

**HALIFAX TOWNSHIP
BOARD OF SUPERVISORS
MONTHLY BUSINESS MEETING
October 13, 2014**

CALL TO ORDER: Chairman Bechtel called the meeting to order at 7:06 p.m. followed with the Pledge of Allegiance.

ROLL CALL: Supervisors Bechtel, Bruner, Paul and McBurney are present. Supervisor Schreffler is absent. Solicitor Bruce Warshawsky, Engineer Tom Wilson, Roadmaster Corey Stazewski and Secretary Carolyn Nye are present.

RECORDING MEETING: The Secretary is the only person recording.

EXECUTIVE SESSION: Chairman Bechtel announced an executive session this evening from 6:15 p.m. to 7 p.m. regarding employee issues and litigation.

PUBLIC COMMENT PERIOD: **Flo Mallonee** defers comment. **Fred Ford** commented about Ft. Halifax Park regarding continuing costs and questions where the maintenance ends and the development of the park begins.

SECRETARY/TREASURER REPORT: Paid Interim Bills – Supervisor Paul made a motion to approve the interim bills, seconded by Supervisor Bruner, vote called, motion carried 4-0. **Current Unpaid Bills** – Supervisor Paul made a motion to authorize payment of the current bills, seconded by Supervisor McBurney, vote called, motion carried 4-0. **Minutes** – Supervisor Bruner made a motion to approve the minutes subject to the correction of Taylor School Road to Shammos School Road on page 1 under Public Comment regarding Fred Thompson, seconded by Supervisor Paul, vote called, motion carried 4-0. **Financial Report** – The Board reviewed the Financial Report and had no comment.

EMC REPORT: There is no EMC report this month.

PLANNING COMMISSION RECOMMENDATION: Flo Mallonee presented the Planning Commission report on the meeting held October 6. She indicated representatives from Camp Hebron attended the meeting to discuss the proposed new barn and indoor riding ring. The Board discussed storm water management issues with them. Amir Ali attended the meeting and had questions on a property he is interested in purchasing. He is interested in housing animals on the property. The Board discussed storm water management issues regarding what he is proposing.

ENGINEER REPORT: Tom Wilson gave his report of October 3, 2014. **Halifax School Plan** – Tom stated there are changes regarding the relocation of the geo thermal well field. The Board and Tom discussed the review of the plan with these changes and whether or not the Planning Commission should be involved in the review. The Board indicated Tom can do the review and make a report to the Board. **Schlegel Plan** – The Plan will need signatures and then can be recorded.

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Chesapeake Bay Stewardship Fund – Tom indicated this is under Act 123 whereby townships can create stormwater authorities and assess fees to businesses etc.

SOLICITOR REPORT: Bruce Warshawsky went over his report dated October 7, 2014.

Nuisances: Randy Welcomer – A pre-nuisance letter was sent. **Stewart** – There are no changes. Mr. Stewart passed away in 2012. The Township sent a letter to Wells Fargo who is holding the mortgage. The Solicitor will follow-up with Wells Fargo's solicitor. The Solicitor stated the township can clean up the property and put a lien against it. **Motion:** Supervisor Paul made a motion to authorize the township to clean up the property and have the Solicitor file paperwork for a lien, seconded by Supervisor Bruner, vote called, motion carried 4-0. **Winery** – A letter was sent regarding the noise complaint and a response letter was received by the Township. **Kolva** – Corey posted the letter on the Kolva's door. A November hearing is scheduled. **Hentz** – The nuisance has been abated. **Masser/Smeltz** – There is brush and a fuel tank in the waterway. The Solicitor will look at the two deeds to determine who is responsible for the waterway. October 21 is the date of mediation. **Motion:** Supervisor Bruner made a motion to move forward with the enforcement if there is no resolution by October 21, seconded by Supervisor Paul, vote called, motion carried 4-0. **Motion:** Supervisor Paul made a motion to send a letter to Jerome Kissinger requiring him to remove the fuel tank from the waterway, seconded by Supervisor McBurney, vote called, motion carried 4-0. **304 North 3rd Street** – The lot is overgrown and there is overgrowth on the township right-of-way. **Motion:** Supervisor Paul made a motion to send a letter to the landowner about the overgrowth on the lot as well as out in the township right-of-way, seconded by Supervisor Bruner, vote called, motion carried 4-0. **Ft. Halifax/Neihart Complaint** – DEP has not responded regarding the earth disturbance in the floodway. Tom Wilson will follow-up with DEP on the issue of whether or not a permit is required. **Paulvir Dispute** – The bill was sent to Mr. Paulvir and now the township is waiting for him to respond. He is to pay one half of the engineer bills. **Quail Commons** – Mr. Yoder has rejected our counterproposal. The Solicitor will draft an agreement. The streets are supposed to be dedicated in October. The amount of taxes and start date is in dispute now. **Road Bids** – Chairman Bechtel indicated at the last meeting he was not aware the bids were too high. Martin Paving withdrew their bid due to lateness in the season. Meckley's bid is too high. The Solicitor sent a letter to Meckleys indicating such and the date that was on the bid was not current. Meckley's sent a letter to the township in response to the Solicitor's letter indicating they will withdraw the bid.

