

HALIFAX TOWNSHIP
102 Fisher Street
Halifax, PA 17032
BOARD OF SUPERVISORS
MONTHLY BUSINESS MEETING MINUTES
Monday, February 10th, 2025, at 7:00 p.m.

ANY ITEM LISTED ON THE AGENDA AND/OR REPORT MAY BE AN ACTION ITEM

CALL TO ORDER:

Chairman Bechtel called the meeting to order at 7:01 p.m. followed by the Pledge of Allegiance.

ROLL CALL:

Supervisors Bechtel, Bruner, Paul, Schreffler, and McBurney were present along with Solicitor Warshawsky, HRG, Inc. Alex Greenly, Roadmaster Matt Roland, and Secretary Sara Glace.

RECORDING MEETING:

Halifax Township secretary is the only person reportedly recording the meeting.

EXECUTIVE SESSION:

There were no executive sessions held in the last month.

PUBLIC COMMENT PERIOD:

No person spoke under public comment.

SECRETARY/TREASURER REPORT:

Paid Interim Bills: A **Motion** was made by Supervisor McBurney and seconded by Supervisor Paul to approve the paid bills through Monday, February 10th, 2025. Vote called. **Motion** carries 5-0.

Current Unpaid Bills: A **Motion** was made by Supervisor Schreffler and seconded by Supervisor Paul to approve the unpaid bills through Monday, February 10th, 2025. Vote called. **Motion** carries 5-0.

Meeting Minutes:

Monday, January 13th, 2025, Regular Meeting Minutes: A **Motion** was made by Supervisor Paul and seconded by Supervisor Schreffler to approve Monday, January 13th, 2025, Regular Meeting Minutes. Vote called. **Motion** carries 5-0.

Financial Report: Placed on file for audit later.

EMC REPORT:

Chief Tim Neiter was not present and there was no report submitted for January 2025.

PLANNING COMMISSION RECOMMENDATION:

A report was submitted for the Planning Commission Meeting that was held on Monday, February 3rd, 2025. The Planning Commission recommended conditional approval of the Hale Land Development Plan and approval of the Time Extension for King Storage.

Hale Land Development Plan: A **Motion** was made by Supervisor Bruner and seconded by Supervisor Paul to grant conditional approval as set forth in the attached January 31st, 2025, letter from HRG: SALDO Comments 1-4, Stormwater Comment 1, Solar Ordinance Comments 1-3, and Administrative Comments 1-6 in addition to posting security in the form of a bond or Irrevocable Letter of Credit for Farm View Drive in an amount satisfactory to the Halifax Township Board of Supervisors. Vote called. **Motion** carries 5-0.

King Storage-Time Extension: A **Motion** was made by Supervisor Bruner and seconded by Supervisor Paul to approve the King Storage Time Extension Request till March 10th, 2025. Vote called. **Motion** carries 5-0.

ENGINEER REPORT:

HRG, Inc. Engineer Alex Greenly was present to cover his report dated February 7th, 2025, on services that occurred during the month of January 2025.

SOLICITOR REPORT:

Solicitor Warshawsky submitted his report dated February 6th, 2025, on services during January 2025. The report will be placed on record. Bold text items are on the agenda.

Adoption SALDO Ordinance: A **Motion** was made by Supervisor McBurney and seconded by Paul to approve the adoption of SALDO Ordinance on Monday, February 10th, 2025, with the SALDO Ordinance going into effect ten days later February 20th, 2025. Vote called. **Motion** carries 5-0.

Adoption SWM Ordinance: A **Motion** was made by Supervisor Schreffler and seconded by Supervisor McBurney to approve the adoption of SWM Ordinance that was advertised on Sunday, January 19th, 2025. Vote called. **Motion** carries 5-0.

ROADMASTER REPORT:

A report was submitted for January 2025 by Matt Roland, Ryan Malone, and Colton Warfel. Roadmaster Matt Roland advised that boom mowing was done on Tobias and Keiffer Road. There was tree trimming and tree removal done around the township and stone was added to the new Pole Shed that was added here at Halifax Township. There was discussion focused on the knives for the road mower that was just purchased last year.

