

HALIFAX TOWNSHIP
102 Fisher Street
Halifax, PA 17032
BOARD OF SUPERVISORS
MONTHLY BUSINESS MEETING MINUTES
Monday, March 10th, 2025, at 7:00 p.m.

ANY ITEM LISTED ON THE AGENDA AND/OR REPORT MAY BE AN ACTION ITEM

CALL TO ORDER:

Chairman Bechtel called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance.

ROLL CALL:

Supervisors Bechtel, Bruner, Paul, Schreffler, and McBurney were present along with Solicitor Warshawsky, HRG, Inc. Alex Greenly, Roadmaster Matt Roland, and Secretary Sara Glace.

RECORDING MEETING:

Halifax Township secretary is the only person reportedly recording the meeting.

EXECUTIVE SESSION:

There were no executive sessions held in the last month.

PUBLIC COMMENT PERIOD:

Mike Stiely: a resident of Halifax Township questioned the Board of Supervisors about the recent approval of Hale Solar Development that is taking place behind his property revolving around drainage that would affect his property, more so his driveway, and screening of the solar panels.

SECRETARY/TREASURER REPORT:

Paid Interim Bills: A **Motion** was made by Supervisor Paul and seconded by Supervisor McBurney to approve the paid bills through Monday, March 10th, 2025. Vote called. **Motion** carries 5-0.

Current Unpaid Bills: A **Motion** was made by Supervisor Schreffler and seconded by Supervisor Paul to approve the unpaid bills through Monday, March 10th, 2025. Vote called. **Motion** carries 5-0.

Meeting Minutes:

Monday, February 10th, 2025, Regular Meeting Minutes: A **Motion** was made by Supervisor Paul and seconded by Supervisor to approve Monday, February 10th, 2025, Regular Meeting Minutes. Vote called. **Motion** carries 5-0.

Financial Report: Placed on file for audit later.

EMC REPORT:

Chief Tim Neiter was not present and there was no report submitted for February 2025.

PLANNING COMMISSION RECOMMENDATION:

A report was submitted for the Planning Commission Meeting that was held on Monday, March 3rd, 2025. The Planning Commission recommended conditional approval of the Sign Ordinance, Sweigard Subdivision, and King Storage Facility Time Extension.

Sign Ordinance: No discussion or action taken.

Sweigard Subdivision: A **Motion** was made by Supervisor Bruner and seconded by Supervisor Paul to grant the waiver requests of: Section 404: Preliminary Plan Procedure, Section 405.1.a: Plan Scale, Section 503.3: Minimum Lot Width and upon recommendation of the Planning Commission Halifax Township will not require immediate compliance with Section 606/607: Curbs/Sidewalks of SALDO, conditioned upon placement of a Note on the Plan. Vote called. **Motion** carries 5-0. A **Motion** was made by Supervisor Schreffler and seconded by Supervisor Paul to recommend conditional approval of the Sweigard Subdivision with satisfaction of Administrative Comments 1-3 set forth in the letter from HRG, Inc. sent on March 4th, 2025. Vote called. **Motion** carries 5-0.

King Storage Facility Extension: A **Motion** was made by Supervisor Bruner and seconded by Supervisor Paul to approve King Storage Facility Time Extension request till Monday, April 14th, 2025. Vote called. **Motion** carries 5-0.

ENGINEER REPORT:

HRG, Inc. Engineer Alex Greenly was present to cover his report dated March 7th, 2025, on services that occurred during the month of February 2025.

Matamoras Road: HRG, Inc. Engineer Alex Greenly advised that the estimated cost is approximately \$225,000.00. More information to come next month.

165 Black Shoulder Road: It was advised that the meeting was rescheduled for either March 19th or 21st, 2025 to resolve several violations.

Romberger SWMP Exemption: No discussion or action taken.

9 Dustin Dr. SWMP: A **Motion** was made by Supervisor Schreffler and seconded by Supervisor Paul to approve the 9 Dustin Drive Stormwater Management Plan as it appears that the proposed site conditions for the lot are consistent with the approved Stormwater Management Plan. Vote called. **Motion** carries 5-0.

McBurney SWMP: A **Motion** was made by Supervisor Bruner and seconded by Supervisor Paul to give conditional approval with the following conditions/contingences to be satisfied as set forth in the attached March 5th, 2025, letter from HRG, Inc.: Stormwater Management Administration Comments 1-3. Vote called. **Motion** carries 4-0-1. The abstention vote came from Supervisor McBurney.

Fort Halifax Road HOP: A **Motion** was made by Supervisor Bruner and seconded by Supervisor Paul to give Chairman Bechtel permission to sign the Fort Halifax Road HOP Application. Vote called. **Motion** carries 5-0.

SOLICITOR REPORT:

Solicitor Warshawsky submitted his report dated March 6th, 2025, on services during February 2025. The report will be placed on record. Bold text items are on the agenda.

ROADMASTER REPORT:

Matamoras Road Base Repair & Road Widening: Discussion focused on the cost of the Matamoras Road Base Repair and Road Widening. The Board of Supervisors would like to start West of the Stroheckers up to the Dairy which will cost Halifax Township approximately \$120,000.00.

Paving Around Township Building: A **Motion** was made by Supervisor Schreffler and seconded by Supervisor McBurney to survey Halifax Township Building to locate the pins. Vote called. **Motion** carries 5-0. The **Motion** was made by Supervisor Paul and seconded by Supervisor McBurney to place a bid advertisement in the Citizen Standard for paving around Halifax Township Building. Vote called. **Motion** carries 5-0.