ROADMASTER REPORT: Guard Rails – The Board discussed the area at the curve on Parmer Drive. **Motion:** Supervisor Bruner made a motion to authorize installation of reflective markers and signs to warn drivers of this area, seconded by Supervisor Paul, vote called, motion carried 4-0. **Homes along Riverview Drive** – This issue has to do with proper addresses regarding homes located in the area of Riverview Drive. The Board will look into this issue and come back next meeting. **Fire Dept. Request to Move Ground** - The Board discussed the Fire Company request for the Township to move the brush back which is located on their lot.

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Motion: Supervisor McBurney made a motion to send a letter to the Fire Company stating the Board authorizes this request but is not responsible for any Erosion and Sedimentation Plan that may be required nor responsible for the state waterway that is in the area of the ditch where the brush will be placed. **Yeager Request** – Mr. Yeager asked that the Township remove a brush pile which he has allowed to be located on the cul-de-sac. There is a pipe near the cul-de-sac which takes drainage water from the development onto his property. The Solicitor stated the development plan needs to be researched to determine the township's right to the cul-de-sac. **Camp Hebron Pipe Replacement** – Corey indicated he is running into a problem with finishing the project. It has turned out to be more involved. He indicated it may need to go out on bid to complete. So far it has been stabilized. Tom Wilson will take a look at the site before the Spring. **Tamper** – Dave Kieffer has a tamper for sale at \$800. Corey indicated this is a good price as it would cost much more for a new one and he has periodically rented a tamper. He feels it is more feasible to purchase this tamper as opposed to periodically renting one. **Motion:** Supervisor Paul made a motion to purchase the tamper and take out of the Capital Improvement Account, seconded by Supervisor Bruner, vote called, motion carried 4-0.

PARK COMMITTEE: The Board discussed the issue regarding dismantling the barn and farm house at the park. **Motion:** Supervisor Paul made a motion to advertise for proposals to dismantle the barn and farm house and this can be individual proposals or combined, seconded by Supervisor McBurney, under discussion the Board talked about the condition of the barn and house and specifically the condition of the barn floor, vote called, motion carried 4-0.

ADMINISTRATIVE: Auditor Resignation – **Motion:** Supervisor Bruner made a motion to accept the resignation of auditor Deb Meyers, seconded by Supervisor McBurney, vote called, motion carried 4-0. Melinda Warfel volunteered to replace Deb Meyers. **Motion:** Supervisor McBurney made a motion to appoint Melinda Warfel as auditor, seconded by Supervisor Bruner, vote called, motion carried 4-0. **Interim Audit** – **Motion:** Supervisor Paul made a motion to retain Patton-Lettich for the interim audit, seconded by Supervisor Bruner, vote called, motion carried 4-0. **Part Time Employee Resignation** – **Motion:** Supervisor Bruner made a motion to accept the resignation of seasonal worker Tim Meyers, seconded by Supervisor Paul, vote called, motion carried 4-0. **Floodplain Workshop** – **Motion:** Supervisor McBurney made a motion to reimburse those who attend the workshop, seconded by Supervisor Paul, vote called, motion carried 4-0. **Tax Collector Building Use** – The tax collector offered to pay for the use of the township meeting room for collection of taxes. The Board agreed to not require or accept any fee for the use of the room. **Fire Relief Funding** – HAARA is interested in a portion of the Volunteer Fire Relief money for insurance costs which amounts to around \$7,000.00. **Motion:** Supervisor Paul made a motion to split the money and give HAARA 1/3 and the Halifax Fire Company 2/3, vote called, motion carried 4-0. **HHS FBLA Request** – Students from the Future Business Leaders of America are asking the Township for a contribution. The Board opted to not contribute at this time.

