

**HALIFAX TOWNSHIP**  
**102 Fisher Street**  
**BOARD OF SUPERVISORS**  
**MONTHLY BUSINESS MEETING MINUTES**  
**June 14, 2021 7:00 p.m.**  
**Public Meeting and by Virtual Conference**

**CALL TO ORDER** - Chairman Bechtel called the meeting to order at 7:01 p.m. followed by the Pledge of Allegiance.

**ROLL CALL** - Supervisors Bechtel, Bruner, Paul, Schreffler and McBurney are present in addition to Secretary Wendy Wentzel, Roadmaster Tim Belk, Solicitor Bruce Warshawsky and Engineer Marc Kurowski.

**MEETING RECORDING** – The Secretary is the only person reportedly recording the meeting.

**EXECUTIVE SESSION** – None

**PUBLIC COMMENT PERIOD** – David Hause was present to ask the Board if the Township had a Right to Farm Ordinance. Chairman Bechtel explained that the Township has Act 43 (Ag Security) and that the Right to Farm Ordinance is a statewide law. He also explained that Farmers are exempt from nuisance ordinances.

**SECRETARY/TREASURER REPORT**

**Paid Interim Bills – Motion** was made by Supervisor Paul and second by Supervisor Schreffler to approve the paid interim bills thru June 14, 2021. Vote called. Motion carries 5-0. **Current Unpaid Bills – Motion** was made by Supervisor McBurney and second by Supervisor Paul to pay the unpaid bills through June 14, 2021. Vote called. Motion carries 5-0. **May 10, 2021, Minutes – Motion** was made by Supervisor Schreffler and second by Supervisor McBurney to approve the Minutes of the May 10, 2021 meeting. Vote called. Motion carries 5-0. **Financial Report** – Placed on file for audit at a later period.

**EMC REPORT** – EMC Tim Neiter provided a written monthly report for his EMC Activities since the last meeting which included the passing of Part 107 Certification for Pilot in Command Test – License and registration of the Drone with FAA per Part 107. EMC training at DEMA will be in July at a date TBD. Next regularly scheduled meeting is July 22<sup>nd</sup> at the Halifax Fire Department.

**PLANNING COMMISSION RECOMMENDATIONS** – Sketch Plans were received and discussed regarding development and Highway Occupancy permitting for the location at the Cedars lot at 225/147. A teleconference meeting was held on June 10<sup>th</sup> with PennDOT, representatives from the Township the Township Engineer and the Engineer for the applicant of the sketch plans.

**ENGINEER REPORT** – Engineer covered his report dated June 8, 2021, for services during May and placed on record.

**SOLICITOR REPORT** – Solicitor Warshawsky submitted his report dated June 10, 2021 for services during May 2021. The report will be placed on record. Bold text items are on the agenda.

Supervisor McBurney asked about a nuisance complaint he received and the process of addressing the concern. A drive-by was done but it appeared to be cleaned up from the road viewpoint. The neighbor stated that everything was moved to the rear. The neighbor will have to send a complaint to the township if they feel it is still a nuisance since it cannot be viewed from the road.

**ROADMASTER REPORT** – Roadmaster Tim Belk discussed his report submitted for activities during the month of May. Cleanup days went well. 12 roll-offs were used for trash and three were used for metal scrap. The electrician that the Township hired to upgrade the existing electric and address other electric issues shared that he will be here in July to complete the work he began.

Roadmaster Belk reported that some of the stormwater pipes on North 3<sup>rd</sup> and North 4<sup>th</sup> Streets. They are exploring to see how many were crushed and whatever ones were, will be replaced in preparation of the paving that will take place soon..

**Electronics Recycling** – Roadmaster Belk informed the Board that Upper Paxton Township will no longer be providing the site for electronic recycling and asked if the Board would consider Halifax Township as a site. Discussion took place and the Board asked that the Dauphin County Recycling Director be contacted to discuss the possibility of having at the Township and what would be required to do such.

**SEO REPORT** – Report submitted for the record.

**FRIENDS OF FORT HALIFAX** – Report was submitted. **Action Item – Motion** was made by Supervisor Paul and second by Supervisor Schreffler to allow the Halifax Girl Scout led by Jennifer Teeter to place a letterboxing package along one of the trails at Fort Halifax Park as part of earning a badge. Vote called. Motion carries 5-0.

#### **NUISANCE REPORT –**

Fireworks – **Motion** was made by Supervisor Schreffler and second by Supervisor Bruner to seek full enforcement of the Fireworks Ordinance because of fireworks being shot and sparks hitting the Township building on the evening of May 30, 2021. Vote called. Motion carries 4-1 with one “No” vote coming from Chairman Bechtel.

The Township received a report of numerous stray cats congregating on a property and urinating on the property resulting in an unpleasant odor that visitors have brought to the owner’s attention. The other concern by the same persons is the amount of trash accumulating around the property adjacent to them in the rear. **Motion** was made by Supervisor McBurney and second by Supervisor Paul to send a pre-nuisance letter to the residents. Vote called. Motion carries 5-0.

