

HALIFAX TOWNSHIP
102 Fisher Street
Halifax, PA 17032
BOARD OF SUPERVISORS
MONTHLY BUSINESS MEETING MINUTES
Monday, October 9th, 2023, at 7:00 p.m.

ANY ITEM LISTED ON THE AGENDA AND/OR REPORT MAY BE AN ACTION ITEM

CALL TO ORDER:

Chairman Bechtel called the meeting to order at 7:02 p.m. followed by the Pledge of Allegiance.

ROLL CALL:

Supervisors Bechtel, Bruner, Paul, Schreffler, and McBurney were present along with Solicitor Bruce Warshawsky, and Secretary Sara Glace and Roadcrew Ryan Malone. Roadmaster Matt Roland was absent.

RECORDING MEETING:

Halifax Township secretary is the only person reportedly recording the meeting.

EXECUTIVE SESSION:

There was no executive session held.

PUBLIC COMMENT PERIOD:

No person spoke under public comment.

SECRETARY/TREASURER REPORT:

Paid Interim Bills: A **Motion** was made by Supervisor McBurney and seconded by Supervisor Paul to approve the paid interim bills through October 9th, 2023. Vote called. **Motion** carries 5-0.

Current Unpaid Bills: A **Motion** was made by Supervisor Schreffler and seconded Supervisor Paul to approve the unpaid bills through October 9th, 2023. Vote called. **Motion** carries 5-0.

Meeting Minutes:

Monday, September 11th, 2023, Meeting Minutes: A **Motion** was made by Supervisor Paul and seconded Supervisor McBurney to approve the September 11th, 2023, Meeting Minutes. Vote called. **Motion** carries 5-0.

Financial Report: Place on file for audit later.

EMC REPORT:

Chief Tim Neiter was not present but did submit a report for September 2023.

PLANNING COMMISSION RECOMMENDATION:

The Planning Commission meeting was held on Monday, October 2nd, 2023, at 7:00 p.m.

Solar Ordinance: The Planning Commission recommended the Solar Ordinance draft to the Board of Supervisors to finalize. The Chairman Bechtel asked the Board of Supervisors to review the Solar Ordinance for the November 13th, 2023, Board of Supervisor Meeting to finalize and advertise.

ENGINEER REPORT:

HRG, Inc. Engineer Alex Greenly was present to cover his report dated October 5th, 2023, for services during September 2023. It was reported that the Camp Hebron Culvert Replacement will be advertised for bids to have the work done in the spring of 2024 after children are out of school for the summer. The easement has been obtained and recorded by the Solicitor for the Camp Hebron Culvert Replacement.

SOLICITOR REPORT:

Solicitor Warshawsky submitted his report dated October 4th, 2023, services during September 2023. The report will be placed on record. **Bold text items are on the agenda.**

ROADMASTER REPORT:

A report was submitted for September 2023 by Matt Roland, Ryan Malone, and Colton Warfel.

SEO REPORT:

A report was submitted for the work that was done in the month of September 2023.

FRIENDS OF FORT HALIFAX REPORT:

Norma Shearer, member of Friends of Fort Halifax, was present and submitted a report for September 2023.

Campfire Historical Speaker Series: Second in a series of our Campfire Historical Speaker Series to be held Saturday, October 28th, 2023, from 7:00 p.m. to 8:00 p.m. at Fort Halifax Park. David Biser, portraying John Harris, Jr will be the speaker. Cocoa and s'mores will be offered to the attendees.

Hornets' Nest: A hornets' nest was found in the Granary building. The Board of Supervisors advised that Roadmaster Matt Roland will look and decide how to handle the hornets' nest once he returns.

Skills Trade Project: Mr. Bob Brightbill applied for and was awarded a \$10,000.00 grant for a Yeager House deck to accommodate an ADA entrance to be built in the Spring/Summer of 2024.

NUISANCE REPORT:

No discussion or action taken.

ADMINISTRATIVE:

PSATS Trustees Insurance & Retirement Services: The Board of Supervisors requested more information for 2025. The Board of Supervisors didn't feel there is enough information to make an informed decision for 2024 by October 31, 2023.

