

**HALIFAX TOWNSHIP
BOARD OF SUPERVISORS
REORGANIZATION MEETING
JANUARY 3, 2012**

CALL TO ORDER:

ROLL CALL:

PUBLIC COMMENT PERIOD:

ELECTION OF CHAIRMAN:

Appointment of Temporary Chairman (must be a supervisor) and Temporary Secretary
Election of Chairman

ELECTION OF VICE CHAIRMAN:

APPOINTMENT OF SECRETARY-TREASURER:

Annual Salary: \$32,800
Hours: 9AM-3PM, Monday-Friday
Two weeks and 1 day of paid time off
No medical or dental benefits

AMOUNT OF BONDING FOR SECRETARY-TREASURER:

\$500,000

APPOINTMENT OF OPEN RECORDS OFFICER:

APPOINTMENT OF ROADMASTER:

APPOINTMENT OF ROAD CREWMAN:

Annual Salary
Vacation leave
Township Vehicle (to and from work)
Township paid health benefits to include:
-Maximum Reimbursement of \$1300 annual deductible
-Reimbursement of Medicare Part B premiums paid by the employee

APPROVAL OF LABORERS/DRIVERS SALARIES:

CDL:
Non-CDL:

APPROVAL OF PAY PERIODS:

Employees: Bi-weekly pay periods with payday to occur on the Wednesday immediately following the end of the pay period.
Supervisors: Monthly pay periods with payday to occur on the last payday of the month.

APPROVAL OF EMPLOYEE PAID HOLIDAYS:

New Year's Day	Labor Day	Christmas Day
Memorial Day	Veteran's Day (floating)	July 4
Thanksgiving Day	1 Personal Day (to be used at employee's discretion)	

APPOINTMENT OF SOLICITOR & APPROVAL OF FEE SCHEDULE:

APPOINTMENT OF ENGINEER & APPROVAL OF FEE SCHEDULE:

APPOINTMENT OF SEO & APPROVAL OF FEE SCHEDULE:

APPOINTMENT OF ALTERNATE SEO:

APPOINTMENT OF AUDITOR:

APPOINTMENT OF VACANCY BOARD CHAIRMAN:

DEPOSITORIES:

Susquehanna Bank:

- General Fund
- Liquid Fuels Fund
- Ft. Halifax Park Checking
- Ft. Halifax Park Master Site Plan Access CD
- Money Market Account
- Plan Escrow Account
- Debit Card Account

Halifax National Bank:

- Street Light Tax Checking

APPOINTMENT OF REPRESENTATIVES TO PLANNING COMMISSION AND AUTHORITIES: (Current vacancy Mark Reed's position)

Planning Commission Members (4 YR Term): Term Expiration:

Fred Ford – Chairman	12/31/2011
Robert Artman – Vice Chairman	12/31/2014
Randy Paul	12/31/2012
Mark Reed	12/31/2012
Steven Sipe	12/31/2011

HAWASA Representatives (5 YR Term): Term Expiration:

Fred Ford	12/31/2011
Jon Miller	12/31/2013
Michael Sweigard	12/31/2014

HARA Representatives (5 YR Term): Term Expiration:

Fred Ford	12/31/2013
Tracy Cox	12/31/2011

PSATS ANNUAL STATE CONVENTION:

Approved Attendees:

Voting Delegate:

FT HALIFAX PARK – MSP STUDY COMMITTEE REPRESENTATIVES:

REGIONAL COUNCILS, BOARDS & COMMITTEE REPRESENTATIVES:

Dauphin County EIT Committee: 1 Rep & 1 Alt.
Valleys Regional Comprehensive Plan: 2 Rep's & 1 Alt.
Northern Dauphin County Revitalization:
UDCOG:
Emergency Management Agency:
 Emergency Management Coordinator
 Deputy Emergency Management Coordinator

STANDARD MILEAGE RATE FOR 2012: .51 cents/mile

INTER-MUNICIPAL EQUIPMENT RATES:

Equipment:	Rate Per Hour:
Pick-up Truck	\$55.00
Small Dump Truck	\$65.00
Large Dump Truck	\$80.00
Pay Loader	\$80.00
Grader	\$70.00
Sweeper	\$70.00
Mower	\$80.00
Air Compressor	\$60.00
Backhoe	\$80.00
4X4 Tractor	\$80.00

MONTHLY BOS MEETINGS:

2nd Monday of the month at 7PM at the Township's Municipal Building.

MONTHLY PC MEETINGS:

1ST Monday of the month at 7PM at the Township's Municipal Building. Exception will be September which will be scheduled for Wednesday, September 5, 2012

ANNOUNCEMENTS:

Auditor's Reorganization Meeting	January 4, 2012
PC Monthly Meeting/Reorganization	January 3, 2012 at 6PM
PC Next Monthly Meeting	February 6, 2012 at 7 PM
Township BOS Monthly Meeting	January 9, 2012 7 PM

ADJOURNMENT: