

**HALIFAX TOWNSHIP
BOARD OF SUPERVISORS
MONTHLY BUSINESS MEETING
DECEMBER 8, 2014**

CALL TO ORDER: Chairman Bechtel called the meeting to order at 7:02 pm followed with the Pledge of Allegiance.

ROLL CALL: Supervisors Bechtel, Bruner, Paul, Schreffler and McBurney are present along with Solicitor Bruce Warshawsky, Engineer Tom Wilson, Roadmaster Corey Stazewski and Secretary Wendy M. Wentzel.

RECORDING MEETING: The Secretary is the only person recording.

EXECUTIVE SESSION: None.

PUBLIC COMMENT PERIOD: Flo Mallonee defers comment at this time. Norma Shearer had no comments.

SECRETARY/TREASURER REPORT: Paid Interim Bills – Supervisor McBurney made a motion to approve the interim bills with omission of duplicate CDW payment, seconded by Supervisor Schreffler. Vote called. Motion carried 5-0. **Current Unpaid Bills** – Supervisor Schreffler made a motion to accept the approval to pay the current bills, seconded by Supervisor Paul. Vote called. Motion carried 5-0. **Minutes** – Supervisor McBurney made a motion to approve the minutes of the Supervisors Monthly Business Meeting from November 10, 2014 with the correction of the spelling of “Mallonnee” to “Mallonee”, seconded by Supervisor Schreffler. Vote called. Motion carried 5-0. **Financial Report:** The Board reviewed the Financial Report and had no comments. The Report will be placed on file for audit at a later time.

EMC REPORT – Charlie Bisking announced his resignation as EMC for the Township. Supervisor Schreffler made a motion to accept Charlie’s resignation effective December 31, 2014, seconded by Supervisor McBurney. Vote called. Motion carried 5-0.

Supervisor McBurney made a motion and was seconded by Supervisor Schreffler to appoint Timothy Neiter as EMC for the Township effective January 1, 2015. Vote called. Motion carried 5-0.

PLANNING COMMISSION RECOMMENDATION – Long/Rode Subdivision – The Planning Committee accepted the Plan for review. **Camp Hebron** – The Planning Commission accepted the Plan for review and noted that this is for an Equestrian Facility. **Lehman SWM** – The Planning Commission recommended approval under the following conditions:

1. A signature block for the qualified professional preparing the storm water plan should be included on the plan and report. Upon plan approval, these signature blocks must be signed.
2. The owner signature block and required notes should be added to the plan per section 508.8.b.i (22).
3. The O & M needs to be signed and notarized.

Motion: Supervisor Paul made a motion and seconded by Supervisor Bruner to approve Kyle/Nicole Lehman Stormwater Management Plan conditioned upon Engineer Tom Wilson's review and approval. Vote called. Motion carried 5-0.

ENGINEER REPORT – Engineer Tom Wilson read his December 4, 2014 report for the month of November. He will be reviewing the letter sent to the Planning Commission to decide whether we want to participate in the Dauphin County Regional Community Rating System (CRS) Initiative.

SOLICITOR REPORT – The Solicitor read over his report. **Kissinger** – Supervisor Bruner made a motion to discontinue further discussion and was seconded by Supervisor Schreffler. Vote called. Motion carried 5-0. **Masser** – Supervisor Schreffler made a motion to accept the judgment made by the District Justice in favor of Halifax Township in the amount of \$112 and seconded by Supervisor Bruner. Vote called. Motion carried 5-0. **Shed Lots** – Robert Thieman and David Clemmer spoke in regards to the Shed Lot at Hornungs. They are working towards being compliant.

ROADMASTER REPORT – The Roadmaster read his report. **Grace Fabric** is working with Light-Heigel to become compliant. Until then, the business will not be open. Contact was made with Gary Lenker regarding the speed limit signs. **Bohn Issue** – This was addressed and thought to be taken care of but realized it is not. Discussion was held regarding the issue. **Eileen Snyder** – a nuisance complaint was made about a neighbor burning shingles and creating a smoke that makes it difficult to breathe. Motion was made by Supervisor McBurney and seconded by Supervisor Schreffler to have a pre-nuisance letter sent to the landlord and the tenant and provide a copy of the nuisance ordinance. Vote called. Motion carried 5-0. **Quail Nuisance** – Update was provided. All is ok for now.

