

**HALIFAX TOWNSHIP  
BOARD OF SUPERVISORS  
MONTHLY BUSINESS MEETING  
June 11, 2012**

**CALL TO ORDER:** Chairman Bechtel called the meeting to order at 7:00 p.m. followed with the Pledge of Allegiance.

**ROLL CALL:** Supervisors Bechtel, Bruner, Hoover and Paul are present. Supervisor Shultz is absent. Bruce Warshawsky Solicitor, Tom Wilson Engineer, Corey Stazewski Roadmaster and Carolyn Nye Secretary are present.

**EXECUTIVE SESSION:** Chairman Bechtel announced an executive session was held May 17, 2012 from 6:05 p.m. to 7:00 p.m. regarding personnel matters.

**PUBLIC COMMENT PERIOD:** **Melinda Warfel** agrees with the Auditors' recommendation regarding direct deposit of her checks to the township accounts. Melinda commented on the reduction of the EIT. **Sharon John** defers to Solicitor's report regarding nuisances. **Frank Wilmarth** has nothing at this time. **Jerry Kissinger** commented on Chairman Bechtel's comment regarding Mr. Kissinger at the last meeting.

**SECRETARY/TREASURER REPORT:** **Paid Interim Bills** – Supervisor Hoover made a motion to approve the payment of the interim bills, seconded by Supervisor Bruner, vote called, motion carried 4-0. **Current Unpaid Bills** – Supervisor Hoover made a motion to authorize the payment of the current bills, seconded by Supervisor Bruner, vote called, motion carried 4-0. **Minutes** – Supervisor Hoover made a motion to approve the minutes as written, seconded by Supervisor Paul, vote called, motion carried 4-0. **Financial Report** – Supervisor Paul made a motion to approve the Financial Report, seconded by Supervisor Hoover, vote called, motion carried 4-0.

**EMC REPORT** – No Report.

**PLANNING COMMISSION RECOMMENDATION:** Fred Ford presented the report per the meeting of June 4. There was no business from the floor. The Paulvir Subdivision Plan was tabled. There is continuing work on the SALDO. The Flood Plain Ordinance is recommended for the Board of Supervisors' approval.

**ENGINEER REPORT:** Tom Wilson read his report dated May 31, 2012. No action taken.

**SOLICITOR REPORT:** Bruce Warshawsky went over his report dated June 6, 2012. **Harman Stove Plan** – Dane Harman provided cash in place of a bond for final improvements. Gleim Associates is prepared to move ahead with the improvements. **Matamoras (Jorich) Subdivision Plan** - **Motion:** Supervisor Hoover made a motion to move ahead with the enforcement phase, seconded by Supervisor Bruner, under discussion Supervisor Paul asks for clarification on the issue, Chairman Bechtel stated this has to do with requesting Mr. Jorich to provide an as-built-plan which includes stormwater calculations due to the fact that Mr. Jorich deviated from the original plan, vote called, motion carried 4-0. **Tobias vs. Halifax Township** – Mr. Tobias' Petition for Appeal was denied by the Pa. Supreme Court. Will wait to see if he seeks review from the US Supreme Court. The Solicitor suggested the Township wait 30 days and then hold an executive session regarding this litigation prior to the public meeting. **UDITO** – The Solicitor suggested proceeding. No action necessary if Board wants to move forward. The Board agreed. **Tourist Park Water Issue** – Chairman Bechtel spoke about the issue regarding the one pipe that is suppose to be an outlet and was closed by the landowner and now needs flushed. The landowner is not happy about this being done due to the potential of water

