

HALIFAX TOWNSHIP
102 Fisher Street
Halifax, PA 17032
BOARD OF SUPERVISORS
MONTHLY BUSINESS MEETING MINUTES
Monday, November 13th, 2023, at 7:00 p.m.

ANY ITEM LISTED ON THE AGENDA AND/OR REPORT MAY BE AN ACTION ITEM

CALL TO ORDER:

Chairman Bechtel called the meeting to order at 7:02 p.m. followed by the Pledge of Allegiance.

ROLL CALL:

Supervisors Bechtel, Bruner, Paul, and Schreffler were present along with Solicitor Bruce Warshawsky, HRG, Inc. Engineer Alex Greenly, Secretary Sara Glace and Roadmaster Matt Roland.

RECORDING MEETING:

Halifax Township secretary is the only person reportedly recording the meeting.

EXECUTIVE SESSION:

There were two executive sessions held in the last month. One was held on October 30th, 2023, from 8:55 p.m. till 9:30 p.m. and the second, November 13th, 2023, from 6:30 p.m. till 6:40 p.m. both to discuss personnel.

PUBLIC COMMENT PERIOD:

No person spoke under public comment.

SECRETARY/TREASURER REPORT:

Paid Interim Bills: A **Motion** was made by Supervisor Paul and seconded by Supervisor Schreffler to approve the paid interim bills through November 13th, 2023. Vote called. **Motion** carries 4-0.

Current Unpaid Bills: A **Motion** was made by Supervisor Paul and seconded by Supervisor Schreffler to approve the unpaid bills through November 13th, 2023. Vote called. **Motion** carries 4-0.

Meeting Minutes:

Monday, October 9th, 2023, Meeting Minutes: A **Motion** was made by Supervisor Paul and seconded by Supervisor Schreffler to approve the October 9th, 2023, Meeting Minutes. Vote called. **Motion** carries 4-0.

Monday, October 23rd, 2023, Budget Minutes: A **Motion** was made by Supervisor Bruner and seconded by Supervisor Schreffler to approve the October 23rd, 2023, Budget Minutes. Vote called. **Motion** carries 4-0.

Monday, October 30th, 2023, Budget Minutes: A **Motion** was made by Supervisor Bruner and seconded by Supervisor Schreffler to approve the October 30th, 2023, Budget Minutes. Vote called. **Motion** carries 4-0.

Financial Report: Placed on file for audit later.

EMC REPORT:

Chief Tim Neiter was not present but did submit a report for October 2023.

PLANNING COMMISSION RECOMMENDATION:

The Planning Commission meeting was held on Monday, November 6th, 2023, at 7:00 p.m.

Scheidler Subdivision: The Planning Commission gave approval of the Scheidler Subdivision. A **Motion** was made by Supervisor Bruner and seconded by Supervisor Paul to approve two of the three requested waivers of SALDO: Section 404: Preliminary Plan Procedure and Section 405.1a: Plan Scale. The third requested waiver of SALDO Section 606/607: Curbs & Sidewalks will not require immediate compliance conditioned upon the placement of a Note on the Plan that should Halifax Township require curbs and/or sidewalks in the future, such will be installed in accordance with the SALDO then in effect. Vote called. **Motion** carries 4-0. A **Motion** was made by Supervisor Schreffler and seconded by Supervisor Paul to approve the Scheidler Subdivision Plan with conditional approval as set forth in Review Letter 2

dated October 25th, 2023, from HRG, Inc.: Subdivision and Land Development Comment 2 and Administrative Comments 1-3. Vote called. **Motion** carries 4-0.

ENGINEER REPORT:

HRG, Inc. Engineer Alex Greenly was present to cover his report dated November 10th, 2023, for services during October 2023. It was reported by Engineer Alex Greenly that the Camp Hebron Culvert Project is out for bid.

SOLICITOR REPORT:

Solicitor Warshawsky submitted his report dated November 9th, 2023, services during October 2023. The report will be placed on record. Bold text items are on the agenda.

ROADMASTER REPORT:

A report was submitted for October 2023 by Matt Roland, Ryan Malone, and Colton Warfel.

SEO REPORT:

A report was submitted for the work that was done in the month of October 2023.

FRIENDS OF FORT HALIFAX REPORT:

Roz Ogden, member of Friends of Fort Halifax, was present and submitted a report for October 2023.

NUISANCE REPORT:

No discussion or action taken.

ADMINISTRATIVE:

Guy Julian & Jeff Roma's Letter of Credit: Guy Julian sold his property to Jeff Roma. The Letter of Credit that Guy Julian had on property in his business name was transferred to Jeff Roma in his business name. This item does not need the action of the Board of Supervisors.

Roadcap Stormwater-Lenker Estates: A stormwater management plan was submitted to Halifax Township's Engineer Alex Greenly to review to ensure that the stormwater management plan that was already in place would still be followed. This item does not need the action of the Board of Supervisors since there was Stormwater Management Plan already in place.

General Fund & Positive Pay: A **Motion** was by Supervisor Paul and seconded by Supervisor Bruner to enroll in Positive Pay on all bank accounts that Halifax Township has with Mid Penn Bank. Vote called. **Motion** carries 4-0.

OLD BUSINESS:

Solar Ordinance: A **Motion** was made by Supervisor Schreffler and seconded by Supervisor Bruner to approve the Solar Ordinance, which will become effective immediately. Vote called. **Motion** carries 4-0.

Keiffer Road: No discussion or action taken.

EMS/Ambulance Coverage & UD COG: No discussion or action taken.

Fort Halifax Feasibility Study: It was advised that there is an updated Fort Halifax Feasibility Study.

NEW BUSINESS:

Ben Smith-Smith Homes: Ben Smith, owner of Smith Homes spoke to the Board of Supervisors about the engineering bill that he received. He stated that he is not responsible for the engineering bill because there was no runoff from the property that he was building on. The question that Halifax Township is faced with is: Who is responsible for the engineering bill?

Wagner, Dreese, Elsasser, & Associates, Inc. Contract: No discussion or action taken.

2024 Budget-Approval for 20-Day Advertising: A **Motion** was made by Supervisor Schreffler and seconded by Supervisor Bruner to advertise the 2024 Budget in PennLive. Vote called. **Motion** carries 4-0.

2024 Fee Schedule-Subdivision & Land Development Plan & Excavation Permits: A **Motion** was made by Supervisor Bruner and seconded by Supervisor Schreffler to approve the 2024 Fee Schedule. Vote called. **Motion** carries 4-0.

OLDS Abandonment Info.: No discussion or action taken.

AGENDA ITEMS FOR NEXT MEETING:

Keiffer Road
EMS/Ambulance Coverage & UD COG
Lenker Estates/Smith Homes
Wagner, Dreesse, Elsasser, & Associates, Inc. Contract
OLDS Abandonment Info.

ANNOUNCEMENTS:

November 23rd & 24th, 2023-Thanksgiving Observed, Halifax Township closed.
December 4th, 2023-Planning Commission Regular Meeting at 7:00 p.m.
December 11th, 2023-Board of Supervisors Regular Meeting at 7:00 p.m.

ADJOURNMENT:

A **Motion** was made by Supervisor Bruner and seconded by Supervisor Paul to adjourn the meeting at 8:08 p.m.
Vote called. **Motion** carries 4-0.

Respectfully submitted,

Sara M. Glace
Secretary/Treasurer