Roadmaster mentioned that a vacant lot has not been mowed. **Motion** was made by Supervisor McBurney and second by Supervisor Paul to send a pre-nuisance letter to the parcel owner. Vote called. Motion carries 5-0.

The Township received a call about loud music coming from the camp lots along the river directly across from them on North River Road. Discussion took place. **Motion** was made by Supervisor McBurney and second by Supervisor Paul to send a letter to Simmons Management. Vote called. Motion carries 5-0.

Kinsinger Road Nuisance – Roadmaster reported the situation on Kinsinger Road and a **Motion** was made by Supervisor Schreffler and second by Supervisor Bruner to proceed in the next step of the nuisance process. Vote called. Motion carries 5-0.

#### **ADMINISTRATIVE**

**American Rescue Plan** – **Motion** was made by Supervisor Paul and second by Supervisor Schreffler to retain Zelenkofske Axelrod of consultants for the use of the funds received un the American Rescue Plan. Vote called. Motion carries 5-0.

**BIU – Use of the Meeting Room** – Building Inspection Underwriters of PA have asked consideration for the use of the Township’s meeting room one day a week as needed for collecting UCC permit applications and distribution of permits. The Board gave approval for such use.

**Future Meetings** – The Board of Supervisors noted that the future meeting of the Board of Supervisors will be offered both publicly and by virtual conference upon request by public.

The Township received a thank you card from the Halifax Swim Club for the donation of \$1,290.00

## **OLD BUSINESS**

**TCC Resolution – Motion** was made by Supervisor Bruner and second by Supervisor Paul to dispense with the reading of the Tax Collection Committee resolution ratifying the extension of deadlines for filing final EIT returns, paying taxes and disregarding certain penalties and interest relating thereto. Vote called. Motion carries 5-0. **Motion** was made by Supervisor Bruner and second by Supervisor Paul to approve the Resolution to ratify the extension of deadlines for filing the EIT final returns, paying taxes and disregarding certain penalties and interest. Vote called. Motion carries 5-0.

**Boyer Street Parking Ordinance – Motion** was made by Supervisor Bruner and second by Supervisor Schreffler to adopt the Boyer Street Parking Ordinance. Vote called. Motion carries 5-0.

**Sycamore Trees – Bob Swope** – Solicitor received a response from counsel. A form was sent which is a permit to be completed by the Township to submit to PennDOT asking for permission to cut the tree and trim the vines on PennDOT's right of way at the Township's expense. A temporary easement was also discussed.

**A to Z Construction** – Tabled until next month.

**North Country Unlimited** – The Agreement between Halifax Township and North Country is prepared but needs some modifications based upon the Engineer's comments. On the agenda for next month.

**Kieffer Road** – K & W Engineers have what they need for completion of the land transfers and lot consolidations. On the agenda for next month.

**Railroad Crossing** – No response was received as of meeting time. On agenda for next month.

**Fort Halifax Barn and Farmhouse** – A meeting has been scheduled for June 23<sup>rd</sup> at 1:00 pm with Carl Dixon, formerly with DCED, the PA Conservancy, two Board members, the Roadmaster and Representatives from the Friends of Fort Halifax.

**Portal Enterprises Stormwater Management Application** – Motion was made by Supervisor Bruner and second by Supervisor McBurney to conditionally approve the Stormwater Management Application submitted and the memo submitted by the Township Engineer dated June 1, 2021. Vote called. Motion carries 5-0.

## **NEW BUSINESS**

**Fort Halifax Park - Request for Kayak Camps** – Request was made for the use of Fort Halifax Park by Stephanie Hoover of Appalachian Kayak to hold kayak camps for children ages 9 and older on the following dates: June 28<sup>th</sup>, July 19<sup>th</sup>, July 26<sup>th</sup>, August 2<sup>nd</sup> and August 9<sup>th</sup> of this year. **Motion** was made by Supervisor Paul and second by Supervisor Schreffler to conditionally approve the request for use of Fort Halifax Park upon receipt of a Certificate of Insurance listing Halifax Township as the additional insured. Vote called. Motion carries 5-0.

**Bruce Snyder Ag Security** – **Motion** was made by Supervisor Bruner and second by Supervisor Schreffler to accept to the Ag Security program. Vote called. Motion carries 5-0.

## **AGENDA ITEMS FOR NEXT MEETING**

A to Z Construction, North Country Unlimited, Fort Halifax Railroad Crossing, Kieffer Road, Electronics Recycling

## **ANNOUNCEMENTS**

July 5, 2021 – Planning Commission Meeting – 7:00 pm

July 12, 2021 – Board of Supervisor Regular Monthly Meeting – 7:00 pm

**ADJOURNMENT**

**Motion** was made by Supervisor Bruner and second by Supervisor Paul to adjourn at 9:24 pm. Vote called. Motion carries 5-0.

**Respectfully Submitted,**

**Wendy M. Wentzel**  
**Secretary**