

HALIFAX TOWNSHIP
102 Fisher Street
Halifax, PA 17032
BOARD OF SUPERVISORS
MONTHLY BUSINESS MEETING
Monday, December 9th, 2024, at 7:00 p.m.

ANY ITEM LISTED ON THE AGENDA AND/OR REPORT MAY BE AN ACTION ITEM

CALL TO ORDER:

Chairman Bechtel called the meeting to order at 7:02 p.m. followed by the Pledge of Allegiance.

ROLL CALL:

Supervisors Bechtel, Bruner, Paul, Schreffler, and McBurney were present along with Solicitor Warshawsky, HRG, Inc. Alex Greenly, Roadmaster Matt Roland, and Secretary Sara Glace.

RECORDING MEETING:

Halifax Township secretary is the only person reportedly recording the meeting.

EXECUTIVE SESSION:

There were two executive sessions held since the last meeting. One executive session was held November 11th, 2024, from 10:05 p.m. to 10:35 p.m. and the other executive session was held December 9th, 2024, from 6:00 p.m. to 6:40 p.m. to discuss personnel.

PUBLIC COMMENT PERIOD:

Michael Brewer: Conversation focused on Fort Halifax and it's importance to Halifax Township residents and the surrounding area.

SECRETARY/TREASURER REPORT:

Bid Packets for Wash Bay & Pole Building:

60 x 100 Pole Building: A **Motion** was made by Supervisor McBurney and seconded by Supervisor Paul to amend the approval of the 60 x 100 Pole Building to Rocky Mountain Contractors, LLC. to include bubble wrap, 16' walls and 14' garage doors in the amount of \$177,000.00. Vote called. **Motion** carries 5-0.

50 x 30 x 14 Wash Bay: The Board of Supervisors requested a new quote from Rocky Mountain Contractors, LLC. to amend the bid to 16' walls and 14' garage doors and will be discussed at the next Board of Supervisors meeting scheduled for January 13th, 2025.

Paid Interim Bills: A **Motion** was made by Supervisor McBurney and seconded by Supervisor Paul to approve the paid interim bills through December 9th, 2024. Vote called. **Motion** carries 5-0.

Current Unpaid Bills: A **Motion** was made by Supervisor Schreffler and seconded by Supervisor Paul to approve the unpaid bills through December 9th, 2024. Vote called. **Motion** carries 5-0.

Meeting Minutes:

Monday, November 11th, 2024, Regular Meeting Minutes: A **Motion** was made by Supervisor Paul and seconded by Supervisor Schreffler to approve November 11th, 2024, Regular Meeting Minutes. Vote called. **Motion** carries 5-0.

Financial Report: Placed on filed for audit later.

EMC REPORT:

Chief Tim Neiter was not present but did submit a report for November 2024.

PLANNING COMMISSION RECOMMENDATION:

A report was submitted for the Planning Commission meeting that was held on Monday, December 2nd, 2024. Chairman Bechtel advised that the Planning Commission addressed SALDO Ordinance and that the final draft was sent to the Board of Supervisors for approval, Alex Greenly, HRG, Inc. Engineer presented a draft of "Special Project Provision" to update the Stormwater Management Ordinance, and the Planning Commission is currently reviewing two sign ordinances from two townships to finalize the proposed Sign Ordinance for Halifax Township to be presented to the Board of Supervisors. The Planning Commission accepted Kings Storage Facility for review and the Hale Land Development Plan is currently revising the plans that were recently submitted.

SALDO Amendment & Authorize Advertising for new SALDO in February (Hearing): A Motion was made by Supervisor McBurney and seconded by Supervisor Bruner to approve advertising for SALDO Amendment Hearing to take place February 10th, 2024, at 6:00 p.m. Vote called. **Motion** carries 5-0.

ENGINEER REPORT:

HRG, Inc. Engineer Alex Greenly was present to cover his report dated December 6th, 2024, on services that occurred during the month of November 2024.

SOLICITOR REPORT:

Solicitor Warshawsky submitted his report dated December 4th, 2024, on services during November 2024. The report will be placed on record. Bold text items are on the agenda.

ROADMASTER REPORT:

A report was submitted for November 2024 by Matt Roland, Ryan Malone, and Colton Warfel. Roadmaster Matt Roland advised that the pipes were extended, and material was added to Lower Middle Road, a pad for the pole shed was made, and tree trimming was done on township property.

SEO REPORT:

A report was submitted on the work that was done in November 2024.

FRIENDS OF FORT HALIFAX REPORT:

Vicki Vitolo, member of the Friends of Fort Halifax, was present and submitted a report for November 2024. Dauphin County Vo-Tech Instructor Kent Brady and students are currently clearing the North River Trail and field edges of invasives species. Brennan Ka'aihue, a representative of Central Pennsylvania Conservancy flagged areas where the rare plant species (green dragon) is present, which is at the north end of the trail.

Halifax Science Teacher Dina Taucher & Students: A Motion was made by Supervisor Schreffler and seconded by Supervisor Paul to allow Halifax Science teacher Dina Taucher and Students to visit Fort Halifax Park on Thursday, December 12th, 2024, at 11:00 a.m. at the campsite for Vicki Vitolo to do a presentation. Vote called. **Motion** carries 5-0.

