

**HALIFAX TOWNSHIP**  
**102 Fisher Street**  
**Halifax, PA 17032**  
**BOARD OF SUPERVISORS**  
**MONTHLY BUSINESS MEETING**  
**April 8<sup>th</sup>, 2024, at 7:00 p.m.**

**\*ANY ITEM LISTED ON THE AGENDA AND/OR REPORT MAY BE AN ACTION ITEM\***

**CALL TO ORDER:**

Chairman Bechtel called the meeting to order at 7:02 p.m. followed by the Pledge of Allegiance.

**ROLL CALL:**

Supervisors Bechtel, Paul, and McBurney were present along with Solicitor Warshawsky, HRG, Inc. Alex Greenly, Roadmaster Matt Roland, and Secretary Sara Glace. Supervisor Bruner and Schreffler were absent.

**RECORDING MEETING:**

Halifax Township secretary is the only person reportedly recording the meeting.

**EXECUTIVE SESSION:**

There were no executive sessions held in the last month.

**PUBLIC COMMENT PERIOD:**

No person spoke under public comment.

**SECRETARY/TREASURER REPORT:**

**Paid Interim Bills:** A **Motion** was made by Supervisor McBurney and seconded by Supervisor Paul to approve the paid interim bills through April 8<sup>th</sup>, 2024. Vote called. **Motion** carries 3-0.

**Current Unpaid Bills:** A **Motion** was made by Supervisor Paul and seconded by Supervisor McBurney to approve the unpaid bills through April 8<sup>th</sup>, 2024. Vote called. **Motion** carries 3-0.

**Meeting Minutes:**

**March 11<sup>th</sup>, 2024, Regular Meeting Minutes:** A **Motion** was made by Supervisor McBurney and seconded by Supervisor Paul to approve the March 11<sup>th</sup>, 2024, Regular Meeting Minutes. Vote called. **Motion** carries 3-0.

**Financial Report:** Placed on file for audit later.

**EMC REPORT:**

Chief Tim Neiter was present and did submit a report for March 2024.

**PLANNING COMMISSION RECOMMENDATION:**

A report was not submitted for the Planning Commission meeting that was held on Monday, April 1<sup>st</sup>, 2024. Chairman Bechtel advised the Planning Commission discussed the SALDO Terms and gave conditional approval to Karki, Upreti, Kadariya, and Kadariya Land Development Plan.

**Karki, Upreti, Kadariya, and Kadariya Land Development:** A **Motion** was made by Supervisor Paul and seconded by Supervisor McBurney to grant the four Waivers of SALDO: Section 404: Preliminary Plan Procedure, Section 407.1.a.ii: Requirements to Depict a Driveway (for Lot 11), Section 508.8.b.i.20: Details of any improvements made to Sinkholes, and upon the recommendation of the Planning Commission, Halifax Township will not require immediate compliance with Section 606/607: Curbs/Sidewalks of SALDO, conditioned upon the placement of a Note on the Plan that should Halifax Township require curbs and/or sidewalks in the future, such will be installed in accordance with the SALDO then in effect. Vote called. **Motion** carries 3-0. A **Motion** was made by Supervisor McBurney and seconded by Supervisor Paul to give conditional approval with the following conditions/contingences to be satisfied as set forth in the attached April 1<sup>st</sup>, 2024, letter for HRG: Subdivision and Land Development Comment 1 and Administrative Comments 1-4. Vote called. **Motion** carries 3-0.

**ENGINEER REPORT:**

HRG, Inc. Engineer Alex Greenly was present to cover his report dated April 5<sup>th</sup>, 2024, on services that occurred during the month of March 2024.

**SOLICITOR REPORT:**

Solicitor Warshawsky submitted his report dated April 4<sup>th</sup>, 2024, on services during March 2024. The report will be placed on record. Bold text items are on the agenda.

**Ameer Farhat:** Solicitor Warshawsky advised that Building Inspection Underwriters of PA issued a Notice of Violation (NOV) to Mr. Ameer Farhat for the absence of a building permit, or proper inspections done on a Q-Hut that was erected at 637 South River Road, Halifax Township, Pennsylvania.

#### **ROADMASTER REPORT:**

A report was submitted for March 2024 by Matt Roland, Ryan Malone, and Colton Warfel.

**Elizabeth Swigart:** A **Motion** was made by Supervisor McBurney and seconded by Supervisor Paul to approve painting an inlet. Vote called. **Motion** carries 3-0.

**Road Mower Quotes:** A **Motion** was made by Supervisor Paul and seconded by Supervisor McBurney to approve the purchase of Del Marino plus parts package for \$16,015.00. Vote called. **Motion** carries 3-0.

**Advertisement of Bid Packets:** A **Motion** was made by Supervisor Paul and seconded by Supervisor McBurney to approve the Advertisement of McClellan Bid Packets. Vote called. **Motion** carries 3-0.

#### **Matamoras Dirt & Gravel Bids:**

##### **BID OPENING: DSA Bid Packets for Matamoras Dirt & Gravel**

##### **Bids received for DSA Matamoras Dirt & Gravel:**

Meckley's Limestone Quarry: Matamoras Road-\$131,400.00

New Enterprise Stone & Lime, Co., Inc.: Matamoras Road-\$120,336.00

A **Motion** was made by Supervisor McBurney and seconded by Supervisor Paul to award the bid to New Enterprise Stone & Lime, Co., Inc., in the amount of \$120,336.00. Vote called. **Motion** carries 3-0.

