

**HALIFAX TOWNSHIP**  
**102 Fisher Street**  
**Halifax, PA 17032**  
**BOARD OF SUPERVISORS**  
**MONTHLY BUSINESS MEETING**  
**Monday, January 13<sup>th</sup>, 2025, at 7:00 p.m.**

**\*ANY ITEM LISTED ON THE AGENDA AND/OR REPORT MAY BE AN ACTION ITEM\***

**CALL TO ORDER:**

Chairman Bechtel called the meeting to order at 7:02 p.m. followed by the Pledge of Allegiance.

**ROLL CALL:**

Supervisors Bechtel, Bruner, Paul, Schreffler, and McBurney were present along with Solicitor Warshawsky, HRG, Inc. Alex Greenly, Roadmaster Matt Roland, and Secretary Sara Glace.

**RECORDING MEETING:**

Halifax Township secretary is the only person reportedly recording the meeting.

**EXECUTIVE SESSION:**

There were no executive sessions held in the last month.

**PUBLIC COMMENT PERIOD:**

No person spoke under public comment.

**AUDITOR'S ORGANIZATION MEETING:**

**Tuesday, January 7<sup>th</sup>, 2025, Reorganization Meeting Minutes-Auditors:** The Auditors Reorganization Meeting Minutes will be placed on file.

**SECRETARY/TREASURER REPORT:**

**Bid Packets for Wash Bay:**

**50 x 30 x 14 Wash Bay:** A **Motion** was made by Supervisor Schreffler and seconded by Supervisor Paul to approve the new quote of \$160,250.00 from Rocky Mountain Contractors which includes 16' walls and 14' garage doors. Vote called. **Motion** carries 5-0.

**Paid Interim Bills:** A **Motion** was made by Supervisor McBurney and seconded by Supervisor Paul to approve the paid bills through Monday, January 13<sup>th</sup>, 2025. Vote called. **Motion** carries 5-0.

**Current Unpaid Bills:** A **Motion** was made by Supervisor Schreffler and seconded by Supervisor Paul to approve the unpaid bills through Monday, January 13<sup>th</sup>, 2025. Vote called. **Motion** carries 5-0.

**Meeting Minutes:**

**Monday, December 9<sup>th</sup>, 2024, Regular Meeting Minutes:** A **Motion** was made by Supervisor Schreffler and seconded by Supervisor Paul to approve Monday, December 9<sup>th</sup>, 2024, Regular Meeting Minutes. Vote called. **Motion** carries 5-0.

**Monday, January 6<sup>th</sup>, 2025, Reorganizational Meeting Minutes:** A **Motion** was made by Supervisor McBurney and seconded by Supervisor Paul to approve Monday, January 6<sup>th</sup>, 2025, Regular Meeting Minutes. Vote called. **Motion** carries 5-0.

**Financial Report:** Placed on file for audit later.

**EMC REPORT:**

Chief Tim Neiter was not present and there was no report submitted for December 2024.

**PLANNING COMMISSION RECOMMENDATION:**

A report was submitted for the Planning Commission that was held on Tuesday, January 7<sup>th</sup>, 2025. Chairman Bechtel advised that the Planning Commission chairs stayed the same at the Reorganizational Meeting held Tuesday, January 7<sup>th</sup>, 2025. Jake Gruver is the Chairman, Randy Paul is the Vice-Chairman, and Dwight Hoffman is the Secretary.

**Hale Time Extension:** A **Motion** was made by Supervisor Bruner and seconded by Supervisor Paul to approve the Hale Time Extension till April 14<sup>th</sup>, 2025. Vote called. **Motion** carries 5-0.

**Anderson-Fence:** A **Motion** was made by Supervisor Bruner and seconded by Supervisor Paul to approved two waivers of SALDO, Section 404: Preliminary Plan Procedure and Section 405.1.a.4: Plan Scale and waiver of Solar Ordinance, Section 3B.8a:

Fence height requirement eight-foot fence in the Solar Ordinance for Anderson's Phase 2 to allow a four-foot fence. Vote called. **Motion** carries 5-0.

#### **ENGINEER REPORT:**

HRG, Inc. Engineer Alex Greenly was present to cover his report dated January 10<sup>th</sup>, 2025, on services that occurred during the month of December 2024.

**Hoover-Financial Security Reduction:** A **Motion** was made by Supervisor Bruner and seconded by Supervisor Paul to release \$89,841.00 of the \$96,744.00 leaving a remaining balance of \$6,903.00. Vote called. **Motion** carries 5-0.

**165 Black Shoulder Lane:** A **Motion** was made by Supervisor McBurney and seconded by Supervisor Schreffler to have Solicitor Warshawsky send a letter to 165 Black Shoulder Lane stating the violations. Vote called. **Motion** carries 5-0.

#### **SOLICITOR REPORT:**

Solicitor Warshawsky submitted his report dated January 8<sup>th</sup>, 2025, on services during December 2024. The report will be placed on record. Bold text items are on the agenda.

