

HALIFAX TOWNSHIP
102 Fisher Street
Halifax, PA 17032
BOARD OF SUPERVISORS
MONTHLY BUSINESS MEETING MINUTES
Monday, October 14th, 2024, at 7:00 p.m.

ANY ITEM LISTED ON THE AGENDA AND/OR REPORT MAY BE AN ACTION ITEM

CALL TO ORDER:

Chairman Bechtel called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance.

ROLL CALL:

Supervisors Bechtel, Paul, Schreffler, and McBurney were present along with Solicitor Warshawsky, HRG, Inc. Alex Greenly, Roadmaster Matt Roland, and Secretary Sara Glace. Supervisor Bruner was absent.

RECORDING MEETING:

Halifax Township secretary is the only person reportedly recording the meeting.

EXECUTIVE SESSION:

There were no executive sessions held in the last month.

PUBLIC COMMENT PERIOD:

No person spoke under public comment.

SECRETARY/TREASURER REPORT:

Paid Interim Bills: A **Motion** was made by Supervisor McBurney and seconded by Supervisor Paul to approve the paid bills through October 14th, 2024. Vote called. **Motion** carries 4-0.

Current Unpaid Bills: A **Motion** was made by Supervisors Schreffler and seconded by Supervisor Paul to approve the unpaid bills through October 14th, 2024. Vote called. **Motion** carries 4-0.

Meeting Minutes:

September 9th, 2024, Regular Meeting Minutes: A **Motion** was made by Supervisor McBurney and seconded by Supervisor Paul to approve the September 9th, 2024, Regular Meeting Minutes. Vote called. **Motion** carries 3-0-1. The abstention vote was Supervisor Schreffler as he was not present at the September 9th, 2024, Regular Meeting.

Financial Report: Placed on file for audit later.

EMC REPORT:

Chief Tim Neiter was not present but did submit a report for September 2024.

PLANNING COMMISSION RECOMMENDATION:

A report was submitted for the Planning Commission meeting that was held on Monday, October 7th, 2024. Chairman Bechtel advised that the Planning Commission continued discussing Small Project Provisions to Stormwater Management, Hale Land Development requested a Time Extension, and Halifax Township submitted a Subdivision for Fort Halifax.

Hale Time Extension: A **Motion** was made by Supervisor Paul and seconded by Supervisor Schreffler to approve the Hale Time Extension from August 29th, 2024, to January 13th, 2025. Vote called. **Motion** carries 4-0.

Fort Halifax: A **Motion** was made by Supervisor Schreffler and seconded by Supervisor Paul to grant the four waivers for the Fort Halifax Plan, which are: Section 404: Preliminary Plat Procedure, Section 407.1X: E&S Plan, Section 505.3a: Min. Lot Width and Max. Lot Coverage, and Section 602: Monuments & Markers. Vote called. **Motion** carries 4-0. A **Motion** was made by Supervisor Schreffler and Supervisor Paul to give conditional approval for the Fort Halifax Plan. Vote called. **Motion** carries 4-0.

ENGINEER REPORT:

HRG, Inc. Engineer Alex Greenly was present to cover his report dated October 11th, 2024, on services that occurred during the month of September 2024.

Bechtel Farms-212 Parmer Drive: A **Motion** was made by Supervisor Paul and seconded by Supervisor Schreffler to release \$13,235.00 in financial security to Bechtel Farms in full. Vote called. **Motion** carries 3-0-1. The abstention vote was Chairman Bechtel.

Robert Terry Pole Barn SWM: A **Motion** was made by Supervisor McBurney and seconded by Supervisor Paul to release \$6,491.00 in financial security to Robert Terry in full. Vote called. **Motion** carries 4-0.

SOLICITOR REPORT:

Solicitor Warshawsky submitted his report dated October 8th, 2024, on services during September. The report will be placed on record. Bold text items are on the agenda.

ROADMASTER REPORT:

A report was submitted for September 2024 by Matt Roland, Ryan Malone, and Colton Warfel. Roadmaster Matt Roland advised that Tobias and Shammos School Road were regraded, and material was added, Seiders Road material was added for shoulder backing, one-third of the bamboo was removed from behind the Lamb property and fall road mowing has started throughout the township.

SEO REPORT:

A report was submitted on the work that was done in September 2024.

FRIENDS OF FORT HALIFAX REPORT:

Vicki Vitolo, member of the Friends of Fort Halifax, was present and submitted a report for September 2024. The Friends of Fort Halifax advised a tentative date of November 3rd, 2024, to dedicate the memorial deck in honor of Michael Decker. Vicki Vitolo, spoke to the Board of Supervisors about the Decker family to honor Michael Decker with building a memorial deck with the help of Dauphin County Technical School building trades program and the Eagle Scout fence around the herb garden to earn an Eagle Scout Award.