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running onto his property. Chairman Bechtel stated he contacted Norfolk Southern representative Gregg Ramin who stated he is going to contact the Norfolk Southern's legal team regarding this issue. The Township will wait for an update. **Ebenezer Road Drainage** – Attorney Kerwin would like to have an opportunity to talk to the Zelinsky's before the Township pursues this any further. **Harn Nuisance** – The Solicitor stated the mortgage company would like to address the current issues. They will be taking the property back July 19. The Township will give the mortgage company an opportunity to make right and will continue to defer for now. **Harman Nuisance** – Cleanup commenced. Secretary will send a letter inquiring about the mobile home and stress the grass needs to be mowed regularly. **Mrs. John Nuisance Complaint**- Mrs. John feels her complaint does fall under the nuisance ordinance. Bob Stout stated if the winery falls under the PLCB (PA. Liquor Control Board) regulation, they could enforce the noise requirement under that regulation. Bob also mentioned the PA. crimes code pertaining to noise and said that might be another avenue to pursue. Mrs. John thanked Supervisor Paul for his efforts in trying to get the winery to lower the noise level pertaining to band music. **Masser Nuisance Complaint** – Mr. Masser has not complied with the nuisance ordinance. **Motion:** Supervisor Bruner made a motion to pursue enforcement action against Masser-Smeltz, seconded by Supervisor Bechtel, vote called, motion carried 4-0. **Nuisance Complaint regarding Fox Property** – Discussion and questions arose regarding the two box trailers and the boat trailer. **Motion** – Supervisor Paul made a motion to have a letter sent to Mr. Fox informing him of the complaints, ask him to explain his intention regarding the use of the two box trailers and the unlicensed boat trailer, and to invite him to the next meeting to discuss this issue, seconded by Supervisor Bruner, vote called, motion carried 4-0.

**ROADMASTER REPORT: New Nuisance Complaint – William Bordner's Complaint: Motion** - Supervisor Paul made a motion to send a letter to Mr. Bordner's neighbor informing her to make sure the fence and over growth is contained and maintained on her property, seconded by Supervisor Bruner, vote called, motion carried 4-0. **Traffic Light** – Corey reported on the traffic light problem. He has been in communication with PERC who maintains the light and a PennDOT engineer. Supervisor Bruner, the Roadmaster, PERC and PennDOT representatives met at the intersection on last Thursday to assess the problem. Supervisor Bruner reported that he saw some of the problem with drivers lingering behind when the light changed and this seem to cause the signal to change quickly. Corey indicated the problem is supposed to be resolved. Apparently there was an electronic communication problem with the mechanisms controlling the light sequence. **Hiring Committee** – **Motion:** Supervisor Paul made a motion to accept the selection made by the Hiring Committee to hire them part time as needed, seconded by Supervisor Bruner, vote called, motion carried 4-0. The new hires will be Richard Lyter as Driver/Flagger, Ronald Stoneroad as Driver/Flagger, Amanda Webster as Flagger and Tim Meyers as Driver/Flagger. **Two-Way Radios** – Corey spoke about the need for the radios especially with the upcoming road project. PSATS recommended a cost of \$200 to \$500 each. **Motion** – Supervisor Bruner made a motion to authorize the purchase of two radios under \$450, seconded by Supervisor Paul, vote called, motion carried 4-0. **Road Sweeper** – Corey provided prices on a hydraulic sweeper to mount on the front of the township tractor. **Motion** – Supervisor Paul made a motion to authorize the purchase of a new sweeper from Messick's costing approximately \$6,800.00, seconded by Supervisor Hoover, Chairman Bechtel stated the expenditure will come out of the Capital Improvement Fund, vote called, motion carried 4-0. **Old Street Sweeper - Motion:** Supervisor Bruner made a motion to advertise selling of the old sweeper thru Municibid, seconded by Supervisor Paul, vote called, motion carried 4-0. **New Mower – Motion:** Supervisor Paul made a motion for the Roadmaster to contact PSATS to see if pricing provided by Messick's will qualify for the exception to the bidding process, if not, will advertise for bids, if qualifies, then authorize the purchase of the new mower with the funds coming out of the Capital Improvement Fund, seconded by Supervisor Hoover,

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vote called, motion carried 4-0. **Upgraded Lighting Project In Township Building** – Commonwealth Lighting will be starting June 19 and finish June 20. **May 4 and 5 Cleanup Days Report** – Corey stated the Township paid out in disposal fees \$3,200.00 and received approximately \$1,900.00 for scrap metal by using township trucks to haul the scrap metal to Coleman's. **Paving Project** – Chairman Bechtel noted Supervisor Paul, the Roadmaster and he met regarding the paving project in the township. Discussion continued regarding paving and repairing some roads. Mentioned was Camp Hebron from Township line to the bridge and west of bridge to Konick Road, Parmer Drive at the hill, portion of Scholl Road and a portion of Dunkle School Road to Keiffer Road. **Motion:** Supervisor Bruner made a motion for the Roadmaster to obtain final figures from the PennDOT representative and advertise those sections with the proper repairs, seconded by Supervisor Paul, vote called, motion carried 4-0.