#### **ROADMASTER REPORT:**

A report was submitted for December 2024 by Matt Roland, Ryan Malone, and Colton Warfel. Roadmaster Matt Roland advised that the dead trees on 4<sup>th</sup> Street were removed, construction on the pole shed is started, tree trimming, boom mowing, and shoulder grading will be done throughout the township.

#### **SEO REPORT:**

A report was submitted on the work that was done in December 2024.

#### **FRIENDS OF FORT HALIFAX REPORT:**

Scott Theurer, president for Friends of Fort Halifax, was present and submitted a report for December 2024. Scott Theurer advised the Board of Supervisors that Dauphin County Vo-Tech Instructor Kent Brady and students completed their work on clearing the North River Trail and North River Meadow edges of invasives as previously approved. The Friends of Fort Halifax announced that their Annual Banquet is currently scheduled for Saturday, February 15<sup>th</sup>, 2025, at the Halifax Ambulance Association Building.

#### **NUISANCE REPORT:**

**194 Kinsinger Road:** A **Motion** was made by Supervisor Schreffler and seconded by Supervisor Paul to proceed with an Injunction Motion with the Court of Common Pleas instead of MDJ. Vote called. **Motion** carries 5-0.

**49 Pawnee Lane-unregistered vehicles:** A **Motion** was made by Supervisor Schreffler and seconded by Supervisor Bruner to have Solicitor Warshawsky send notice of violation of more than three unregistered vehicles per Nuisance Ordinance 2013-8, Section 2, Nuisances Declared Illegal A, 4: More than three (3) motor vehicles for restoration or repair which are neither sheltered by a building nor enclosed behind an evergreen or solid fence or storing or accumulating in an unordered fashion three (3) or less motor vehicles for restoration or repair and without justification to 49 Pawnee Lane advising that this is violation has now been turned over to the Magistrate District Justice. Vote called. **Motion** carries 5-0.

#### **ADMINISTRATIVE:**

##### **OLD BUSINESS:**

**Keiffer Road:** No discussion or action taken.

**Fort Halifax Farmhouse & Barn/Public Railroad Crossing/CPC:** Supervisor McBurney advised that Supervisor Schreffler and himself met with Dauphin County on Wednesday, January 8<sup>th</sup>, 2025, for a Gaming Grant to continue working on Fort Halifax to make the railroad a public railroad crossing along with parking. Supervisor McBurney questioned how the Board of Supervisors would like to proceed with finding a partner for the building portion of Fort Halifax Park.

**Matamoras Road:** No discussion or action taken.

**Variance Letters:** No discussion or action taken.

**Stone Storage Bins:** Roadmaster Roland advised that currently shale is being used to level the vacant lot that Halifax Township owns to place stone storage bins.

**North River Road Speed Limit:** No discussion or action taken.

##### **NEW BUSINESS:**

**New SALDO with Revisions:** Solicitor Warshawsky advised that Stormwater Management Ordinance has been pulled out of the Subdivision and Land Development Ordinance (SALDO). Solicitor Warshawsky advised that Dauphin County Planning Commission proposed two comments. One, Section 301-Land Development (3b, c, & d) and the other is Section 505.3.a-Flag Lots to include both "On-Lot Sewer & Water" uses and "Public Water & Sewer" uses, even if the minimum requirements are the same under

both. The Planning Commission voted not to change the definition of Land Development but voted to change the definition of Flag Lots to mirror the Pennsylvania Municipalities Code.

**CDS:** A **Motion** was made by Supervisor Paul and seconded by Supervisor Schreffler to transfer \$177,000.00 to the General Fund for the Pole Shed project, place \$160,250.00 in a separate CD with an APR of 4.10% for six (6) months for the upcoming Wash Bay Project that was just approved and place the remaining balance of \$513,783.38 into a CD with an APR of 4.10% for six (6) months. Vote called. **Motion** carries 5-0.

**Dauphin County EIT Committee:** No discussion or action taken.

**Halifax Area Water and Sewer Authority (5 Year Term):** No discussion or action taken.

**AGENDA ITEMS FOR THE NEXT MEETING:**

194 Kinsinger Road  
49 Pawnee Lane  
165 Black Shoulder Lane  
Keiffer Road  
Fort Halifax Farmhouse & Barn/Public Railroad Crossing/CPC  
Matamoras Road  
Variance Letters  
Stone Storage Bins  
North River Road Speed Limit  
Dauphin County EIT Committee  
Halifax Area Water and Sewer Authority (5 Year Term)  
Doli-Permit  
Halifax Area Water and Sewer Authority Questions  
Truck Replacement

**ANNOUNCEMENTS:**

February 3<sup>rd</sup>, 2025-Planning Commission Regular Meeting at 7:00 p.m.

February 10<sup>th</sup>, 2025-Hearing Board at 6:00 p.m.

February 10<sup>th</sup>, 2025-Board of Supervisor Regular Meeting at 7:00 p.m.

**ADJOURNMENT:**

A **Motion** was made by Supervisor Bruner and seconded by Supervisor Paul to adjourn the meeting at 9:00 p.m. Vote called. **Motion** carries 5-0.

**Respectfully submitted,**

Sara M. Glace  
Secretary/Treasurer