

HALIFAX TOWNSHIP  
BOARD OF SUPERVISORS  
MONTHLY BUSINESS MEETING  
MAY 19, 2008

**CALL TO ORDER:** Chairman Shearer called the meeting to order at 7:00 p.m. followed by the pledge to the flag.

**ROLL CALL:** Supervisors Shearer, Ruff, Shultz and Hoover are present. Supervisor Eppley is absent. Solicitor Steve Dzurainin, Engineer Chad Brackeen in place of Tom Wilson, Dale Shoop Roadmaster and Carolyn Nye Secretary are present.

**EXECUTIVE SESSION:** Held tonight from 5:35 p.m. to 6:53 p.m. regarding personnel matters.

**TAPING OF MEETING:** Dan Shearer is taping the meeting in addition to the Secretary.

**PUBLIC COMMENT PERIOD:** Flo Mallonee defers. Melinda Warfel asked about liabilities not being listed on the financial balance sheet yet and the draft minutes not being put on the website. Bill Burch is present and representing the Kerstetter Plan. Charles Deimler is just observing. Rahn Cooper defers at present. Dean Kerstetter defers. Robert Lebo inquired about the potential auto auction yard at the Scheidler property. Rahn Cooper inquired about the auto auction.

**SECRETARY/TREASURER REPORT:** Bills: Interim April 28, 2008 and current May 19, 2008 – Motion – Supervisor Hoover made a motion to approve the interim bills of April 28 and the current bills of May 19 totaling \$27,016.58, seconded by Supervisor Ruff, vote called, motion carried 4-0.

**Minutes:** April 14, 2008 – Motion – Supervisor Ruff made a motion to approve the corrected minutes (correct spelling of Sheared to Shearer under Public Comment and add under “Signs” that sign should include “welcome to Halifax Township” along with sycamore tree information”, seconded by Supervisor Shultz, vote called, motion carried 4-0.

**Financial Report:** April 2008 – Chairman Shearer stated there needs to be a meeting with Board members and the Treasurer to discuss the issue of the listing of the liabilities on the balance sheet. Supervisor Ruff spoke about the park mortgage which has a balance of \$240,000.00.

**PLANNING COMMISSION REPORT:** Chairman Eppley is not present tonight. The Solicitor presented the report. Kerstetter Chubb Subdivision Plan – Motion - Supervisor Hoover made a motion to approve the plan contingent upon receipt of the security agreement, private right-of-way agreement and the deed of dedication, seconded by Supervisor Ruff, vote called, motion carried 4-0.

**ENGINEER REPORT:** Engineer read his report (see attached).

**SOLICITOR REPORT:** Solicitor Read his report (see attached).

Halifax Plaza Final Land Development Plan – Applicant requested an informal meeting with representative of the Board of Supervisors and Planning Commission to discuss its plans for the project. Solicitor recommended to appoint no more than two Board members along with a member or two of the Planning Commission. Motion – Supervisor Shultz made a motion to appoint Supervisors Shearer and Ruff to attend this meeting along with members of the Planning Commission and Halifax Plaza People, seconded by Supervisor Ruff, vote called, motion carried 4-0.

DONCO/Cedar Intersection Improvements Agreement – Attorney Silver is requesting the Township cooperate to seek an extension of the current HOP which currently expires July 16, 2008 as well as to enter into discussion with PennDOT, DONCO and Cedar representatives regarding the HOP. Motion – Supervisor Hoover made a motion to extend the HOP completion date for one year, seconded by Supervisor Shultz, vote called, motion carried 4-0. Motion – Supervisor Hoover made a motion to authorize Steve Dzurain/Wix Wenger & Weidner to enter into talks with PennDOT accompanied by Cedar and DONCO, seconded by Supervisor Ruff, vote called, motion carried 4-0.

Robert and Sharon Manning Residential Lease - Solicitor stated after having a lengthy discussion with Ms. Manning concerning comments about the lease, he recommends authorizing a committee to review those comments with him in order to make an appropriate response. Chairman Shearer recommended Gary Shultz, Carol Eppley and Linda Ruff. Motion – Supervisor Ruff made a motion to approve the recommendation for the committee which includes Supervisors Shultz, Eppley and Ruff, seconded by Supervisor Shultz, vote called, motion carried 4-0.

Amy Wise and Darren Mohney Property at 3371 Peters Mountain Road – This property had the extensive water damage due to frozen pipes this winter. Solicitor suggests moving forward with the nuisance complaint. Motion – Supervisor Ruff made a motion to authorize the Solicitor to proceed with the nuisance procedure, seconded by Supervisor Shultz, vote called, motion carried 4-0.

