

HALIFAX TOWNSHIP
102 Fisher Street
Halifax, PA 17032
BOARD OF SUPERVISORS
MONTHLY BUSINESS MEETING
Monday, April 14th, 2025, at 7:00 p.m.

ANY ITEM LISTED ON THE AGENDA AND/OR REPORT MAY BE AN ACTION ITEM

CALL TO ORDER:

Chairman Bechtel called the meeting to order at 7:02 p.m. followed by the Pledge of Allegiance.

ROLL CALL:

Supervisors Bechtel, Paul, Schreffler, and McBurney were present along with Solicitor Warshawsky, HRG, Inc. Alex Greenly, Roadmaster Matt Roland, and Secretary Sara Glace. Supervisor Bruner was absent.

RECORDING MEETING:

Halifax Township secretary is the only person reportedly recording the meeting.

EXECUTIVE SESSION:

There were no executive sessions held in the last month.

PUBLIC COMMENT PERIOD:

SECRETARY/TREASURER REPORT:

Paid Interim Bills: A **Motion** was made by Supervisor McBurney and seconded by Supervisor Paul to approve the paid bills through Monday, April 14th, 2025. Vote called. **Motion** carries 4-0.

Current Unpaid Bills: A **Motion** was made by Supervisor Paul and seconded by Supervisor Schreffler to approve the unpaid bills through Monday, April 14th, 2025. Vote called. **Motion** carries 4-0.

Meeting Minutes:

Monday, March 10th, 2025, Regular Meeting Minutes: A **Motion** was made by Supervisor McBurney and seconded by Supervisor Paul to approve Monday, March 10th, 2025, Regular Meeting Minutes. Vote called. **Motion** carries 4-0.

Financial Report: Placed on file for audit later.

EMC REPORT:

Chief Tim Neiter was absent, but he did provide a report for March 2025.

PLANNING COMMISSION RECOMMENDATION:

A report was submitted for the Planning Commission Meeting that was held on Monday, April 7th, 2025. The Planning Commission recommended conditional approval of the Sign Ordinance, King Storage Facility LDP, and Rise Street Beverage Time Extension.

Sign Ordinance & Advertising: A request was made by Supervisor Schreffler that he would like another month to review the Sign Ordinance.

Rise Street Beverage Time Extension: A **Motion** was made by Supervisor Schreffler and seconded by Supervisor Paul to approve the Rise Street Beverage Time Extension Request until Monday, August 11th, 2025. Vote called. **Motion** carries 4-0.

Kings Storage Facility LDP: A **Motion** was made by Supervisor Paul and seconded by Supervisor McBurney to grant six waivers of SALDO: Section 404-Preliminary Plan Procedure, Section 405.A.-Plan Scale (to allow for 1"=70' for existing conditions), Section 510.1.d.ii-to allow 2 5:1 cut slopes, Section 512-Number of Parking Spaces, Section 513.5-To waive street tree requirements, and Section 606/607-Curbs/Sidewalks of SALDO, conditioned upon the placement of a Note on the Plan that should Halifax Township require curbs and/or sidewalks in the future, such will be installed in accordance the SALDO then in effect; Note has been place on the Plan which shall satisfy this requirement. Vote called. **Motion** carries 4-0. A **Motion** was made by Supervisor Schreffler and seconded by Supervisor Paul to give conditional approval of the Kings Storage Facility LDP with the following conditions to be satisfied as set forth in the attached March 28th, 2025, letter from HRG, Inc. Administrative Comments 1-6. Vote called. **Motion** carries 4-0.

ENGINEER REPORT:

HRG, Inc. Engineer Alex Greenly was present to cover his report dated April 11th, 2025, on services that occurred during the month of March 2025.

Matamoras Road: HRG, Inc. Engineer Alex Greenly advised the Board of Supervisors that he is currently looking for grants to cover the necessary work on Matamoras Road.