SEO REPORT – Matt Williard submitted his monthly report for record. Nothing to discuss or act upon.

PARK COMMITTEE – Supervisor McBurney gave the report for the Park Committee. Motion was made by Supervisor McBurney to allow the construction of the “primitive” park trails at Fort Halifax. Motion died due to no one making a second on the motion.

ADMINISTRATIVE – Returned check Fees - Motion was made by Supervisor Steve Schreffler and seconded by Supervisor Bruner to charge a \$25 service charge for checks that are returned by the Bank for insufficient funds. Vote called. Motion carried 5-0.

OLD BUSINESS –Police Regionalization Study – Jeff Enders, who represents the Upper Dauphin are in the Police Regionalization Study provided an overall view of the study. He explained that this study does not really affect Halifax Township since we do not have our own police department, but actually just provides the Township with data for future use. **2015 Tax Resolution** – Motion was made by Supervisor Bruner to skip the reading of the 2015 Tax Resolution and seconded by Supervisor Paul. Vote called. Motion carried 5-0. Motion was made by Supervisor Schreffler to approve the 2015 Tax Resolution and seconded by Supervisor Bruner. Vote called. Motion carried 5-0. **Fire Relief Distribution** – These checks were distributed to the Halifax Fire Department (\$15325.06) and to the Halifax Area Ambulance and Rescue Association (\$7,662.53) respectively. **Halifax School District Permit** – All conditions need to be met before a Permit can be issued.

NEW BUSINESS – 2015 Meeting Dates – Motion was made by Supervisor Bruner and seconded by Supervisor McBurney to advertise the 2015 Meeting dates for Halifax Township: The dates are as follows: Board of Supervisors’ meetings will be held the 2nd Monday of each Month at 7:00 pm with the Re-Organization Meeting scheduled for January 5, 2015 at 7:00 pm. The Planning Commission meetings will be held on the first Monday of each month with the exception of January, in which its meeting will be held on Wednesday, January 7th at 7:00 after their Re-Organization Meeting, and September’s meeting, which that month’s meeting will be held September 9th, 2015, the first Wednesday after Labor Day. The Auditors’ Re-Organization meeting will be held on January 6, 2015 at 6:30 pm. Vote called. Motion carried 5-0. **Insurance Coverage for Traffic Light** – Motion was made by Supervisor Paul and seconded by Supervisor McBurney add the traffic light onto our insurance policy for full replacement value. Vote called. Motion carried 5-0. **Sidewalk Grant** – Supervisor Bruner presented to the Board and members of the public a letter from PennDOT regarding a funding project to construct sidewalks/walkways from Rise Street to just past the High School as Phase I which at a cost of \$380,000 excluding the cost of the Solicitor and the Engineer. Phase II would take the sidewalks from just past the High School to the Triangle (Route 147/225) at an estimated cost of over \$700,000. A maintenance ordinance would be required after the construction has been completed. A representative from PennDOT would be made available to assist us with this project. Motion was made by Supervisor Bruner and seconded by Supervisor Paul to have Engineer Tom Wilson research what PennDOT requires to go through with this project. Vote called. Motion carried 5-0. **Auditor Positions** – Discussion was held regarding continuing with elected Auditors as the Township currently has it. At this point in time, everything will stay as it presently is.

AGENDA ITEMS FOR NEXT MEETING -

- Lenker Estates Follow Up
- Quail Commons Dedication of Streets
- HASD Permit

ANNOUNCEMENTS

- Township 2015 Budget Adoption Meeting, December 15 2014 at 7:00 pm
- Board of Supervisors’ Reorganization Meeting, January 5, 2015 at 7:00 pm
- Township Auditors’ Reorganization Meeting, January 6, 2015 at 6:30 pm
- Planning Commission’s Reorganization and Regular Meeting, January 7, 2015 at 7:00 pm
- Board of Supervisors’ Monthly Business Meeting, January 12, 2015 at 7:00 pm.

ADJOURNMENT – Motion by Supervisor Bruner and seconded by Supervisor Paul to adjourn at 9:02pm. Vote called. Motion carried 5-0.

Respectfully Submitted,

Wendy M. Wentzel
Secretary