

**HALIFAX TOWNSHIP**  
**102 Fisher Street**  
**Halifax, PA 17032**  
**BOARD OF SUPERVISORS**  
**MONTHLY BUSINESS MEETING MINUTES**  
**Monday, November 11<sup>th</sup>, 2024, at 7:00 p.m.**

**\*ANY ITEM LISTED ON THE AGENDA AND/OR REPORT MAY BE AN ACTION ITEM\***

**CALL TO ORDER:**

Chairman Bechtel called the meeting to order at 7:02 p.m. followed by the Pledge of Allegiance.

**ROLL CALL:**

Supervisors Bechtel, Bruner, Paul, Schreffler, and McBurney were present along with Solicitor Warshawsky, HRG, Inc. Alex Greenly, Roadmaster Matt Roland, and Secretary Sara Glace.

**RECORDING MEETING:**

Halifax Township secretary is the only person reportedly recording the meeting.

**EXECUTIVE SESSION:**

There were two executive sessions held since the last meeting. One executive session was held November 4<sup>th</sup>, 2024, from 6:00 p.m. to 6:55 p.m. and the other executive session was held November 11<sup>th</sup>, 2024, from 6:05 p.m. to 6:30 p.m.

**PUBLIC COMMENT PERIOD:**

No person spoke under public comment.

**SECRETARY/TREASURER REPORT:**

**BID OPENING: Bid Packets for Wash Bay & Pole Building:**

**Bids received for the 60 x 100 Pole Building as follows:**

Dutchman Contracting, LLC.: \$223,913.00  
Rocky Mountain Contractors, LLC.: \$148,500.00

**60 x 100 Pole Building:** A **Motion** was made by Supervisor McBurney and seconded by Supervisor Paul to award the 60 x 100 Pole Building with the request to reach out for a quote to bubble wrap the building in the amount of \$148,500.00. Vote called. **Motion** carries 5-0.

**Bids received for the 50 x 30 x 14 Wash Bay as follows:**

Rocky Mountain Contractors, LLC.: \$151,750.00

**50 x 30 x 14 Wash Bay:** A **Motion** was made by Supervisor Bruner and seconded by Supervisor McBurney to table the award of 50 x 30 x 14 Wash Bay till next month. Vote called. **Motion** carries 5-0.

**Pail Interim Bills:** A **Motion** was made by Supervisor McBurney and seconded by Supervisor Paul to approve the paid interim bills through November 11<sup>th</sup>, 2024. Vote called. **Motion** carries 5-0.

**Current Unpaid Bills:** A **Motion** was made by Supervisor Schreffler and seconded by Supervisor Paul to approve the unpaid bills through November 11<sup>th</sup>, 2024. Vote called. **Motion** carries 5-0.

**Meeting Minutes:**

**Monday, October 14<sup>th</sup>, 2024, Regular Meeting Minutes:** A **Motion** was made by Supervisor Paul and seconded by Supervisor Schreffler to approve the October 14<sup>th</sup>, 2024, Regular Meeting Minutes. Vote called. **Motion** carries 4-0-1. The abstention vote was Supervisor Bruner as he was not present at the October 14<sup>th</sup>, 2024, Regular Meeting.

**Monday, October 21<sup>st</sup>, 2024, Budget Meeting Minutes:** A **Motion** was made by Supervisor Paul and seconded by Supervisor Schreffler to approve October 21<sup>st</sup>, 2024, Budget Meeting Minutes. Vote called. **Motion** carries 5-0.

**Monday, October 28<sup>th</sup>, 2024, Budget Meeting Minutes:** A **Motion** was made by Supervisor Paul and seconded by Supervisor Schreffler to approve October 28<sup>th</sup>, 2024, Budget Meeting Minutes. Vote called. **Motion** carries 5-0.

**Financial Report:** Placed on file for audit later.

**EMC REPORT:**

Chief Tim Neiter was not present but did submit a report for October 2024.