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SEO REPORT: The Board reviewed the September 2014 SEO report and had no comment or questions.

OLD BUSINESS: Waters of the US – This has to do with the EPA and the Army Corps of Engineers' initiative to regulate dry waterbeds. The Solicitor provided a resolution for the Board to vote on tonight. **Motion:** Supervisor Bruner made a motion to waive the reading of the resolution, seconded by Supervisor Paul, vote called, motion carried 4-0. **Motion:** Supervisor Bruner made a motion to approve the resolution, seconded by Supervisor Paul, vote called, motion carried 4-0. **Halifax School Plan** – Previously discussed. **Fred Thompson Issue** – Previously discussed. **EMC Overdue Report** – Chairman Bechtel indicated Charlie Bisking informed him the report was completed. **LCB Noise Ordinance Renewal** – The Solicitor provided a resolution for the Board to vote on tonight. **Motion:** Supervisor Paul made a motion to waive the reading of the resolution, seconded by Supervisor McBurney, vote called, motion carried 4-0. **Motion:** Supervisor Paul made a motion to approve the resolution and authorize the Chairman to execute the petition, seconded by Supervisor McBurney, vote called, motion carried 4-0. **Speed Limit Signs** – Gary Lenker was contacted but has not responded yet. Corey will contact him again. Flo Mallonee indicated the speed limit sign on North River Road was down. Corey indicated he contacted PennDOT who will take of this. **Darrell Winters Shed Issue** – This issue has to do with the potential storm water requirement due to the sheds on the Hornung store lot. There has been no response to the Township regarding this. The Solicitor will send another letter.

NEW BUSINESS: Bohn's Pipe Complaint – Corey indicated the street was turned back to the Bohns and the storm drain appears to go nowhere. PennDOT and the Water Authority looked at this and determined that it is not their responsibility. **Motion:** Supervisor Paul made a motion for Corey to check the box next time it rains to determine if any water is running into it, if no evidence of water, he is authorized to fix the problem and inform the Solicitor, seconded by Supervisor McBurney, vote called, motion carried 4-0. **437 North 4th Street Issue** – This issue has to do with a complaint from the resident who alleges the Township damaged the end of his driveway when plowing. Chairman Bechtel looked at this and determined the township did not damage this area due to the fact that it is back from the curb on the house side as opposed to the street side where the township plows. The secretary will send the resident a letter regarding the township's determination. **PSATS Bulletin** - Chairman Bechtel announced that in the PSATS bulletin there is an article about a house bill which has been taken out of committee and has to do with newly proposed executive session requirements and agenda requirements which could be detrimental in conducting township business. **Executive Sessions** – An executive session is scheduled for Monday, October 20 to discuss employee salaries. Interviews will be conducted on Tuesday, October 21. The committee will supply the interview times and names of interviewees to the secretary for scheduling the interviews. An advertisement has to be done for October 27 regarding the budget meeting, hiring the new secretary and any other business that comes before the board.

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AGENDA ITEMS FOR NEXT MEETING: Market Street/Riverview Drive address issue, speed limit signs for Lenker Development.

ANNOUNCEMENTS:

Planning Commission Meeting November 3, 2014

Township Meeting November 10, 2014

Budget Meeting October 20 at 7 p.m.

Budget Meeting October 27 at 7 p.m.

PennDOT closing 225 over Peters Mountain Oct 27 thru Christmas

ADJOURNMENT: Motion – Supervisor McBurney made a motion to adjourn at 9:52 p.m., seconded by Supervisor Paul, vote called, motion carried 4-0.

Respectfully Submitted,

Carolyn Nye
Secretary