2025 Street Sweep Project: The Board of Supervisors advised Roadmaster Matt Roland to check with Halifax Borough about borrowing their street sweeper.

Pole Building Spouting: A **Motion** was made by Supervisor McBurney and seconded by Supervisor Paul to approve the spouting on the pole building in the amount of \$2,250.00 to Rocky Mountain Contractors, LLC. Vote called. **Motion** carries 5-0.

Western Star Truck: A **Motion** was made by Supervisor McBurney and seconded by Supervisor Schreffler to approve the purchase of the Western Star Truck in the amount of \$250,000.00. A grant in the amount of \$250,000.00 was obtained through State Representative Joe Kerwin to purchase this replacement truck here at Halifax Township. Vote called. **Motion** carries 5-0.

SEO REPORT:

A report was submitted on the work that was done in January 2025.

FRIENDS OF FORT HALIFAX REPORT:

Scott Theurer, president for Friends of Fort Halifax, was present and submitted a report for January 2025. Scott Theurer advised the Board of Supervisors that the Halifax Ambulance would like to hold the National Night Out on August 2nd, 2025, at Fort Halifax Park. The Friends of Fort Halifax Park announced that their Annual Banquet is to be held Saturday, February 15th, 2025, at the Halifax Ambulance Association Building.

NUISANCE REPORT:

194 Kinsinger Road: The Board of Supervisors unanimously agreed to give the residents of 194 Kinsinger Road a thirty-day extension.

49 Pawnee Lane-unregistered vehicles: It was advised that the residents of 49 Pawnee Lane are in good standing with insurance and registration with number of vehicles on their property. They are not in violation of the Nuisance Ordinance. The residents advised that they have plans to build a shed in the backyard and that the truck will be taken to a body shop for some much need work.

3325 Peters Mountain Road-Dog Barking: The Board of Supervisors advised that Secretary Sara Glace reach out to the resident at 3325 Peters Mountain Road, Halifax to obtain information that was not provided since the resident was to attend the meeting.

ADMINISTRATIVE:

OLD BUSINESS:

Keiffer Road: No discussion or action taken.

Fort Halifax Farmhouse & Barn/Public Railroad Crossing/CPC: Supervisor McBurney advised that the fourth quarter report was filed, and that Supervisor Schreffler and himself meet with Dauphin County on Wednesday, January 8, 2025, to apply for another Gaming Grant to complete the Public Crossing and provide parking for Fort Halifax Park. Supervisor McBurney advised that he met 24 Penn State college students at Fort Halifax Park.

Matamoras Road: HRG, Inc. Engineer Alex Greenly advised that he is working cost estimates for both sight distance and drainage on Matamoras Road. He should have this information soon.

Variance Letters: No discussion or action taken.

Stone Storage Bins: Roadmaster Matt Roland advised that he is working on spreading out shale that was donated to Halifax Township where he plans to place the Stone Storage Bins.

North River Road Speed Limit: A letter was received from PennDOT requesting a reduction in speed along N. River Road (SR 0147). The letter stated that: "PennDOT conducted engineering and traffic studies in accordance with 67 Pa Code § 212.108 (Speed Limit). Analysis of roadway geometry, crash data, sight distance, roadside development, speed data, and traffic volume were elements considered in the studies. The results of the speed study along N. River Road (SR 0147) indicate a change in the existing 55 MPH posting is not justified."

165 Black Shoulder Lane: HRG, Inc. Engineer Alex Greenly advised that a Notice of Violation Letter has been sent and awaiting a response from 165 Black Should Lane property owners.

Dauphin County EIT Committee: No discussion or action taken.

Halifax Area Water and Sewer Authority (5 Year Term) & Questions: The Board of Supervisors unanimously asked that Secretary Sara Glace send a letter to Halifax Area Water and Sewer Authority requesting responses to questions/concerns that the Board of Supervisors have relating to the Halifax Township Sewer Extension.

Doli-Permit: Halifax Township just received a copy of the NPDES Permit No. PAC220259 for the Halifax Township Sewer Extension that Doli Construction Corporation oversees completing with supervision coming from Halifax Area Water and Sewer Authority and Herbert, Rowland, and Grubic, Inc.