**PLANNING COMMISSION RECOMMENDATION:**

A report was submitted for the Planning Commission meeting that was held on Monday, November 4<sup>th</sup>, 2024. Chairman Bechtel advised that the Planning Commission continued to discuss Updating Terminology, including Development along with revising SALDO. Kevin Heigle, representing Rise Street Beverage, presented potential plans for a Dunkin Donuts, Rise Street Beverage, and a Pizza Shop where the old Sheetz was located at one time. CAE Self Storage, Jeff Roma, owner, presented phases plans instead of the previous approved plans by Halifax Township.

#### **ENGINEER REPORT:**

HRG, Inc. Engineer Alex Greenly was present to cover his report dated November 8<sup>th</sup>, 2024, on services that occurred during the month of October 2024.

**John Costa Pole Structure:** A **Motion** was made by Supervisor Schreffler and seconded by Supervisor Paul to reduce from \$9,071.00 to \$4,549.00. Vote called. **Motion** carries 5-0.

#### **SOLICITOR REPORT:**

Solicitor Warshawsky submitted his report dated November 6<sup>th</sup>, 2024, on services during October 2024. The report will be placed on record. Bold text items are on the agenda.

#### **ROADMASTER REPORT:**

A report was submitted for October 2024 by Matt Roland, Ryan Malone, and Colton Warfel. Roadmaster Matt Roland advised that fall mowing has been completed throughout the Halifax Township, potholes were filled throughout Halifax Township and fall service will continue with trucks and equipment in preparation for Winter.

#### **SEO REPORT:**

A report was not submitted as there was no work done for October 2024.

#### **FRIENDS OF FORT HALIFAX REPORT:**

Vicky Vitolo, member of the Friends of Fort Halifax, was present and submitted a report for October 2024. She mentioned that there was a memorial dedication held on Sunday, November 3<sup>rd</sup>, 2024, to dedicate the deck that was built this past summer onto the house at Fort Halifax Park to honor Mike Decker's service and dedication to the community.

**North River Trail Project:** A **Motion** was made by Supervisor McBurney and seconded by Supervisor Paul to approve continuing the North River Trail Project with the assistance of Dauphin County Technical School, their students and instructor, as their service project. Vote called. **Motion** carries 5-0.

**Dauphin County Technical School Equipment:** A **Motion** was made by Supervisor McBurney and seconded by Supervisor Paul to give conditional approval to store Dauphin County Technical School equipment in Wagon shed for the two weeks they are on site once a Certificate of Liability is provided. Vote called. **Motion** carries 5-0.

#### **NUISANCE REPORT:**

**194 Kinsinger Road-Notice of Judgement & Update:** A **Motion** was made by Supervisor Schreffler and seconded by Supervisor Bruner to have a standard letter sent and to file a Judgement with Court of Common Pleas Court against the 194 Kinsinger Road for violation of and relief pursuant to Halifax Township Ordinance 2013-8 due to storage and accumulation of junk materials on the property located at 194 Kinsinger Road, Halifax, PA. Vote called. **Motion** carries 5-0.

#### **ADMINISTRATIVE:**

#### **OLD BUSINESS:**

**Keiffer Road:** No discussion or action taken.

**Fort Halifax Farmhouse & Barn/Public Railroad Crossing/CPC:** Supervisor McBurney advised that he had submitted a PA DCED Grant application in the amount of \$50,000.00 and the 3<sup>rd</sup> Quarterly Report was filed.

**Matamoras Road:** HRG, Inc. Engineer Alex Greenly and Roadmaster Matt advised that they meet and inspected the drainage issue at Gregory Noell's property. It was discovered that the previous owners tied into the township's drainage pipes and the sight distance problem on Matamoras Road leading to the Board of Supervisors requesting a proposal from HRG, Inc. Engineer Alex Greenly. A **Motion** was made by Supervisor Schreffler and seconded by Supervisor Bruner to approve a proposal from HRG, Inc. Engineer Alex Greenly to resolve the sight distance problem on Matamoras Road. Vote called. **Motion** carries 5-0.

