

HALIFAX TOWNSHIP
102 Fisher Street
Halifax, PA 17032
BOARD OF SUPERVISORS
MONTHLY BUSINESS MEETING
Monday, August 12th, 2024, at 7:00 p.m.

ANY ITEM LISTED ON THE AGENDA AND/OR REPORT MAY BE AN ACTION ITEM

CALL TO ORDER:

Chairman Bechtel called the meeting to order at 7:04 p.m. followed by the Pledge of Allegiance.

ROLL CALL:

Supervisors Bechtel, Bruner, Schreffler and McBurney were present along with Solicitor Warshawsky, Roadmaster Matt Roland, and Secretary Sara Glace. Supervisor Paul and HRG, Inc. Alex Greenly were both absent.

RECORDING MEETING:

Halifax Township secretary is the only person reportedly recording the meeting.

EXECUTIVE SESSION:

There were no executive sessions held in the last month.

PUBLIC COMMENT PERIOD:

Danielle Miller: homeowner of 88 Matamoras Road, expressed concern of a blind spot while trying to pull out of her driveway. A large mirror was placed on the neighbor's tree to help with pulling out, however it is still an issue because it is still hard to see during the day. Chairman Bechtel advised that Halifax Township would sit down with the Halifax Township's Engineer to try and widen the road and resolve the blind spot.

Gregory Noell: homeowners of 79B Matamoras Road, expressed concern about eight feet of earth being washed away right out of the yard because of Tropical Storm Debby that occurred on Friday, August 9th, 2024. It was discussed that Halifax Township would have Halifax Township's Engineer and Roadmaster look at the problem.

Even O'Connor & Michelle Miller: homeowners of 67 Pawnee Lane, expressed concerns about two feet of flooding in the basement of 67 Pawnee Lane and a river to run through the yard because of Tropical Storm Debby on Friday, August 9th, 2024, damage and loss totaling over \$10,000.00 in damages. The homeowners would like to know what Halifax Township is going to do since the inlet box in yard is Halifax Township's.

Bill Corsnitz: representative for the Halifax Girls Softball League, asked the Board of Supervisors to co-sponsor the Halifax Girls Softball League in the amount of \$60,000.00 and asked Halifax Township about alternative solutions to people who don't obey 35-mph Speed Limit signs on Kinsinger Road. Suggestions are temporary speed bumps at the time of practice or games that are removed at the end of practices or games or pedestrian sign (usually a little green guy).

SECRETARY/TREASURER REPORT:

Paid Interim Bills: A Motion was made by Supervisor McBurney and seconded by Supervisor Schreffler to approve the paid bills through August 12th, 2024. Vote called. **Motion** carries 4-0.

Current Unpaid Bills: A Motion was made by Supervisor Schreffler and seconded by Supervisor McBurney to approve the unpaid bills through August 12th, 2024. Vote called. **Motion** carries 4-0.

Meeting Minutes:

July 8th, 2024, Regular Meeting Minutes: A Motion was made by Supervisor McBurney and seconded by Schreffler to approve the July 8th, 2024, Regular Meeting Minutes. Vote called. **Motion** carries 4-0.

Financial Report: Place on file for audit later.

EMC REPORT:

Chief Tim Neiter was not present but did submit a report for July 2024.

Halifax Fire Department Issues:

1. **Halifax Fire Department Meeting Minutes:** Ryan Schlegel advised of the problem of not being able to obtain the monthly Halifax Fire Department Meeting Minutes which are not posted on the Halifax

Fire Department website. Solicitor Warshawsky advised that the Meeting Minutes are typically posted 47 days after the meeting.

2. **Halifax Fire Department Vehicle:** Ryan Schlegel would like to know why Halifax Fire Department truck sits in Elizabeth all day. Questioning certain dates: April 5th and 30th, 2024, in particular?
3. **Dauphin/Upper Paxton Assault:** Ryan Schlegel would like to know if anything was done about the Dauphin/Upper Paxton Assault. It appears that the assault was reported, and a report was filed.
4. **By-Law Changes:** Ryan Schlegel feels that the By-Law Changes targets a certain group of individuals as the By-Law Changes were just made two years ago and again here this year referencing the By-Law Changes that were previously made were almost 13 years ago, as he using that as his example.

PLANNING COMMISSION RECOMMENDATION:

A reported was submitted for the Planning Commission meeting was held on Monday, August 5th, 2024. Chairman Bechtel advised that the Planning Commission discussed focused on the Sign Ordinance, Anderson Land Development Plan, Phase 2, and the Hale Land Development.

