

**HALIFAX TOWNSHIP**  
**102 Fisher Street**  
**BOARD OF SUPERVISORS**  
**MONTHLY BUSINESS MEETING MINUTES**  
**November 11, 2019 7:00 p.m.**

**CALL TO ORDER** - Chairman Bechtel called the meeting to order at 7:03 p.m. followed by the Pledge of Allegiance.

**ROLL CALL** - Supervisors Bechtel, Bruner, Paul, Schreffler and McBurney are present along with Solicitor Bruce Warshawsky, Secretary Wendy M. Wentzel, Engineer Tim DeWire, and Roadmaster Tim Belk.

**RECORDING MEETING** – None other than the Township Secretary

**EXECUTIVE SESSION** – Executive Sessions were held on October 21, 2019 from 9:30 pm – 10:15 pm and October 28, 2019 from 6:15 pm until 6:50 pm for matters of personnel.

**PUBLIC COMMENT PERIOD** – None

**SECRETARY/TREASURER REPORT**

**Paid Interim Bills – Motion** was made by Supervisor Paul and second by Supervisor Schreffler to approve the paid interim bills thru November 11, 2019. Vote called. Motion carries 5-0. **Current Unpaid Bills – Motion** was made by Supervisor Schreffler and second by Supervisor Paul to pay the unpaid bills through November 11, 2019. Vote called. Motion carries 5-0. **Minutes – October 14, 2019 – Motion** was made by Supervisor McBurney and second by Supervisor Paul to approve the meeting minutes of the October 14, 2019. Vote called. Motion carries 5-0. **Minutes – October 21, 2019 – Motion** was made by Supervisor Schreffler and second by Supervisor Paul to approve the Minutes of the October 21, 2019 Budget Workshop meeting. Vote called. Motion carries 5-0. **Minutes – October 28, 2019 – Motion** was made by Supervisor McBurney and second by Supervisor Bruner to approve the Minutes of the October 28, 2019 Budget Workshop Meeting. Vote called. Motion carries 5-0. **Financial Report** – Placed on file for audit at a later period.

**EMC REPORT** – EMC Tim Neiter had nothing to report as EMC and asked some questions regarding the reporting of eligible fire fighters under the Act 172 Ordinance.

**PLANNING COMMISSION REPORT** – The Planning Commission made recommendation to the Board of Supervisors approval of the subdivision submitted by Owen and Betty Lehman with the following conditions: Section 404 – Preliminary Plan Procedure; No immediate compliance of Section 606/607 – (Curbs and Sidewalks) of SALDO; Section 405.1 and Section 407.1.a – Plan Scale (Preliminary/Final Plans); Section 508.8 – b.1.(20) – construction details for improvement made to sinkholes; and Section 405.2.g.ii and 407.1.a.xii.(9)(b) – Contours at one foot (1') intervals (Preliminary/Final Plans). **Motion** was made by Supervisor Bruner and second by Supervisor Paul to approve the above-mentioned waiver requests. Vote called. Motion carries 5-0. **Motion** was made by Supervisor Paul and second by Supervisor Bruner to conditionally approve the Lehman Subdivision based upon the above-noted comments and also the following contingencies to be satisfied as set forth in Engineer DeWire's comments: B.2 - B9; B-10 - B.26; B.28; C.1; C.2; C.4- C.20; and D.1 – D.7. Vote called. Motion carries 5-0.

**ENGINEER REPORT** – Engineer Tim DeWire submitted and provided an overview of K & W's report dated October 25, 2019 for services in October. The report was placed on record.

**SOLICITOR REPORT** – Solicitor Warshawsky submitted his report dated November 6, 2019 for services during October. The report will be placed on record. Bold text items are on the agenda. **North Country Ltd.** – Complaint filed. Waiting for certified documents.

**ROADMASTER REPORT** – Roadmaster Belk provided an overview on his report for activities during the month of October. Green Light Go-Grant – **Motion** was made by Supervisor Paul and second by Supervisor McBurney to expense the traffic signal project out of the General Fund. Vote called. Motion carries 5-0.