165 Black Shoulder Road: The owners of 165 Black Shoulder Road provided an update with a timeline to the Board of Supervisors of how they plan to rectify the violations. The Board of Supervisors requested an update monthly to show progress made on the violations.

Romberger SWMP Exemption: A **Motion** was made by Supervisor Paul and seconded by Supervisor Schreffler to approve the Romberger Stormwater Management Plan Exemption on the square footage of this project only. Any project done after this would require a Stormwater Management Plan. Vote called. **Motion** carries 4-0.

12 Hilltop Road SWMP: A **Motion** was made by Supervisor Schreffler and seconded by Supervisor Paul to approve the release of \$9,262.00 from the original financial security amount of \$17,871.00, leaving a remaining balance of \$8,609.00 for the 12 Hilltop Road SWMP. Vote called. **Motion** carries 4-0.

SOLICITOR REPORT:

Solicitor Warshawsky submitted his report dated April 9th, 2025, on services during March 2025. The report will be placed on record. Bold text items are on the agenda.

ROADMASTER REPORT:

A report was submitted for March 2025 by Matt Roland, Ryan Malone, and Colton Warfel. Roadmaster Matt Roland advised that bid packets are being handed out for Fisher Street and the parking lot, Keiffer Road is prepped and is ready for black top, and potholes were filled throughout Halifax Township black top roads. Snowplows and spreaders were removed from trucks and stored away for next winter.

Bid Packets for Tar & Chip & Advertising: A **Motion** was made by Supervisor McBurney and seconded by Supervisor Paul to approve the advertising of bid packets for tar & chip. Vote called. **Motion** carries 4-0.

Matamoras Road Base Repair & Road Widening: A **Motion** was made by Supervisor McBurney and seconded by Supervisor Paul to approve advertising of Matamoras and Ridge Road Base Repair & Road Widening for Matamoras Road from Stroheckers up to R-OWN Dairy. Vote called. **Motion** carries 4-0.

Paving Around Township Building: Bids for paving around Halifax Township Building will be received until Monday, May 12th, 2025, at 6:45 p.m. at the Halifax Township Municipal Office located at 102 Fisher Street, Halifax, PA 17032.

Spouting Funds (Sunshine Decision from March Meeting): A **Motion** was made by Supervisor Schreffler and seconded by Supervisor Paul to approve the Spouting Funds to come from the Capital Improvement Account from March 2025 Meeting. Vote called. **Motion** carries 4-0.

Pickup Truck Funds (Sunshine Decision from March Meeting): A **Motion** was made by Supervisor Schreffler and seconded by Supervisor Paul to approve the Pickup Truck Funds to come from the Capital Improvement Account from March 2025 Meeting. Vote called. **Motion** carries 4-0.

Sycamore Trees at Fort Halifax Park: A **Motion** was made by Supervisor Schreffler and seconded by Supervisor McBurney to award Billow's Tree & Landscaping, LLC. to remove three dead sycamore trees at Fort Halifax Park. Vote called. **Motion** carries 4-0.

218 Locust Street: A **Motion** was made by Supervisor Schreffler and seconded by Supervisor McBurney to award Billow's Tree & Landscaping, LLC. to remove four locust trees at 218 Locust Street. Vote called. **Motion** carries 4-0.

Keiffer Road Bids:

Bids received for 2025 Keiffer Road Paving as follows:

Henderson Paving: Keiffer-\$31,000.00
Parvin Paving & Sealing: Keiffer-\$23,880.00
Morgan Paving: Keiffer-\$21,000.00

A **Motion** was made by Supervisor McBurney and seconded by Supervisor Paul to award the telephone paving bid for Keiffer Road to Morgan Paving. Vote called. **Motion** carries 4-0.

SEO REPORT:

A report was submitted on the work that was done in March 2025.

FRIENDS OF FORT HALIFAX REPORT:

Scott Theurer, president for Friends of Fort Halifax, was present and submitted a report for March 2025.