NUISANCE REPORT:

194 Kinsinger Road: Solicitor Warshawsky advised that a hearing is set for Tuesday, October 15th, 2024, at 10:30 a.m.

ADMINISTRATIVE:

14 Mountain Road: The Board of Supervisors concurred with the address that Dauphin County Address Assignment provided for parcel number 29-031-009.

OLD BUSINESS:

Keiffer Road: No discussion or action taken.

Fort Halifax Farmhouse & Barn/Public Railroad Crossing/CPC: Supervisor McBurney advised that he would be submitting a PA DCED Grant application in the amount of \$50,000.00.

Local Share Grant Paperwork: A **Motion** was made by Supervisor Paul and seconded by Supervisor Schreffler to be co-applicants to Camp Hebron and Graceful Acres. Vote called. **Motion** carries 4-0.

Future Building & Projects: It was advised to check with Co-Stars.

Matamoras Road: A small discussion on stepping back the bank on Matamoras Road at the blind spot. HRG, Inc. Engineer Alex Greenly advised that he meet with Roadmaster Matt Roland to discuss options about the blind spot on Matamoras Road.

NEW BUSINESS:

Camp Hebron Road Culvert Replacement Closeout & Final Payment: A **Motion** was made by Supervisor Schreffler and seconded by Supervisor Paul to approve the Camp Hebron Road Culvert Replacement Closeout and to issue the final payment of \$495.00 Farhat Excavation. Vote called. **Motion** carries 4-0.

PennDOT Agreement for Access to Electronic System: A **Motion** was made by Supervisor McBurney and seconded by Supervisor Paul approved the PennDOT Agreement for Access to Electronic System for Sycamore Ridge. Vote called. **Motion** carries 4-0.

2024 Volunteer Fire Relief Money: A **Motion** was made by Supervisor Schreffler and seconded by Supervisor McBurney to donate \$21,563.36 to the Halifax Fire Department. Vote called. **Motion** carries 4-0.

2025 Estimated Liquid Fuels Money: The 2025 Estimated Liquid Fuels Money is \$182,397.25.

2025 Board of Supervisors & Planning Commission Meeting Dates: A **Motion** was made by Supervisor Paul and seconded by Supervisor Schreffler to accept and approve the advertisement of the Board of Supervisors and Planning Commission Monthly Meeting Days for 2025. Vote called. **Motion** carries 4-0.

CAE Storage Units: A **Motion** was made by Supervisor Schreffler and seconded by Supervisor McBurney to explore modifications. Vote called. **Motion** carries 4-0.

Advertisement of Wash Bay & Pole Building: A **Motion** was made by Supervisor Paul and seconded by Supervisor McBurney to approve the advertisement of the Wash Bay and the Pole Building. Vote called. **Motion** carries 4-0.

Cyber Security & ADA Compliant: It was advised that Cyber Security Insurance was not needed here in Halifax Township. Halifax Township is working with Travis Enders to have the website ADA Compliant by April 26th, 2027.

EMS Tax: Questions were brought up that required additional research by Solicitor Warshawsky.

2025 Contribution Rate for PSATS UC Group Trust: The 2025 Contribution Rate for PSATS UC Group Trust is 0.90%.

Upper Dauphin EMS Focus Group: Supervisor Schreffler volunteered to attend the Upper Dauphin EMS Focus Group to be held on Tuesday, October 22nd, 2024, or Wednesday, October 23rd, 2024.

North River Road Speed Limit: Sean Bob, who lives at the end of Tourist Park Road that meets with State Route 147. He requested that Halifax Township write a letter to PennDOT requesting a reduction in the speed limit from 55 mph to 45 mph. A **Motion** was made by Supervisor Schreffler and seconded by Supervisor McBurney to approve the request to write PennDOT a letter requesting a reduction in the speed limit from 55 mph to 45 mph. Vote called. **Motion** carries 4-0.

AGENDA ITEMS FOR THE NEXT MEETING:

Keiffer Road
Fort Halifax Farmhouse & Barn/Public Railroad Crossing/CPC
Small Project Provisions for Stormwater Management Plan
CAE Storage Units
EMS Tax
North River Road Speed Limit
Halifax Boro Cop
Matamoras Road

ANNOUNCEMENTS:

October 21st, 2024-2025 Budget Workshop Meeting at 7:00 p.m.
October 28th, 2024-2025 Budget Workshop Meeting at 7:00 p.m.
November 4th, 2024-2025 Budget Workshop Meeting at 6:00 p.m. (tentative)
November 4th, 2024-Planning Commission Meeting at 7:00 p.m.
November 11th, 2024-Board of Supervisors Meeting at 7:00 p.m.

ADJOURNMENT:

A **Motion** was made by Supervisor Paul and seconded by Supervisor Schreffler to adjourn the meeting at 9:20 p.m. Vote called. **Motion** carries 4-0.

Respectfully submitted,

Sara M. Glace
Secretary/Treasurer