**SEO REPORT** – Submitted and placed on record. A letter was received by the Sewage Enforcement Officer regarding 81 Galli Road.

**FRIENDS OF FORT HALIFAX** – Submitted their report for the record. Motion was made by Supervisor Schreffler and second by Supervisor McBurney to approve the “*Butterflies, Birds, Bees and Bloom*” Workshop offered to the community on Saturday, June 10, 2020. Vote called. Motion carries 5-0.

#### **ADMINISTRATIVE**

**Building – Electrical** – tabled until next month

**Building – Roof Replacement** – tabled until next month

**Audit Financials** – The Board is in receipt of a proposal to audit the Halifax Fire Department monies received through the fire tax.

**Nuisance Report – Brothier – Motion** was made by Supervisor McBurney and second by Supervisor Schreffler to send a second nuisance letter with fine implications since there has been no change has been made to the nuisances. Vote called. Motion carries 5-0. **Ziegler** – Ongoing slow progress being made. **Neihart** – Vehicles were moved. Nuisance not totally abated.

**Motion** was made by Supervisor Schreffler and second by Supervisor Bruner to send a letter to the Gearharts notifying them that a permit is needed to construct the structure that is currently being built. Vote called. Motion carries 5-0.

#### **OLD BUSINESS**

**Smoke Bros Stormwater Management – Motion** was made by Supervisor Schreffler and second by Supervisor Bruner to wait until spring to make a decision about the stormwater violation.

**Township Archeology Representative – Motion** was made by Supervisor McBurney and second by Supervisor Schreffler to remove Dane Snyder as the archeology representative for the Township and to have the solicitor send a letter to him and search for another person to replace Dane. Vote called. Motion carries 5-0.

**Scholl Road** – The Board decided NOT to abandon a portion of Scholl Road, but rather research DSA for the road. The owners of the parcels requesting the abandoning of a portion of the road will be contacted with the Board’s decision.

**Kieffer Road Land Turnbacks** – Solicitor Warshawsky will provide documents at next month’s meeting to begin the process of turning land back to the property owners on Kieffer Road.

#### **NEW BUSINESS**

**Eagle Scout Project – Ethan Snyder** presented his Eagle Scout Project to the Board. He is proposing to erect a snake fence on the north side of the entrance and match the south side of the entrance to Fort Halifax. **Motion** was made by Supervisor Bruner and second by Supervisor Paul to approve Eagle Scout Ethan Snyder’s proposal. Vote called. Motion carries 5-0.

**2020 Budget – Motion** was made Supervisor Bruner and second by Supervisor Paul to advertise the 2020 Budget notice for adoption at December’s Board meeting. Vote called. Motion carries 5-0.

**CPA – Motion to Advertise – Motion** was made by Supervisor Bruner and second by Supervisor Schreffler to advertise the notice for the us of a CPA firm to conduct an audit of Halifax Township’s financial records for 2019. Vote called. Motion carries 5-0.

**Fisher Street** – Discussion took place regarding in trying to determine the owner of Fisher Street. Solicitor Warshawsky will research this.

**Recordation of Plans** – There was discussion regarding the process for the recordation of plans to be recorded. No action was taken.

#### **AGENDA ITEMS FOR NEXT MEETING**

2020 Meeting Dates  
Kieffer Road Land Turnbacks  
Electric and Roofing for the Township Building  
2020 Budget adoption  
Nuisance “catch all”

#### **ANNOUNCEMENTS**

November 26, 2019 – Senator John DiSanto’s Office – 9:00 a.m. – Noon at Township Building  
December 2, 2019 – Planning Commission Meeting – 7:00 pm  
December 9, 2019 – Board of Supervisors Meeting – 7:00 pm

#### **ADJOURNMENT**

**Motion** was made by Supervisor Bruner and second by Supervisor Paul to adjourn at 9:46 pm. Vote called. Motion carries 5-0.

**Respectfully Submitted,**

**Wendy M. Wentzel**  
**Secretary**