Halifax Area School District Field Trip-Two days: A **Motion** was made by Supervisor Schreffler and seconded by Supervisor Paul to approve Halifax Area School District Field Trip to Fort Halifax on Thursday, May 22nd, 2025, coordinated by Science Teacher Jessica McGuire with different learning tracts. The first day is a full day learning about “Native American Life” presented by Steve Nissley and the second day is two half day sessions consisting of half day on “Birds and Wildlife” presented by Scott Bills and a half day on “Benefits of Native Plants and Trees vs. Invasive Plants” presented by Brennan Kaaihue, representing CPC. Vote called. **Motion** carries 4-0.

NUISANCE REPORT:

ADMINISTRATIVE:

OLD BUSINESS:

Keiffer Road: No discussion or action taken.

Fort Halifax Farmhouse & Barn/Public Railroad Crossing/CPC: Supervisor McBurney advised it was time to file a quarterly report.

Dauphin County EIT Committee: No discussion or action taken.

Liquid Fuel Roads: No discussion or action taken.

Wash Bay Financing-Tax-Exempt Note Advertisement: A **Motion** was made by Supervisor McBurney and seconded by Supervisor Paul to dispense with the reading of the Financing-Tax-Exempt Note Ordinance. Vote called. **Motion** carries 4-0. A **Motion** was made by Supervisor McBurney and seconded by Supervisor Paul to adopt the Financing-Tax-Exempt Note Ordinance and approve advertising. Vote called. **Motion** carries 4-0. A **Motion** was made by Supervisor McBurney and seconded by Supervisor Schreffler to approve Rocky Mountain Structures to construct the Wash Bay for \$161,510.00 with a max amount of the loan to be \$165,000.00. Vote called. **Motion** carries 4-0.

NEW BUSINESS:

Sycamore Ridge: No discussion or action taken.

Rob Gill-Deibler, Stroub, & Troutman: Rob Gill, representative for Deibler, Stroub, & Troutman presented an EMC Insurance dividend check and presented different insurance quotes as Halifax Township’s insurance policy is up for renewal in May 2025.

Impervious Coverage/Commercial vs. Residential: The Board of Supervisors advised that all impervious coverage requires a Stormwater Management Permit especially anything over 1,000 square feet which includes driveways, sidewalks, and patios, etc.

Supervisor Compensation/Ordinance: A **Motion** was made by Supervisor Schreffler and seconded by Supervisor McBurney to approve the advertisement of the Supervisor Compensation Ordinance in The Citizen Standard. Vote called. **Motion** carries 4-0.

Old Pickup Truck: A **Motion** was made by Supervisor Schreffler and seconded by Supervisor Paul to list the 2012 Pickup Truck and snowplow separately on Municibid with a reserve placed on both items. Vote called. **Motion** carries 4-0.

Shirley Deitrich’s Cleaning Service Inc. Letter: No discussion or action taken.

AGENDA ITEMS FOR THE NEXT MEETING:

Sign Ordinance

Matamoras Road

165 Black Shoulder Road

Bid Packets for Tar & Chip & Advertising

Matamoras Road Base Repair & Road Widening

Paving Around Township Building

Keiffer Road Bids

Keiffer Road

Fort Halifax Farmhouse & Barn/Public Railroad Crossing/CPC

Dauphin County EIT Committee

Old Pickup Truck

ANNOUNCEMENTS:

Monday, May 5th, 2025-Planning Commission Regular Meeting at 7:00 p.m.

Monday, May 12th, 2025-Board of Supervisor Regular Meeting at 7:00 p.m.

Thursday & Friday, May 15th & 16th, 2025-Spring Clean Up from 7:00 a.m. to 3:00 p.m.

Saturday, May 17th, 2025-Spring Clean Up from 7:00 a.m. to 12:00 p.m.

ADJOURNMENT:

A **Motion** was made by Supervisor Schreffler and seconded by Supervisor Paul to adjourn the meeting at 9:40 p.m. Vote called. **Motion** carries 4-0.

Respectfully submitted,

**Sara M. Glace,
Secretary/Treasurer**