Conservation Easement Property Ft. Halifax – The Township has agreed to clearly mark the boundary of the property. The Planning Commission Chair recommended hiring a surveyor to mark the southern boundary. Motion – Supervisor Ruff made a motion to hire Bill Burch to do the surveying on the southern boundary line of the Ft. Halifax property, seconded by Supervisor Shultz, under discussion Dale Shoop commented about Jim Eppley suggesting concrete monuments and will check with Jim, vote called, motion carried 4-0.

Adoption of Plan Review/Receipt Process – tabled for next meeting.

ROADMASTER REPORT: Building Permit Application for Ron Schwalm – Motion – Supervisor Ruff made a motion to approve the building permit application for a 16 x 20 picnic pavilion, seconded by Supervisor Hoover, vote called, motion carried 4-0.

Cleanup Day – Dale stated the Township received \$1,472.00 for 1 ½ dumpsters full of metal. The Board will be provided a copy of the cleanup bill when it is received.

Electronic Dropoff - Reminder that June 14, 2008 is the date for electronic dropoff here at the Township.

Sycamore Sign – Dale is still trying to find someone to make this sign.

Tobias Road – Dale stated he gave everyone the correspondence about vacating a portion of Tobias Road and has not received much feedback. This involves about 8/10 of a mile at the lower end to the Ginter Farm. The loss of liqued fuel money as a result of vacating this portion does not compare to the cost of maintenance it takes on this portion of the road because it is highly erodible. Motion – Supervisor Shultz made a motion to proceed with the investigating into the specifics of abandoning a portion of Tobias Road, seconded by Supervisor Hoover, vote called, motion carried 4-0. The Solicitor will report on this at the June meeting.

SEO REPORT: No comments.

OLD BUSINESS: COG Report – The joint Board of Appeals is moving forward. The Board will be provided the documents for review and response.

Regional Comprehensive Plan Report – This process is moving forward. Meeting is scheduled Wednesday to begin the process. The Halifax Borough, Wayne Township, Jefferson Township, Halifax Township and a new interest Rush Township are the interested municipalities.

Concerns from Citizens: New Weedwhacker - is it staying at the township building? Chairman Shearer answered yes.

Town Meeting - have the issues that were mentioned at the Town Meeting been looked into – status? This has to do with the library. Supervisor Ruff stated she gave Eileen a petition and if it meets with her approval, copies will be made and circulated. Florence McGuire asked if it goes on the ballot in November. Supervisor Ruff stated no and it would be a matter of speaking with County Commissioner DiFrancesco who oversees the Dauphin County Library Board of Trustees of which she, Supervisor Ruff serves.

Buffalo Park Road – status. Chairman Shearer stated the Board has not received a report from the Planning Commission yet on this issue.

Site Plan for Park – status. Chairman Shearer stated it is moving forward. Supervisor Ruff stated the matching funds of \$30,000.00 came from the County. The other half of the money will be awarded thru DCNR. The Township received from DCNR \$17,250.00 which is half the amount they will give the Township. The balance will be provided as it gets closer to the end of the Master Site Plan being completed. People will have to be chosen for a study committee and DCNR is evaluating the study committee. The study committee will then put out requests for proposals for consultants to be considered and the committee will choose the consultant. Chairman Shearer stated after this there is about a year to one and a half years working with consultants and holding public meetings.

Missed attendance at workshop by a supervisor- Is Reimbursement Resolution still in place? Chairman Shearer stated the policy was put in place and it has contingencies. She will check into this policy.

NEW BUSINESS: PSATS Convention Report - Chairman Shearer stated this was a very good convention and she attended a stormwater management workshop and a workshop on working with consultants. Supervisor Ruff stated she attended three workshops. Two of these workshops pertained to bills before the House and Senate regarding issues that pertain to citizens of our township. There is a House and Senate Bill to change the amount of the bidding process for advertised bids from \$10,000.00 to \$25,000.00 and for a phone bid \$4,000.00 to \$7,000.00. The third workshop pertained to homeland security which was very informative.

Tracy Cox – Rec. Authority Report – Tracy is not present tonight to give this report.

Workers Comp ProRata Share/Wayne Township – Chairman Shearer suggested giving them more time to send in the payment.

FOR THE GOOD OF THE ORDER: None.

ANNOUNCEMENTS:

Planning Commission Meeting June 2 at 7:00 p.m.

Township Meeting June 9 at 7:00 p.m.

Workshop for Supervisors regarding the Act 537 Plan June 11.

ADJOURNMENT: Supervisor Ruff made a motion to adjourn at 8:12 p.m., seconded by Supervisor Hoover, vote called, motion carried 4-0.