

HALIFAX TOWNSHIP
102 Fisher Street
BOARD OF SUPERVISORS
MONTHLY BUSINESS MEETING MINUTES
June 8, 2020 7:00 p.m.
Public Meeting and by Virtual Conference

CALL TO ORDER - Chairman Bechtel called the meeting to order at 7:03 p.m. followed by the Pledge of Allegiance.

ROLL CALL - Supervisors Bechtel, Bruner, Paul, Schreffler and McBurney are present along with Solicitor Bruce Warshawsky, Secretary Wendy M. Wentzel, and Roadmaster Tim Belk. Engineer Kurowski was present by virtual conference.

MEETING RECORDING – The Secretary is the only person recording the meeting.

EXECUTIVE SESSION – None

PUBLIC COMMENT PERIOD – Kevin Ricker spoke as the potential buyer for the lands situate across from the high school. He asked about accessing the land from the private drive off Huffman Road. He will be submitting a sketch plan for the next Planning Commission meeting.

SECRETARY/TREASURER REPORT

Paid Interim Bills – Motion was made by Supervisor Paul and second by Supervisor Schreffler to approve the paid interim bills thru June 8, 2020. Vote called. Motion carries 5-0. **Current Unpaid Bills – Motion** was made by Supervisor Schreffler and second by Supervisor Paul to pay the unpaid bills through June 8, 2020. Vote called. Motion carries 5-0. **Minutes – May 11, 2020 Meeting Minutes – Motion** was made by Supervisor Paul and second by Supervisor Bruner to approve the Meeting Minutes of May 11, 2020. Vote called. Motion carries 5-0. **May 20, 2020 Meeting Minutes** – Motion was made by Supervisor Paul and second by Supervisor Schreffler to approve the Minutes of May 20, 2020. Vote called. Motion carries 5-0. **Financial Report** – Placed on file for audit at a later period.

EMC REPORT – None

PLANNING COMMISSION RECOMMENDATIONS – Chairperson Mallonee reported that there were three items that were addressed at its recent meeting held on June 1, 2020 and recommended for approval. **Scheidler Subdivision: Motion** was made by McBurney and second by Supervisor Paul to approve the waiver requests as follows: Article IV, Section 404 - Preliminary Plans, Article VI, Sections 405.I.A - Plan Scale and Article VI, Sections 606 and 607 – Curbs and Sidewalks as noted in the Township Engineer’s memo dated May 7, 2020 contingent upon the insertion of the standard Halifax Note for curbs and sidewalks. Vote called. Motion carries 5-0. **Motion** was made by Supervisor McBurney and second by Supervisor Paul to approve the Scheidler Subdivision Plans as submitted. Vote called. Motion carries 5-0. **Flemish Down – Motion** was made by Supervisor McBurney and second by Supervisor Bruner to approve the following waiver requests: Section 404 – Preliminary Plans, Section 407.1.vii – Contours, and Section 407.1.a – Plan Scale per the Township Engineer’s memo dated May 26, 2020. Vote called. Motion carries 5-0. **Motion** was made by Supervisor Bruner and second by Supervisor Schreffler to approve the plans as submitted but to defer to Wayne Township and Middle Paxton Township which is the primary Township for their approvals and Halifax Township’s approval is contingent upon the other two municipalities’ approvals. Vote called. Motion carries 5-0. **Lehman Subdivision – Motion** was made by Supervisor McBurney and second by Supervisor Paul to reaffirm the approval and to direct the Chairman, the Secretary, the Planning Commission Chairman and the Planning Commission Secretary to execute the resubmitted plans based upon the prior approval. Vote called. Motion carries 5-0.

ENGINEER REPORT – Engineer Report submitted for May. The Harteis Subdivision plans were recorded. North Country has not signed for and returned. Correspondence has since been sent by regular mail and certified once again with no response. Lisi Shell Station requested a final inspection so their Letter of Credit can be returned. All items have been addressed. Kieffer Road assignment – Three property owners were to receive some of the old vacated right of way. Discussion took place regarding consolidation of the landowners’ deeds. An estimate is being prepared to complete this which excludes the recording fees. This will clean up the vacated right of way. Stormwater at this site was discussed. A site inspection will take place between the Engineer and Supervisor Paul.

SOLICITOR REPORT – Solicitor Warshawsky submitted his report dated June 4, 2020 for services during May. The report will be placed on record. Bold text items are on the agenda.

ROADMASTER REPORT – Written report submitted. The Roadmaster will be looking at Upper Middle Road and McClellan Road to do base repairs that were not done last year and pull numbers together to determine the cost. DSA representatives suggested that a thick Tar and Chip base be done on the corner on Middle Road. If it does not hold up, then that corner will have to be paved.

SEO REPORT – Submitted and placed on record.

FRIENDS OF FORT HALIFAX – Report was submitted. Action Items: **Motion** was made by Supervisor McBurney and second by Supervisor Schreffler to allow the Friends of Fort Halifax Park to submit an amended budget and projective narrative to repurpose the awarded \$3,000 Tourism Grant from DCED originally intended for the 2020 Colonial Festival to be used on the brick building and the granary building. Vote called. Motion carries 5-0.

Sycamore Trees – Research is being done to determine the process for removal of dead or near dead Sycamore trees.

NUISANCE REPORT – None

ADMINISTRATIVE

Plan Recordation Process – Discussion took place on the process of filing approved plans. Decision was to keep the process as it is which is to have the Township Engineer record the approved plans.

OLD BUSINESS

Halifax Water Sewer Authority Plant Upgrade – Jeff Enders was present and shared that the Halifax Area Water and Sewer Authority was able to acquire a loan from PennVest in the amount of \$7.3 Million dollars, but in order for the Authority to complete all the needed paperwork, financials from both Halifax Township and Halifax Borough are required to be submitted. Multiple documents will have to be signed. **Motion** was made by Supervisor Paul and second by Supervisor Schreffler to Mr. Smida of Mette Evans and Woodside to obtain the information for the loan. Vote called. Motion carries 5-0.

Smokee Bros – Stormwater Management – On agenda for July meeting

Yellow Phase – No action taken

A to Z Construction – A large building was constructed without permits. The Solicitor will reach out to their counsel to get an update.

Township Engineer – Discussion was held concerning issues and processes on behalf of the Engineering firm. No action was taken.

NEW BUSINESS

Lisi LOC – **Motion** was made by Supervisor Schreffler and second by Supervisor Paul to return the Letter of Credit for the Lisi Land Development. Vote called. Motion carries 5-0.

Farmhouse Meats – Letter of Support – A request was made to the Township for a letter of support for Farmhouse Meats to have a retail location to sell small packages of beef. **Motion** was made by Supervisor Bruner and second by Supervisor McBurney for the Township to provide a letter of support for the “retail” location. Vote called. Motion carries 5-0.

Sycamore Trees – There was discussion of about the process of cutting a dead sycamore tree down. The solicitor will review the ordinance. Also, the Forestry Department will be contacted to see if an inspection can be conducted to determine which trees are dead.

AGENDA ITEMS FOR NEXT MEETING

Smokie Bros, Sycamore Trees, A to Z Construction

ANNOUNCEMENTS

July 6, 2020 – Planning Commission – 7:00 p.m.

July 13, 2020 – Board of Supervisors Monthly Business Meeting – 7:00 p.m.

ADJOURNMENT

Motion was made by Supervisor Bruner and second by Supervisor Paul to adjourn at 9:58 pm. Vote called. Motion carries 5-0.

Respectfully Submitted,

Wendy M. Wentzel
Secretary