**ADMINISTRATIVE:** The secretary gave a brief report regarding the new copier indicating normal copying is good; but, when copying the agenda packets there is an approximate 7-1 ratio regarding the leased copier. It is much faster and time needed to finalize the agenda and copy the packets on the Monday of the meeting is usually at a premium. The secretary will make contact with Phillips to see if the monthly lease cost can be reduced as a result of less copies per month made on the leased machine since having the new copier.

**SEO REPORT:** Light-Heigel provided a report.

**OLD BUSINESS: Fire Chief Bob Stout** – Bob presented to the Board a list of safety equipment that he indicated is a necessity per state requirements and is asking the Board for funding consideration to purchase these items. **Motion** – Supervisor Paul made a motion that the Township is willing to contribute contingent upon a prioritized list and what the Township can afford, Supervisor Paul then withdrew his motion. Bob will get back to the Board with an updated list showing the bare minimum of supplies needed. Discussion continued regarding traffic light outages and the possibility of purchasing a generator for the Township, which could also be used for the traffic light when an emergency occurs resulting in the traffic light outage. Corey will check into getting prices for this and the equipment requested by the Fire Company to see if the Township has a better price source. Through the course of the discussion pertaining to funding, it was mentioned that Wayne Township is using Halifax Fire Department as first responder again. Chairman Bechtel stated he will contact Wayne Township supervisors about this issue because in prior years Wayne Township had backed out of using Halifax Fire Department as first responder and as a result, we did not continue to bill them for the pro rata share on the workers comp insurance. The Secretary will provide the population count used when Wayne Township was being billed for their pro rata share of the workers compensation insurance.

**LST (Local Services Tax) – Motion:** Supervisor Paul made a motion to continue to pursue, seconded by Supervisor Bruner, vote called, motion carried 4-0.

**Humane Society/Resident Complaints** – A new complaint was received from a resident regarding feral cats and cats belonging to the winery which come onto the resident's property. The Board discussed the Humane Society Contract which would involve high costs and personnel to maintain the program. Bob Stout indicated the Borough dealt with the overpopulation of feral cats by contacting Hillcrest Critter and Pest Control. The Secretary will contact Dave Hoover, Secretary for the Borough for information and get back to the Board.

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**Insurance Coverage Update** – Chairman Bechtel talked to Tom Troutman about a higher deductible. Tom indicated by having a \$2,500 deductible the Township would save \$200/year. The Board agreed not to change the deductible. Chairman Bechtel stated some buildings at the park were removed from coverage. No further action was taken.

**Audit Committee Report** – Supervisor Bruner reported on the Audit Committee. **Motion:** Supervisor Paul made a motion for Melinda Warfel to direct deposit all taxes to the Township Accounts, seconded by Supervisor Hoover, vote called, motion carried 4-0. Efforts will be made to deposit checks more often. The Secretary indicated the average deposits had been twice a month. However, lately deposits have been made more often. The Financial Report with budget comparison will be provided to the Auditors at the time of the audit. Payroll sheets will be modified. The Secretary will convey the results of this committee meeting to the auditors.

**NEW BUSINESS: SALDO Floodplain Hearing** – **Motion:** Supervisor Bruner made a motion to authorize the Solicitor to proceed with advertising the SALDO hearing for July 23 at 6:30 and Board meeting to follow at 7:00 p.m., seconded by Supervisor Paul, vote called, motion carried 4-0. The Secretary will schedule with the court reporter for this hearing.

**Meeting Room Painting** – Melinda Warfel volunteered to paint the meeting room. **Motion** – Supervisor Hoover made a motion to authorize for the Township to purchase materials for this project as needed, seconded by Supervisor Bruner, vote called, motion carried 4-0.

**Ft. Halifax Park Committee** – Frank Wilmarth on behalf of the Friends of Ft. Halifax spoke about the email sent to the Township requesting a meeting to discuss a list of issues. Supervisor Paul indicated he would be willing to be on this committee. The Board instructed the Secretary to contact Supervisor Shultz to ask him if he would be interested in serving on this committee.

**AGENDA ITEMS FOR NEXT MEETING:** Dane Snyder/Archaeological Issues (Secretary will email Dane and invite him to attend the next meeting).

**ANNOUNCEMENTS:** Planning Commission Meeting July 2 at 7 p.m., Township Meeting July 9 at 7 p.m. and Executive Session July 9 at 6:30 p.m.

**ADJOURNMENT:** Supervisor Hoover made a motion to adjourn at 11:10 p.m., seconded by Supervisor Bruner, vote called, motion carried 4-0.

**Respectfully Submitted,**

**Carolyn Nye**  
**Secretary**