**Small Project Provisions for Stormwater Management Plan:** It was advised that the Small Project Provisions for the Stormwater Management Plan would be focused on while updating the Stormwater Management Plan that is currently part of the Subdivision and Land Development Ordinance, that will be separated out with modifications being made to the Stormwater Management Plan to allow an increased amount of impervious cover rather than adopt the Small Project Provisions for the Stormwater Management Plan.

**CAE Storage Units:** It was advised that the Financial Security would not need to change since most of the Stormwater Management Plan would be completed in the First Phase of the project.

**North River Road Speed Limit:** A letter was received from PennDOT advising of engineering and traffic studies that would take up to 60 days for completion of the studies. The Board of Supervisors requested that this item be placed on the Agenda in January.

**Halifax Borough Cop:** Chairman Bechtel advised that if the Halifax Borough Cop is sitting outside of the Halifax Borough to make a note of date, time and location.

**NEW BUSINESS:**

**Sycamore Ridge:** Chad Zimmerman, Engineer for Dawood, representing Sycamore Ridge along with Kevin Ricker owner of Sycamore Ridge attended the meeting to get an update on the completion of documents such as the Traffic Signal Maintenance Agreement Resolution.

**COG Request:** Upper Dauphin Counsel of Government made a request from all the municipalities on the upper end of Dauphin County to include \$1.00 per person (according to their population) in their 2025 Annual Budget, which would be \$3,349.00 for Halifax Township.

**2025 Budget-Approval for 20-Day Advertising:** A **Motion** was made by Supervisor Bruner and seconded by Supervisor Paul to approve the 2025 Budget with approval for 20-Day Advertising with the first amendment made to the budget to accommodate the Upper Dauphin Counsel of Government's request. Vote called. **Motion** carries 5-0. A **Motion** was made by Supervisor Schreffler and seconded by Supervisor Paul to approve the 2025 Budget with approval for 20-Day Advertising with the second amendment made to the budget to accommodate Halifax EMS. Vote called. **Motion** carries 5-0.

**EMS Tax:** A **Motion** was made by Supervisor Bruner and seconded by Supervisor McBurney to add a ½ mill Ambulance Tax to Spring Real Estate Tax to help support Halifax EMS. Vote called. **Motion** carries 5-0.

**Traffic Signal Agreement:** A **Motion** was made by Supervisor McBurney and seconded by Supervisor Paul to dispense with the reading of the Traffic Signal Maintenance Agreement Resolution. Vote called. **Motion** carries 5-0. The **Motion** was made by Supervisor McBurney and seconded by Supervisor Paul to approve the Traffic Signal Maintenance Agreement Resolution. Vote called. **Motion** carries 5-0.

**Developer's Agreement for Anderson's:** A **Motion** was made by Supervisor Bruner and seconded by Supervisor Paul to approve the Developer's Agreement for Anderson's. Vote called. **Motion** carries 5-0.

**165 Black Shoulder Lane Floodplain Letter:** HRG, Inc. Engineer Alex Greenly advised that a letter was sent to River Edge Vacation Rentals, LLC. about potential violation(s) of Halifax Township's Floodplain Regulations.

**AGENDA ITEMS FOR THE NEXT MEETING:**

Keiffer Road  
Fort Halifax Farmhouse & Barn/Public Railroad Crossing/CPC  
Matamoras Road  
Small Project Provisions for Stormwater Management Plan  
Peters Mountain Road Nuisance  
North River Road Speed Limit-January

**ANNOUNCEMENTS:**

November 28<sup>th</sup> & 29<sup>th</sup>, 2024-Thanksgiving Observed, Halifax Township closed.  
December 2<sup>nd</sup>, 2024-Planning Commission Regular Meeting at 7:00 p.m.  
December 9<sup>th</sup>, 2024-Board of Supervisor Meeting at 7:00 p.m.

**ADJOURNMENT:**

A **Motion** was made by Supervisor Bruner and seconded by Supervisor Paul to adjourn the meeting at 9:41 p.m. Vote called. **Motion** carries 5-0.

**Respectfully submitted,**

**Sara M. Glace**  
**Secretary/Treasurer**