#### **SEO REPORT:**

A report was submitted for the work that was done in the month of March 2024.

#### **FRIENDS OF FORT HALIFAX REPORT:**

Norma Shear, member of the Friends of Fort Halifax was present and submitted a report for March 2024.

**Campsite Season:** A **Motion** was made by Supervisor Paul and seconded by Supervisor McBurney to approve opening Fort Halifax Park Camp Site from May 1<sup>st</sup> to November 1<sup>st</sup>. Vote called. **Motion** carries 3-0.

**Halifax Area School District Annual May Field Trip:** A **Motion** made by Supervisor McBurney and seconded by Supervisor Paul to approve Halifax Area School District Annual May Field Trip to take place at Fort Halifax Park on May 23<sup>rd</sup>, 2024, with Science Teacher Jessica McGuire with approximately 80 students. Vote called. **Motion** carries 3-0.

#### **NUISANCE REPORT:**

**3764 Peters Mountain Road:** Building Inspection Underwriters of PA is currently handling the complaint at 3764 Peters Mountain Road.

**49 Pawnee Lane:** A **Motion** was made by Supervisor McBurney and seconded by Supervisor Paul to send a pre-nuisance letter to 49 Pawnee Lane for more than three unregistered vehicles. Vote called. **Motion** carries 3-0.

**3371 Peters Mountain Road:** A **Motion** was made by Supervisor McBurney and seconded by Supervisor Paul to send a pre-nuisance letter to 3371 Peters Mountain Road for an accumulation of junk. Vote called. **Motion** carries 3-0.

#### **ADMINISTRATIVE:**

**Rob Gill-Insurance Renewal:** Rob Gill, representative for Deibler, Straub & Troutman presented EMC Insurance dividend check and reviewed the Halifax Township's insurance policy that is up for renewal in May 2024.

#### **OLD BUSINESS:**

**Keiffer Road:** No discussion or action taken.

**Public Railroad Crossing:** A **Motion** was made by Supervisor McBurney and seconded by Supervisor Paul to approve HRG, Inc. Fort Halifax Road Improvement Project Retainer Agreement for \$82,670.00. Vote called. **Motion** carries 3-0.

**Fort Halifax Farmhouse & Barn:** No discussion or action taken.

**Doli 24" pipe:** No discussion or action taken.

**Building Extension:** Halifax Township Board of Supervisors asked Roadmaster Matt Roland to obtain three quotes from three different contractors to present at the next Board of Supervisor meeting on May 13<sup>th</sup>, 2024.

**LED Light Replacement:** A **Motion** was made by Supervisor Paul and seconded by Supervisor McBurney to approve the replacement of 21 LED Lights in the Halifax Township Building for \$2,200.00. Vote called. **Motion** carries 3-0.

**America250 Resolution:** The Halifax Township Board of Supervisors feel that America 250 Resolution is not something that is beneficial to Halifax Township.

#### **NEW BUSINESS:**

**Comcast Easement:** A **Motion** was made by Supervisor Paul and seconded by Supervisor McBurney to approve the Comcast Easement. Vote called. **Motion** carries 3-0.

**2023 Audit & Advertising:** A **Motion** was made by Supervisor McBurney and seconded by Supervisor Paul to approve the advertisement of the 2023 Audit for Halifax Township. Vote called. **Motion** carries 3-0.

**270 Million Dollar Road Tax Exemption:** Halifax Township Solicitor Warshawsky advised that there will be a Hearing on April 9<sup>th</sup>, 2024 at 11:20 a.m. at Dauphin County Board of Assessment Appeals that Ms. Jennifer Wolfe must attend. An update will be given at the next Board of Supervisors Meeting.

**Stormwater Issue GPS Management Property:** A **Motion** was made by Supervisor Paul and seconded by Supervisor McBurney to send a letter to GPS Management Property with a directive from PennDOT. Vote called. **Motion** carries 3-0.

**AGENDA ITEMS FOR NEXT MEETING:**

**Doli 24" pipe**  
**Building Extension**  
**Keiffer Road**  
**Grant**

**ANNOUNCEMENTS:**

May 2<sup>nd</sup>, 2024-Spring Cleanup 7:00 a.m. to 3:00 p.m.  
May 3<sup>rd</sup>, 2024-Spring Cleanup 7:00 a.m. to 3:00 p.m.  
May 4<sup>th</sup>, 2024-Spring Cleanup 7:00 a.m. to 12:00 p.m. (noon)  
May 6<sup>th</sup>, 2024-Planning Commission Regular Meeting at 7:00 p.m.  
May 13<sup>th</sup>, 2024-Board of Supervisors Regular Meeting at 7:00 p.m.

**ADJOURNMENT:**

A **Motion** was made by Supervisor Paul and seconded by Supervisor McBurney to adjourn at 9:06 p.m. Vote called. **Motion** carries 3-0.

**Respectfully Submitted,**

**Sara M. Glace**  
**Secretary/Treasurer**