

HALIFAX TOWNSHIP
102 Fisher Street
BOARD OF SUPERVISORS
MONTHLY BUSINESS MEETING MINUTES
November 9, 2020 7:00 p.m.
Public Meeting and by Virtual Conference

CALL TO ORDER - Chairman Bechtel called the meeting to order at 7:04 p.m. followed by the Pledge of Allegiance.

ROLL CALL - Supervisors Bechtel, Bruner, Paul, Schreffler and McBurney are present along with Solicitor Bruce Warshawsky, Engineer Marc Kurowski, Secretary Wendy M. Wentzel, and Roadmaster Tim Belk.

MEETING RECORDING – The Secretary is the only person reportedly recording the meeting.

EXECUTIVE SESSION – None

BID OPENING – Bid Opening took place for the demolition of the barn and farmhouse located at Fort Halifax Park. The bids received are as follows: Reiff Brothers - \$24,400.00

Farhat Construction - \$23,333.32

The bid award is being held off until next month's meeting dated December 14, 2020.

– **Bid Opening – Hershey Road Culvert** – 11 successful bids were received through PennBid.

Motion was made by Supervisor Schreffler and second by Supervisor McBurney to have K & W Engineers follow through with the PennBid process and come back to the next board meeting scheduled for December 14th with results. Vote called. Motion carries 5-0.

PUBLIC COMMENT PERIOD – Gary Lenker was present on behalf of Donald Lenker and Michelle Lenker of Lenker Estates. He wanted the Township to be informed about the sewage fee increase for Lenker Estate residents. The rate increase will be \$40 per month increase beginning in January 2021.

SECRETARY/TREASURER REPORT

Paid Interim Bills – Motion was made by Supervisor McBurney and second by Supervisor Paul to approve the paid interim bills thru November 9, 2020. Vote called. Motion carries 5-0. **Current Unpaid Bills – Motion** was made by Supervisor Schreffler and second by Supervisor Paul to pay the unpaid bills through November 9, 2020. Vote called.

Motion carries 5-0. **Minutes – October 12, 2020 Meeting Minutes – Motion** was made by Supervisor Paul and second by Supervisor Bruner to approve the Meeting Minutes October 12, 2020. Vote called. Motion carries 5-0.

2021 Budget Meeting Minutes – Motion was made by Supervisor Paul and second by Supervisor Bruner to approve the 2021 Budget Meetings Minutes dated October 19, 2020 and October 26, 2020. Vote called. Motion carries 5-0.

Financial Report – Placed on file for audit at a later period.

EMC REPORT – None

PLANNING COMMISSION RECOMMENDATIONS – Chairperson Mallonee reported that Hornung's presented a sketch plan for an addition. The existing structure will be used as a maintenance garage and rental equipment. The new addition will be the new retail portion. Discussion took place regarding sketch plan fees of \$50 and when to charge for sketch plans, along with how to differentiate between a minor sketch plan and a major sketch plan. The Board of Supervisors further discussed the topic, but no decision was made.

ENGINEER REPORT – Engineer Report dated November 5, 2020, for services during October and placed on record.

SOLICITOR REPORT – Solicitor Warshawsky submitted his report dated November 5, 2020, for services during October. The report will be placed on record. Bold text items are on the agenda. An Extended Sewer System Agreement was presented for signature at the meeting. **Motion** was made by Supervisor Bruner and second by Supervisor Paul to dispense with the reading of the Resolution. Vote called. Motion carries 5-0. **Motion** was made by Supervisor Bruner and second by Supervisor McBurney to approve the Resolution for the Extended Sewer System Agreement. Vote called. Motion carries 5-0. Stakes were missing from the Funk's. K & W will be going back to resurvey and replace markers.

ROADMASTER REPORT – Written report was submitted for October activity. **Tree Trimmings** – The Roadmaster met with Good Tree Services and will receive certification of the dead trees that were confirmed dead by State Forester Andy Brought.

SEO REPORT – Report submitted for the record.

FRIENDS OF FORT HALIFAX – Bruce Henry, member of the Friends of Fort Halifax, was present to speak in lieu of a written report and wanted to let the Board know that they were not in favor of the demolition of the barn and farmhouse at Fort Halifax Park. He touched on the following 1: Timing and rush to judgment; 2: Conditions and costs to fix structures; 3: Age – the Walkout was constructed in the 1820's; 4: Condition of the barn is not as dire as being reported; 5: Village Restoration lists the costs for repairing the barn at \$100,000 and that this firm can do the repairs; 6: The Friends believe the buildings could be a historical draw and generate a revenue stream.

ADMINISTRATIVE

225/Kinsinger Road – The Township received a concern about the Intersection of State Route 225 and Kinsinger Road. The person reached out to PennDOT through their website and PennDOT responded noting that a request would need to come from the Township. **Motion** was made by Supervisor Schreffler and second by Supervisor Paul for the Township to reach out and address a concern with the speed limit on Route 225 in this area for travelers turning left onto Kinsinger Road. Vote called. Motion carries 5-0.

OLD BUSINESS

A to Z Construction – Permitting – A to Z's Construction's engineer responded to the comments from the Township's engineer and a meeting will be conducted to gather the remaining information needed.

North Country Unlimited – Burch's office is currently working on this. On the agenda for next month.

Fireworks Ordinance – Solicitor Warshawsky presented the final draft. On the agenda next month for further action.

Boyer Street – After discussion, the Board asked K & W Engineers to conduct a traffic study at that intersection for the next meeting.

NEW BUSINESS

2021 Budget – Approve to advertise for Adoption in December – **Motion** was made by Supervisor Bruner and second by Supervisor Paul to advertise the Notice to Adopt the 2021 Budget in December. Vote called. Motion carries 5-0.

Snyder Stormwater Management – **Motion** was made by Supervisor Bruner and second by Supervisor Paul to approve the Snyder Stormwater Management Plan per the Township Engineer's memo dated October 19, 2020 and the revisions made by Snyder's Engineer. Vote called. Motion Carries 5-0.

AGENDA ITEMS FOR NEXT MEETING

A to Z Construction, Fireworks Ordinance, Kieffer Road, Railroad Crossing, Boyer Street, Demolition Bids

ANNOUNCEMENTS

November 26th and 27th – Township Office **CLOSED**

December 7, 2020 – Planning Commission Meeting – 7:00 pm

December 14, 2020 – Board of Supervisors Monthly Meeting – 7:00 pm

ADJOURNMENT

Motion was made by Supervisor Bruner and second by Supervisor Schreffler to adjourn at 9:30 pm. Vote called. Motion carries 5-0.

Respectfully Submitted,

Wendy M. Wentzel
Secretary