Anderson Land Development Phase 2: A **Motion** was made by Supervisor McBurney and seconded by Supervisor Bruner to grant the two Waivers of SALDO: Section 404: Preliminary Plan Procedure, and Section 405.1.a.4: Plan Scale. Vote called. **Motion** carries 4-0. A **Motion** was made by Supervisor Bruner and seconded by Supervisor Schreffler to give conditional approval with the following conditions/contingences to be satisfied as set forth in the attached July 30th, 2024, letter from HRG: Stormwater Comment 1; Solar Ordinance Comments 1-4; and Administrative Comments 1-4. Vote called. **Motion** carries 4-0.

ENGINEER REPORT:

HRG, Inc. Engineer Alex Greenly was absent but did provide his report dated August 8th, 2024, on services that occurred during the month of July 2024.

SOLICITOR REPORT:

Solicitor Warshawsky submitted his report dated August 8th, 2024, on services during July. The report will be placed on record.

ROADMASTER REPORT:

A report was submitted for July 2024 by Matt Roland, Ryan Malone, and Colton Warfel. Roadmaster Matt Roland advised on the completion of McClellan Base Repair and Leveling Course and Matamoras Road DSA applied, along with Fort Halifax was mowed for the August 10th Fireworks, and the second round of road mowing was completed throughout Halifax Township.

SEO REPORT:

A report was submitted for the work that was done in the month of July 2024.

FRIENDS OF FORT HALIFAX REPORT:

Vicki Vitolo, member of the Friends of Fort Halifax was present and submitted a report for July 2024.

Halifax Area School District 7th Grade Science Field Trip: A **Motion** was made by Supervisor McBurney and seconded by Supervisor Schreffler to allow Halifax Area School District 7th Grade Science to have a Field Trip at Fort Halifax Park. Vote called. **Motion** carries 4-0.

Cub Scout Group: A **Motion** was made by Supervisor Bruner and seconded by Supervisor Schreffler to allow Cub Scout Group of 25 young people to camp October 5th through 6th, 2024, at Fort Halifax Park to earn a Cub Scout Badge and a park service project. Vote called. **Motion** carries 4-0.

Parking & Traffic Signs: A **Motion** was made by Supervisor Schreffler and seconded by Supervisor Bruner to approve signs and wording of the signs to be placed throughout Fort Halifax Park to help alleviate visitors from driving on the grassy areas such as goose landing and the campsite causing mowing issues as well as the parking issues. Vote called. **Motion** carries 4-0.

NUISANCE REPORT:

194 Kinsinger Road: A **Motion** was made by Supervisor Schreffler and seconded by Supervisor Bruner to file a Judgement against the 194 Kinsinger Road for violation of and relief pursuant to Halifax Township Ordinance 2013-8 due to storage and accumulation of junk materials on the property located at 194 Kinsinger Road, Halifax, PA. Vote called. **Motion** carries 4-0.

3371 Peters Mountain Road: A **Motion** was made by Supervisor Bruner and seconded by Supervisor McBurney to send a nuisance letter to 3371 Peters Mountain Road since nothing has changed. Vote called. **Motion** carries 4-0.

ADMINISTRATIVE:

Right-To-Know Policy: The Right-To-Know Policy requires individuals who request a Right-To-Know to complete the official Office of Open Records form or the Office of Right form and a township form. This allows township to deny requests that are not submitted on an approve required form. Also, if a township has a policy to not accept anonymous requests, it may deny anonymous requests. A **Motion** was made by Supervisor Bruner and seconded by Supervisor McBurney to adopt the Right-To-Know Policy. Vote called. **Motion** carries 4-0.

OLD BUSINESS:

Keiffer Road: No discussion or action taken.

Public Railroad Crossing/CPC: Central Pennsylvania Conservancy and Halifax Township are scheduled to meet Monday, August 19th, 2024, at 10:00 a.m. at the Halifax Township Municipal Building to discuss the building envelop portion of Fort Halifax Park.

Fort Halifax Farmhouse & Barn-Road Questions: Please see the above response.

SEO Inspector: Chairman Bechtel advised the Board of Supervisors and the residents of Halifax Township that anyone who is affected by the Halifax Area Water and Sewer Extension Project will be required to pay the inspection fee for the new connection and tap.

HAARA-Special Tax: Erin Murphy of Dauphin County Tax Assessment of Office advised Halifax Township that there is a Special Assessment called Ambulance Tax. Halifax Township would be able to assess this tax to all residents, both homeowners and renters alike. The Special Assessment bill of \$55.00 would come out February 1st with the County and Municipal Bill. This Special Assessment Tax is to help support the Halifax Ambulance Association.