OLD BUSINESS:

Keiffer Road: No discussion or action taken.

NEW BUSINESS:

Halifax Commons-Time Extension: A Motion was made by Supervisor Schreffler and seconded Supervisor Paul that Halifax Commons must execute a properly submitted Time Extension agreement by November 2nd, 2023, for the plan to continue to be reviewed until January 4th, 2024. If one is not submitted by November 2nd, 2023, the plan will be denied. Vote called. Motion carries 5-0.

EMS/Ambulance Coverage & UD COG: The Upper Dauphin Council of Government applied for a Dauphin County Gaming Grant that will not be approved till Spring 2024 to pay for an important professional EMS study to identify solutions to help stabilize and improve EMS/ambulance coverage in the Northern Dauphin County service area. If, Upper Dauphin Council of Government is not awarded the gaming grant, Upper Paxton Township has requested that the Upper Dauphin Council of Government municipalities pledge to reimburse them on the population based fair share of the EMS study cost. Each municipality, who votes to commit, will sign a reimbursement Memorandum of Understanding with Upper Paxton Township. The Board of Supervisors decided to vote at the next Board of Supervisor Meeting scheduled for Monday, November 13th, 2023, at 7:00 p.m.

Scheidler Sewage Facilities Planning Module & Resolution: A Motion was made by Supervisor Schreffler and seconded by Supervisor Paul to dispense with the reading of the Scheidler Sewage Facilities Resolution. Vote called. Motion carries 5-0. A Motion was made by Supervisor Schreffler and seconded by Supervisor Paul to approve the Scheidler Sewage Facilities Planning Module and the Resolution. Vote called. Motion carries 5-0.

42 Matamoras Road: After discussion, the Board of Supervisors decided that Chairman Bechtel talk to the property owner and let them know how Halifax Township would like to proceed.

2023 Volunteer Fire Relief Money: A Motion was made by Supervisor Bruner and seconded by Supervisor Schreffler to donate \$21,372.22 to the Halifax Fire Department. Vote called. Motion carries 5-0.

Board of Supervisors & Planning Commission Meeting Dates: A Motion was made by Supervisor Schreffler and seconded by Supervisor Paul to accept and approve the advertisement of the Board of Supervisors and Planning Commission Monthly Meeting Days for 2024. Vote called. Motion carries 5-0.

Fort Halifax Feasibility Study: Supervisor McBurney gave a brief update on the Fort Halifax Feasibility Study. Discussion will continue at the next Board of Supervisors meeting, scheduled for Monday, November 13th, 2023.

Diners & Fast Food: The Board of Supervisors don't feel that it is Halifax Township's concern.

Fee Schedule & Subdivision & Land Development Plan Fees for 2024: The Board of Supervisors would like to discuss the Fee Schedule & Subdivision & Land Development Plan Fees at the Workshop Meetings scheduled for October 23rd and October 30th, and November 6th, 2023.

AGENDA ITEMS FOR NEXT MEETING:

Solar Ordinance
Keiffer Road
EMS/Ambulance Coverage & UD COG
42 Matamoras Road
Fort Halifax Feasibility Study
Fee Schedule & Subdivision & Land Development Plan Fees for 2024

ANNOUNCEMENTS:

October 23rd, 2023-2024 Workshop Meeting at 7:00 p.m.
October 30th, 2023-2024 Workshop Meeting at 7:00 p.m.
November 6th, 2023-2024 Workshop Meeting at 7:00 p.m. (if necessary)
November 6th, 2023-Planning Commission Regular Meeting at 7:00 p.m.
November 13th, 2023-Board of Supervisors Regular Meeting at 7:00 p.m.

ADJOURNMENT:

A **Motion** was made by Supervisor Bruner and seconded by Supervisor Paul to adjourn the meeting at 8:26 p.m.
Vote called. **Motion** carries 5-0.

Respectfully submitted,

Sara M. Glace
Secretary/Treasurer