

**HALIFAX TOWNSHIP
BOARD OF SUPERVISORS
102 Fisher Street, Halifax
MONTHLY BUSINESS MEETING MINUTES
July 13, 2015**

CALL TO ORDER – Chairman Bechtel called the meeting to order at 7:02 pm followed with the Pledge of Allegiance.

ROLL CALL – Supervisors Bechtel, Paul and McBurney are present along with Solicitor Bruce Warshawsky, Roadmaster Corey Stazewski, Engineer Tom Wilson and Secretary Wendy M. Wentzel are present. Supervisors Schreffler and Bruner are absent.

RECORDING MEETING – The Township Secretary is the only person recording this meeting.

EXECUTIVE SESSION – There was an executive session held this evening from 6:25 pm to 6:50 pm to discuss matters of litigation.

PUBLIC COMMENT PERIOD –Flo Mallonee – Spoke in support of having an electronics pick up here in the Township. She also thanked those who serve their community to help make it a better place to live.

SECRETARY/TREASURER REPORT - Paid Interim Bills – Motion was made by Supervisor McBurney and second by Supervisor Paul to approve the paid interim bills. Vote called. Motion carried 3-0. **Current Unpaid Bills – Motion** was made by Supervisor Paul and second by Supervisor McBurney to pay the current unpaid bills as listed. Vote called. Motion carried 3-0. **Minutes – Motion** was made by Supervisor Paul and second by Supervisor Bruner to approve the Minutes from the June 8, 2015 Board of Supervisors Monthly Meeting. Vote called. Motion carried 3-0. **Financial Report -** The Board reviewed the Financial Report and had no comments. The Report will be placed on file and made part of the records for audit at a later time.

EMC REPORT – No report submitted.

PLANNING COMMISSION RECOMMENDATION – Chairperson Flo Mallonee reported that no Planning Commission meeting was held in July due to no new business being submitted and no old business to follow up on. She also stated that the Commission will be meeting in the upcoming months in working with updating the SALDO.

ENGINEER REPORT – Engineer Tom Wilson presented his report dated July 1, 2015 was submitted and made part of the records. No action was taken on his report.

SOLICITOR REPORT – Solicitor Warshawsky presented his report dated July 9, 2015 for services in June. Most items on his report on listed on the agenda for discussion. **Flight Source:** Resolution was prepared by the Bank's counsel to release the security

ROADMASTER REPORT – Roadmaster Stazewski presented his report for June, 2015. **Funk Sewage Issue Update:** A letter was sent out to the Funks requesting a meeting between them and the SEO of the Township. If there is no response, the next step will be to have DEP contacted. Approximately five site visits have been made and dozens of phone calls have been made with no success. **Nuisance:** A nuisance complaint was received of chickens roaming onto people’s properties on Peters Mountain Road. It is unknown who owns them. **Motion** by Supervisor Paul and second by Supervisor McBurney to send a pre nuisance letter to the surrounding residents. Vote called. Motion carried 3-0. **Hill Drive update:** The Sewer and Water Authority was contacted. Several homes need the lines redone on that road. The Sewer and Water Authority are going to patch the low areas they caused. The Township will then look at paving this road next year. **Masser Nuisance:** Kenneth Masser spoke in regards to receiving his pre nuisance letter. He asked for clarification regarding the blocks. He was shown the pictures of the blocks supplied to the Township. He stated he knows now what needs cleaned up. Mr. Masser was given by the next meeting to clean up the concerned area.

ADMINISTRATIVE – Posting of Draft Documents: Secretary Wentzel brought a concern to the Board regarding the posting of draft documents prior to approval. Contact was made with PSATS. They sent an email stating that they advise not posting draft documents as they are not official documents and it could become misleading and confusing to the residents, and to wait until the documents have been approved before posting. PSATS also implemented a message board for Townships to post questions and receive feedback from other Townships. The feedback received was the Minutes are not posted until they have been approved. Ordinances and Resolutions are posted as drafts for review by the public while some Townships do not post anything until the Board has approved them. Solicitor Warshawsky noted that Draft Minutes are not official documents. This item will be tabled until the next Board of Supervisors Meeting.

A letter was received from PennDOT informing us that additional amount of monies will be sent to the Township for the Winter Maintenance on Powells Valley Road. That amount will be \$1037.68.

Chairman Bechtel was also in attendance at the Police Regionalization meeting held in Middle Paxton Township. The consensus was that Townships north of Peters Mountain were satisfied with the coverage by the Pennsylvania State Police and were not interested in and regionalization of Police Departments. The final report based upon the final findings will be released in September of this year.

SEO REPORT – The SEO Report for June was submitted and made part of the records.

OLD BUSINESS - Halifax Sheetz Store – SR 225 and SR 147 Highway Occupancy Permit: Brian Soyka with Sheetz and Eric Stump, engineer with the HRG firm, were present on behalf of Sheetz. They are in need of a Highway Occupancy Permit. They were in negotiations with the Lebo residents and everything was resolved. The agreements and right of way documents are being prepared for signature. Their driveways need to be permitted as well. **Motion:** A motion was made by Supervisor McBurney and second by Supervisor Paul to execute the HOP applications contingent upon satisfaction of the Engineer’s memo points and execution of appropriate agreements. Vote called. Motion carried 3-0.