NEW BUSINESS:

Troop 90-Fort Halifax Camping Permit: Scout Troop 90 of Shrewsbury, Pennsylvania submitted a request to camp at Fort Halifax Park, Friday, September 6th through Sunday, September 8th, 2024, with a total of approximately 10-15 people. A **Motion** was made by Supervisor McBurney and seconded by Supervisor Bruner to allow Scout Troop 90 of Shrewsbury, Pennsylvania to camp at Fort Halifax Park, Friday, September 6th through Sunday, September 8th, 2024. Vote called. **Motion** carries 4-0.

Future Building Projects: Chairman Bechtel advised of possible projects for Halifax Township that the Board of Supervisors should start thinking about prior to the Budget for 2025.

Geoffrey Longwell-Matamoras Road: Geoffrey Longwell, who lives on Matamoras Dirt Road, addressed the Board of Supervisors to express his concern of residents speeding up and down Matamoras Dirt Road since Halifax Township obtained a grant from the Conservation District for Dirt and Gravel Roads. It was suggested to attend a Wayne Township meeting to express concerns since Matamoras Dirt Road is not properly signed from the Wayne Township direction along with contacting the Pennsylvania State Police about their concern.

John Popp-Boyer Street Speed Limit Signs: PA Constable John Popp who lives on Boyer Street sent a letter to the Board of Supervisors requesting that a 25-mph speed limit sign be posted near the late Carl Snyder's house on 4th Street along with posting 25-mph speed limit signs at each end of Boyer Street. The Board of Supervisors asked Roadmaster Matt Roland to ensure that 25-mph speed limit signs are posted.

Camp Hebron Co-Sponsorship Letter: A **Motion** was made by Supervisor McBurney and seconded by Supervisor Schreffler to approve the Camp Hebron Co-Sponsorship Letter for a grant of up to \$30,000.00. Vote called. **Motion** carries 4-0.

Graceful Acres Co-Sponsorship Letter: A **Motion** was made by Supervisor Schreffler and seconded by Supervisor McBurney to approve the Graceful Acres Co-Sponsorship Letter for a grant of up to \$12,000.00. Vote called. **Motion** carries 4-0.

Local Share Municipal Grant: A **Motion** was made by Supervisor Bruner and seconded by Supervisor Schreffler to approve the Halifax Township Co-Sponsorship Letter for a grant of up to \$150,000.00. Vote called. **Motion**

carries 4-0. A **Motion** was made by Supervisor McBurney and seconded by Supervisor Schreffler to approve the Halifax Girls Softball League Co-Sponsorship Letter for a grant of up to \$60,000.00. Vote called. **Motion** carries 4-0.

PennDOT Municipal Snow Removal: A **Motion** was made by Supervisor Bruner and seconded by Supervisor McBurney to renew the PennDOT Municipal Snow Removal for 2024-2025. Vote called. **Motion** carries 4-0.

Small Projects Provisions to Stormwater Management: A **Motion** was made by Supervisor Bruner and seconded by Supervisor Schreffler to have the Planning Commission Members review and make an amendment to the Stormwater Management Plan to allow the Small Project Provisions. Vote called. **Motion** carries 4-0.

Fort Halifax John Esch Camping Permit: A **Motion** was made by Supervisor Bruner and seconded by Supervisor McBurney to approve the Fort Halifax Camping Permit for John Esch on July 19th through July 20th, 2024, due to having more than 10 people. Vote called. **Motion** carries 4-0.

Sycamore Ridge Drainage HOP Signature: No discussion or action taken.

Signal Service-Traffic Signal Maintenance Contract: A **Motion** was made by Supervisor Schreffler and seconded by Supervisor Bruner to approve the Signal Service Maintenance Contract for the next two years. Vote called. **Motion** carries 4-0.

AGENDA ITEMS FOR NEXT MEETING:

194 Kinsinger Road

3371 Peters Mountain Road

Keiffer Road

Public Railroad Crossing/CPC

Fort Halifax Farmhouse & Barn-Road Questions

Doli 24" Pipe

Future Building Projects

Sycamore Ridge Drainage HOP Signature

ANNOUNCEMENTS:

September 4th, 2024-Planning Commission Meeting at 7:00 p.m.

September 9th, 2024-Board of Supervisors Meeting at 7:00 p.m.

ADJOURNMENT:

A **Motion** was made by Supervisor Bruner and seconded by Supervisor to adjourn the meeting at 9:57 p.m. Vote called. **Motion** carries 4-0.