letter from HRG, Inc. Vote called. **Motion** carries 5-0.

Tobias Family Trust: A **Motion** was made by Supervisor McBurney and seconded by Supervisor Paul to approve the waivers SLDO Section 404: Preliminary Plan Procedure, SLDO Section 405.1.a: Plan Scale, and SLDO Section 508: Stormwater Management Requirements. The Board of Supervisors will not immediately require compliance with SLDO Section 606 and 607: Curbs and Sidewalks, conditioned upon the placement of a Note on the Plan that should Halifax Township require curbs and/or sidewalks in the future, such will be installed in accordance with the SLDO then in effect; the Note has been placed on the Plan which shall satisfy this requirement. Vote called. **Motion** carries 5-0. A **Motion** was made by Supervisor Schreffler and seconded by Supervisor Paul to give conditional approval with the satisfaction of Subdivision and Land Development Comments and Administrative Comments from December 20th, 2023, letter from HRG, Inc. Vote called. **Motion** carries 5-0.

U & Me Properties-Denial or Time Extension: A **Motion** was made by Supervisor Bruner and seconded by Supervisor Paul to approve the Time Extension till May 13th, 2024. Vote called. **Motion** carries 5-0.

ENGINEER REPORT:

HRG, Inc. Engineer Alex Greenly was present over the phone to cover his report dated January 5th, 2024, for services during December 2023.

SOLICITOR REPORT:

Solicitor Warshawsky submitted his report dated January 5th, 2024, services during December 2023. The report will be placed on record. Bold text items are on the agenda.

ROADMASTER REPORT:

A report was submitted for December 2023 by Matt Roland, Ryan Malone, and Colton Warfel.

SEO REPORT:

A report was submitted for the work that was done in the month of December 2023.

FRIENDS OF FORT HALIFAX REPORT:

Bruce Henry, member of the Friends of Fort Halifax, was present and submitted a report for December 2023. Bruce Henry introduced the contractor who will be building the deck on the west side of the Yeager House and included that Robert Brightbill will be bringing Dauphin County Vo-Tech School students to come work on the project.

Approval to build a 12' x 24' deck with ADA Ramp: A **Motion** was made by Supervisor Paul and seconded by Supervisor Bruner to approve the building of a 12' x 24' deck with ADA Ramp on the west side of the Yeager House, the project to start April 2024. Vote called. **Motion** carries 3-2. Supervisor Schreffler and Supervisor McBurney opposing. A **Motion** was made by Supervisor Bruner and seconded by Supervisor Paul to approve waiver of the \$75.00 building permit fee that Halifax Township assesses. Vote called. **Motion** carries 5-0.

NUISANCE REPORT:

No discussion or action taken.

ADMINISTRATIVE:

Advertising of Auditors: A **Motion** was made by Supervisor Schreffler and seconded by Supervisor Paul to approve the advertisement that Halifax Township intends to appoint a certified public accountant firm to replace the Halifax Township's elected auditors with performing an examination of all the Halifax Township's accounts for the 2023 fiscal and to determine the compensation of the appointed accounting firm for such purpose. Vote called. **Motion** carries 5-0.

OLD BUSINESS:

Zeigler's Nuisance Complaint: No action or discussion occurred.

Keiffer Road: No action or discussion occurred.

Public Railroad Crossing: Supervisor McBurney advised the Board of Supervisors that the Borough of Carlisle and Senator Rothman's Office would be providing a letter of support. Also, there will be a Zoom Meeting held on January 26th, 2024, to discuss the re-opening of the Boat Launch.

EMS/Ambulance Coverage & UD COG/MOU: A Motion was made by Supervisor McBurney and seconded by Supervisor Schreffler to approve the Memorandum of Understanding/Agreement with Upper Paxton Township. Vote called. Motion carries 5-0.

NEW BUSINESS:

Steven Von Bueren: Mr. Steven Von Bueren attended the meeting to advise the Board of Supervisors that he didn't feel he was responsible for the Engineer expense on a complaint against him at 9 Birch Avenue and that this was the first time he was hearing about it. The Board of Supervisors asked Mr. Steven Von Bueren to attend the next meeting on Monday, February 12th, 2024.

Budget-Employees: Discussion on where to place a Christmas Party expense. It was advised that the expense should be placed under Miscellaneous.

Budget-Donations: A **Motion** was made by Supervisor Schreffler and seconded by Supervisor McBurney to donate \$1,000.00 to Halifax Food Room which is a ministry of Halifax Community Church which helps support approximately 65% of families in Halifax or 170 families weekly. Vote called. **Motion** carries 5-0.

WREP: A **Motion** was made by Supervisor Paul and seconded by Supervisor Bruner to not continue participation in the WREP Program. Vote called. **Motion** carries 5-0.

Nuisance Ordinance: Discussion occurred on whether the Nuisance Ordinance should carry harsher penalties. Solicitor Warshawsky advised that the penalties were at the max.

AGENDA ITEMS FOR NEXT MEETING:

DOLI Construction

Employee Policy Manual

Zeigler's Nuisance Complaint

Keiffer Road

Steven Von Bueren

Fort Halifax Farmhouse & Barn

ANNOUNCEMENTS:

February 5th, 2024-Planning Commission Regular Meeting at 7:00 p.m.

February 12th, 2024-Board of Supervisors Regular Meeting at 7:00 p.m.

ADJOURNMENT:

A **Motion** was made by Supervisor Bruner and seconded by Supervisor Paul to adjourn at 9:06 p.m. Vote called. Motion carries 5-0.

Respectfully Submitted,

**Sara M. Glace
Secretary/Treasurer**