Truck Replacement: A **Motion** was made by Supervisor Bruner and seconded by Supervisor McBurney to approve the purchase of new truck in the amount of \$56,613.00 to replace the current Roadmaster truck. Vote called. **Motion** carries 5-0.

NEW BUSINESS:

1315 Armstrong Valley Road: The Board of Supervisors unanimously agreed that the driveway at 1315 Armstrong Valley Road was impervious prior to building the garage, allowing the property owners to build a three-season room on the back of their house.

Brian McFeaters Unpaid Fees for Township Services: The Board of Supervisor unanimously agreed to adopt Brian McFeaters Unpaid Fees for Township Services as Halifax Township regularly pays Brian McFeaters monthly for his SEO services.

Wash Bay Sanitary Grease Interceptor: A **Motion** was made by Supervisor Paul and seconded by Supervisor McBurney to approve the purchase of the Wash Bay Sanitary Grease Interceptor. Vote called. **Motion** carries 5-0.

Liquid Fuels Roads: Roadmaster Matt Roland advised the Board of Supervisors that he would be meeting with Rick Levan, District 8 Representative for PennDOT on Tuesday, February 11th, 2025, at 9:00 a.m. to walk roads and discuss which roads are desperate need of repair.

Funks-Keiffer Road Fund: The Board of Supervisors unanimously agreed to put the Funk-Keiffer Road out for a bid.

Paving Around Building: The Board of Supervisors requested that Roadmaster Matt Roland get a quote on paving just Fisher Street, in front of Halifax Township Building and to get a definite answer on if Fisher Street qualifies for Liquid Fuels money.

HAWASA Support Letter Request: A **Motion** was made by Supervisor McBurney and seconded by Supervisor Schreffler to approve the HAWASA Support Letter for the Susquehanna River Basin Commission Consumptive Use Mitigation Grant for the proposed project that will replace 702 meters throughout the Authority's service area. The proposed water meters are equipped with leak detection capability which will allow the Authority to identify leaks in the system and mitigate future water loss. Vote called. **Motion** carries 5-0.

Spring Cleanup Dates & Advertisement: A **Motion** was made by Supervisor Schreffler and seconded by Supervisor Paul to approve the Spring Cleanup Dates as follows: Thursday, May 15th, 2025, from 7:00 a.m. to 3:00 p.m., Friday, May 16th, 2025, from 7:00 a.m. to 3:00 p.m., and Saturday, May 17th, 2025, from 7:00 a.m. to 12:00 p.m. (noon) and to advertise twice. Vote called. **Motion** carries 5-0.

Upper Dauphin Human Services Center, Inc. Donation: A **Motion** was made by Supervisor McBurney and seconded by Supervisor Schreffler to approve a donation of \$1,000.00 to Upper Dauphin Human Services Center, Inc. Vote called. **Motion** carries 5-0.

Cintas Lawsuit: No discussion or action taken.

Kayak Camp at Fort Halifax Park: A **Motion** was made by Supervisor Paul and seconded by Supervisor Bruner to allow Kayak Camp at Fort Halifax Park once proof of insurance is provided and agreement that any damages are to be restored to original condition. Vote called. **Motion** carries 5-0.

AGENDA ITEMS FOR THE NEXT MEETING:

2025 Street Sweep Project

194 Kinsinger Road

3325 Peters Mountain Road

Keiffer Road

Fort Halifax Farmhouse & Barn/Public Railroad Crossing/CPC

Matamoras Road

165 Black Shoulder Road

Dauphin County EIT Committee

Halifax Area Water and Sewer Authority (5 Year Term) & Questions

Liquid Fuel Roads

Funks-Keiffer Road Fund

Paving Around Building

Loan for Wash Bay

ANNOUNCEMENTS:

Monday, March 3rd, 2025-Planning Commission Regular Meeting at 7:00 p.m.
Monday, March 10th, 2025-Board of Supervisor Regular Meeting at 7:00 p.m.

ADJOURNMENT:

A **Motion** was made by Supervisor Bruner and seconded by Supervisor Schreffler to adjourn the meeting at 9:24 p.m. Vote called. **Motion** carries 5-0.

Respectfully submitted,

**Sara M. Glace,
Secretary/Treasurer**