Key Lock Box – Motion: A motion was made by Supervisors Paul and second by Supervisor McBurney to advertise the Key Lock Box Ordinance for adoption at the next Board of supervisors meeting on August 10, 2015. Vote called. Motion carried 3-0.

Burning Ordinance – Motion: A motion was made by Supervisor McBurney and second by Supervisor Paul to adopt the Ordinance Regulating and Restricting Outdoor Fires in the Township of Halifax, Dauphin County. Vote called. Motion carried 3-0.

Sewer Ordinance – This item was tabled until August’s Board of Supervisors meeting.

Halifax Township – Pick-up site for electronics – Discussion was had as to whether the Township should provide a pick-up site for electronics. Electronic recycling will continue to be at the Upper Paxton Township Building the 2nd Saturday of each month. This will be added to Halifax Township’s website.

Masser/Smeltz Nuisance: This was covered under the Roadmaster’s report above.

NEW BUSINESS - David Rode – Permit Application – Replace Pole Barn Burned by Lightning Strike in May of this year – **Motion:** A motion was made by Supervisor Paul and second by Supervisor McBurney to waiver of the Stormwater Management Application and the waiver Permit Fee Application. Vote called. Motion carried 3-0. **Motion:** A motion was made by Supervisor McBurney and second by Supervisor Paul for ratification of the issuance of the permit for construction to commence. Vote called. Motion carried 3-0.

The Planning Commission is looking at changing its permit requirements for buildings that have been destroyed by natural disaster such as this.

Matthew Danner – Use of Fort Halifax for summer concert Series – No one was present for this line item. No action taken.

Steve Conrad Holding Tank – After some discussion, it was determined to place this item has been tabled until next month’s Board of Supervisors meeting.

Borough Vegetation Recycling Area – The Halifax Borough has reached out to the Township in reference to its vegetation recycling area. They are asking for our assistance in moving the vegetation as it piles up and in return, Halifax Township residents will be able to utilize the area for disposal of their vegetation, i.e. grass clippings, branches, leaves. **Motion:** A motion was made by Supervisor Paul and second by Supervisor McBurney to assist the Halifax Borough in moving the vegetation and in return, the Halifax Township residents will have access to the site for disposal of their vegetation. Vote called. Motion carried 3-0.

Lenker Estates Dirt Pile Nuisance Complaint – Received an email from a resident concerned about the pile created during the construction of homes in the Lenker Estates. The homeowner stated that it has created a haven for rodents. There was a promise to remove the pile and nothing has been done at this point. **Motion:** A motion has been made by Supervisor McBurney and second by Supervisor Paul to send a pre-nuisance letter to Gary Lenker to address the pile before the next Board meeting. Vote called. Motion carried 3-0.

Armstrong Valley Winery Noise Nuisance Complaint – An email from Rich and Sharon John of Rutter Road was received by the Township concerning the excessive level of noise coming from the Armstrong Valley Winery on Saturday, July 11, 2015, at 6:02 pm. Mr. Attick, property owner who resides at 265 Rutter Road, stated that while in his home, he can identify what songs are being played. Jake Gruver, Co-owner of the Winery, recorded the meter readings of the noise with the meter being

placed on a pole along the property line of the person. He provided the reports to the Township and stated that the readings were well within the level established in the Ordinance with exception to the period of time that the neighbor's riding mower passes the meter which causes it to spike past the allowed decibels established in the Ordinance. The Codes Officer has been instructed to make an unannounced visit and record the level of the decibel readings with a noise meter based upon the Noise Portion of the Nuisance Ordinance.

Right of Way Encroachment – There was a report of an encroachment of the right of way at the corner of 5th and Maple Street. A huge rock had been placed at the corner and can create a potentially dangerous situation. **Motion:** A motion was made by Supervisor McBurney and second by Supervisor Paul to send a pre-nuisance letter to the resident. Vote called. Motion carried 3-0.

Flight Source Resolution – **Motion:** A motion was made by Supervisor Paul and second by Supervisor McBurney to waive the reading of the Resolution for the letter of credit release of the security agreement. Vote called. Motion carried 3-0. **Motion:** A motion was made by Supervisor Paul and second by Supervisor McBurney to approve the Resolution for the Letter of Credit Release of the security agreement. Vote called. Motion carried 3-0.

AGENDA ITEMS FOR NEXT MEETING

- Draft Documents
- Sewer Ordinance
- Steve Conrad Holding Tank

ANNOUNCEMENTS

- Fireworks – Fort Halifax Park, Saturday, July 25, 2015 at 9:30 pm.
- Planning Commission Meeting – Monday, August 3, 2015 at 7:00 pm.
- Township Business Meeting – Monday, August 10, 2015 at 7:00 pm.

ADJOURNMENT – Motion was made by Supervisor Paul and seconded by Supervisor McBurney to adjourn the meeting at 9:06 pm. Vote called. Motion carried 3-0.

Respectfully Submitted,

Wendy M. Wentzel
Secretary