NUISANCE REPORT:

194 Kinsinger Road: Solicitor Warshawsky gave an update that the second 2024 MDJ judgment was transferred to the Court of Common Pleas. A third 2024 nuisance letter was sent from Solicitor Warshawsky inviting them to the December 9th, 2024, Board of Supervisors Meeting. If the nuisance is not corrected by January 13th, 2025, Board of Supervisors Meeting, it will proceed to an enforcement action in the Court of Common Pleas instead of MDJ.

3371 Peters Mountain Road: It appears that 3371 Peter Mountain Road, Halifax, has made significant improvements in the efforts to avoid a nuisance letter.

49 Pawnee Lane-Unregistered: A Motion was made by Supervisor McBurney and seconded by Supervisor Bechtel to send a nuisance letter to 49 Pawnee Lane for violation of more than three unregistered vehicles per Nuisance Ordinance 2013-8, Section 2, Nuisances Declared Illegal A, 4: More than three (3) motor vehicles for restoration or repair which are neither sheltered by a building nor enclosed behind an evergreen or solid fence or storing or accumulating in an unorderly fashion three (3) or less motor vehicles for restoration or repair and without justification. Vote called. **Motion** carries 5-0.

ADMINISTRATIVE:

OLD BUSINESS:

Keiffer Road: No discussion or action taken.

Fort Halifax Farmhouse & Barn/Public Railroad Crossing/CPC: Supervisor McBurney advised that Halifax Township was approved for the PA DCED Grant in the amount of \$50,000.00.

Matamoros Road: The Board of Supervisors would like to pursue a PA DCED Grant to complete this project.

Small Project Provisions for Stormwater Management Plan: No discussion or action taken.

NEW BUSINESS:

Supplemental Appropriations Resolution for 2024 Budget: A Motion was made by Supervisor Bruner and seconded by Supervisor Paul to dispense with the reading of the Supplemental Appropriations Resolution for 2024 Budget. Vote called. **Motion** carries 5-0. A **Motion** was made by Supervisor McBurney and seconded by Supervisor Paul to approve the Supplemental Appropriations Resolution for 2024 Budget. Vote called. **Motion** carries 5-0.

2025 Tax Resolution: A **Motion** was made by Supervisor Schreffler and seconded by Supervisor McBurney to dispense with the reading of the 2025 Tax Resolution. Vote called. **Motion** carries 5-0. A **Motion** was made by Supervisor Schreffler and seconded by Supervisor McBurney to approve the 2025 Tax Resolution. Vote called. **Motion** carries 5-0.

2025 Budget Adoption: A **Motion** was made by Supervisor McBurney and seconded by Supervisor Paul to approve the 2025 Budget Adoption. Vote called. **Motion** carries 5-0.

Variance Letters: A **Motion** was made by Supervisor Bruner and seconded by Supervisor Paul to approve sending variance letters to property owners affected by Halifax Township's pole building. Vote called. **Motion** carries 5-0.

Resolution for Emergency Tax: A **Motion** was made by Supervisor Bruner and seconded by Supervisor Paul to dispense with the reading of the Resolution for Emergency Tax. Vote called. **Motion** carries 5-0. A **Motion** was made by Supervisor Schreffler and seconded by Supervisor Paul to approve the Emergency Tax Resolution. Vote called. **Motion** carries 5-0.

Stone Storage Bins: Roadmaster Matt Roland presented to the Board of Supervisors that he would like to use the vacant 3-acre property as a place to put reserve stone and storage bins. The Board of Supervisors requested price on block to form the storage bins to retain the stone. On the agenda for next month's meeting.

Kings Storage Unit NPDES Permit Application: The Board of Supervisors is not required to act on the Kings Storage Unit NPDES Permit Application.

The Valley Evangelical Covenant Church Signs: A **Motion** was made by Supervisor Schreffler and seconded by Supervisor Paul to approve The Valley Evangelical Covenant Church Signs that they wish to have put up on State Route 147/225 PennDOT right-of-way for safety concerns with motorists. Vote called. **Motion** carries 5-0.

AGENDA ITEMS FOR THE NEXT MEETING:

194 Kinsinger Road
49 Pawnee Lane
Keiffer Road
Fort Halifax Farmhouse & Barn/Public Railroad Crossing/CPC
Matamoras Road
Variance Letters
Stone Storage Bins
The Valley Evangelical Covenant Church Signs
North River Road Speed Limit-January

ANNOUNCEMENTS:

December 25th, 2024-Christmas Observed, Halifax Township closed.
January 1st, 2025-New Year's Day, Halifax Township closed.
January 6th, 2025-Board of Supervisors Re-Org. Meeting at 7:00 p.m.
January 7th, 2025-Auditors Re-Org. Meeting at 6:30 p.m.
January 7th, 2025-Planning Commission Re-Org./Regular Meeting at 7:00 p.m.
January 13th, 2025-Board of Supervisor Meeting at 7:00 p.m.

ADJOURNMENT:

A **Motion** was made by Supervisor Bruner and seconded by Supervisor Paul to adjourn the meeting at 9:35 p.m. Vote called. **Motion** carries 5-0.

Respectfully submitted,

Sara M. Glace
Secretary/Treasurer