Spouting for Pole Shed: A **Motion** was made by Supervisor McBurney and seconded by Supervisor Schreffler to pay for the Spouting from the Capital Improvement Account. Vote called. **Motion** carries 5-0.

Pickup Truck: A **Motion** was made by Supervisor Bruner and seconded by Supervisor Paul to pay for the Pickup Truck from the Capital Improvement Account. Vote called. **Motion** carries 5-0.

SEO REPORT:

No report was submitted on the work that was done in February 2025.

FRIENDS OF FORT HALIFAX REPORT:

National Night Out: A **Motion** was made by Supervisor Bruner and seconded by Supervisor Schreffler to approve the use of Fort Halifax Park to be used for National Night Out on August 2nd, 2025, with a rain date scheduled for August 9th, 2025. Vote called. **Motion** carries 5-0.

Cub Scout Pack 144: A **Motion** was made by Supervisor Bruner and seconded by Supervisor Paul to approve the Cub Scout Pack 144 to use Fort Halifax Park for the Flag Retirement Ceremony sometime in June or July of 2025. No date is set currently. Vote called. **Motion** carries 5-0.

Archaeology Field School: A **Motion** was made by Supervisor McBurney and seconded by Supervisor Paul approves Juniata College with Jonathan Burns to hold an Archaeology Field School at Fort Halifax Park from May 27th to June 5th, 2025. Vote called. **Motion** carries 5-0.

ATV Riding: The Board of Supervisors advised that ATV Riding is not considered Passive Recreation at Fort Halifax.

NUISANCE REPORT:

194 Kinsinger Road: No action taken as Mr. & Mrs. Mark Ziegler made an effort to clean up the nuisance violation at 194 Kinsinger Road.

3325 Peters Mountain Road: No discussion or action taken.

ADMINISTRATIVE:

OLD BUSINESS:

2025 Street Sweep Project: A **Motion** was made by Supervisor Paul and seconded by Supervisor Schreffler to approve the rental of a streetsweeper in the amount of \$2,000.00 for a week. Vote called. **Motion** carries 5-0.

Keiffer Road: No discussion or action taken.

Fort Halifax Farmhouse & Barn/Public Railroad Crossing/CPC: No discussion or action taken.

Dauphin County EIT Committee: The Board of Supervisors requested that Secretary Sara Glace reach out to find out when and where the Dauphin County EIT Committee meets.

Halifax Area Water and Sewer Authority (5 Year Term) & Questions: Jeff Enders, representative of Halifax Area Water and Sewer Authority sent a letter in response to Halifax Township's questions. The Board of Supervisors made a nomination to represent Halifax Township for a 5-year term at the Halifax Area Water and Sewer Authority. A **Motion** was made by Supervisor McBurney and seconded by Supervisor Paul to nominate Dennis Malone as a representative for Halifax Township. Vote called. **Motion** carries 5-0. A **Motion** was made by Supervisor McBurney and seconded by Supervisor Paul to close the nominations. Vote called. **Motion** carries 5-0. The Halifax Township Board of Supervisors requested that a thank you letter be sent to Kenneth Hoover for his years of service and a letter be sent to Dennis Malone acknowledging his nomination.

Liquid Fuel Roads: Discussion centered around tar and chipping McClellan, Ebenezer, Konick, and Kinsinger Roads. Base repair focus is on Ridge Road.

Funks-Keiffer Road Fund: Discussion focused on the cost of paving Funks-Keiffer Road and whether it would be covered under Liquid Fuels. Due to the hammerhead design and the Deed of Dedication that was done years ago, Keiffer Road does not qualify for Liquid Fuel funds. The money would have to come out of the Funks-Keiffer Road Fund that was put back years ago.

Wash Bay Financing: A **Motion** was made by Supervisor McBurney and seconded by Supervisor Paul to approve financing through Mid Penn Bank to build Wash Bay in the amount of \$165,000.00 as the Board of Supervisors searches for grants. Vote called. **Motion** carries 5-0.

NEW BUSINESS:

James Bainbridge: A **Motion** was made by Supervisor McBurney and seconded by Supervisor Bruner to increase James Bainbridge hourly wage from \$16.50 to \$17.50 as this was missed at the Reorganizational Meeting that took place on Monday, January 6th, 2025. This pay increase is to be retroactive to the beginning of the year with a letter sent. Vote called. **Motion** carries 5-0.

Halifax Girls Softball Signs-Kinsinger Road: The Board of Supervisors advised that the only way that a sign would be placed on Kinsinger Road is if a traffic study was done at the Halifax Township expense. It was advised to look for other alternatives to resolve the dangerous conditions.

Upper Dauphin COG Meeting: No discussion or action taken.

SPAAR Field Use & Dates: A **Motion** was made by Supervisor McBurney and seconded by Supervisor Paul to approve the dates April 26th, July 26th, and September 13th, 2025, for SPAAR to use Fort Halifax Field. Vote called. **Motion** carries 5-0.

AGENDA ITEMS FOR THE NEXT MEETING:

Sign Ordinance

Matamoras Road

Romberger SWMP Exemption

Matamoras Road Base Repair & Road Widening

Paving Around Township Building

Keiffer Road

Fort Halifax Farmhouse & Barn/Public Railroad Crossing/CPC

ANNOUNCEMENTS:

Monday, April 7th, 2025-Planning Commission Regular Meeting at 7:00 p.m.

Monday, April 14th, 2025-Board of Supervisor Regular Meeting at 7:00 p.m.

ADJOURNMENT:

A **Motion** was made by Supervisor Bruner and seconded by Supervisor Paul to adjourn the meeting at 9:47 p.m. Vote called. **Motion** carries 5-0.

Respectfully submitted,

**Sara M. Glace,
Secretary/Treasurer**

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