

**HALIFAX TOWNSHIP  
BOARD OF SUPERVISORS  
MONTHLY BUSINESS MEETING  
MAY 13, 2013**

**CALL TO ORDER:** Chairman Bechtel called the meeting to order at 7:08 p.m. followed with the Pledge of Allegiance.

**ROLL CALL:** Supervisors Bechtel, Bruner, Hoover and Paul are present. Solicitor Bruce Warshawsky, Engineer Tom Wilson, Roadmaster Corey Stazewski and Secretary Carolyn Nye are present.

**RECORDING MEETING:** The secretary is the only one recording the meeting tonight.

**EXECUTIVE SESSION:** Chairman Bechtel stated an executive meeting was held from 6:25 p.m to 7 p.m. regarding litigation.

**PUBLIC COMMENT PERIOD:** Robert McBurney, Flo Mallonee and Donna Rode were called on and they deferred any comment at this time. Chad Lebo was called on and he indicated he is here to follow-up on Middle Road. Fred Anderson commented on the trailer at the property on North River Road. Corey indicated he will make contact again with the property owner regarding the trailer. Frank Wilmarth reported on the park festival and thanked the Township for the help it provided. Steve Shreffler and Melvin Lebo deferred comment at this time.

**SECRETARY/TREASURER REPORT: Paid Interim Bills Motion** – Supervisor Hoover made a motion to approve the paid interim bills, seconded by Supervisor Bruner, vote called, motion carried 4-0.

**Current Unpaid Bills Motion**– Supervisor Hoover made a motion to authorize the payment of the current bills, seconded by Supervisor Bruner, vote called, motion carried 4-0.

**Minutes Motion** – Supervisor Paul made a motion to approve the April 8 minutes as written, seconded by Supervisor Hoover, vote called, motion carried 4-0.

**Financial Report** – The Board reviewed the Financial Report with no questions or comments.

**EMC REPORT:** None.

**PLANNING COMMISSION RECOMMENDATION:** Flo Mallonee reported on the April 1 Planning Commission Meeting. Brill and Associates provided a sketch plan for a Members 1<sup>st</sup> Federal Credit Union along Peters Mountain Road and Parmer Drive for the Board to review and make any comments. Flo indicated her concern is for a left hand turn signal onto Parmer Drive. EI Associates provided alterations and additions proposed for the Halifax Area Middle School and High School. They would like to have a letter from the Planning Commission to state project is in compliance with the comprehensive plan and SALDO. The Solicitor stated that EI Associates will have to submit a land development plan in order to be in compliance with the SALDO but he will draft an appropriate letter for the Planning Commission chairman to sign with Board approval. The Hoffmans want to remove the retention pond on their property and the Solicitor is working with the Hoffmans regarding a Memorandum of Understanding. The Hoffmans submitted s SWM application and fee.

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**ENGINEER REPORT:** Tom read over his report dated April 30, 2013. No action was taken.

**SOLICITOR REPORT:** Bruce gave a report from the May 7, 2013 report provided. **Jorich Bond** - This will be released by Susquehanna Bank for Tom Wilson to do the rest of the work on that project. **Matamoros Sign** – Corey indicated he has them to install. **Seiler Nuisance** – Cleanup was started but not finished. **Motion:** Supervisor Bruner made a motion to send an official nuisance letter to Mr. Seiler, seconded by Supervisor Hoover, vote called, motion carried 4-0. **HARA** – A letter was received in response to the Township’s letter to HARA regarding withdraw of membership and letter of intent. The Solicitor will review the response letter and this will be placed on the agenda for June.

**ROADMASTER REPORT: Middle Road** – Supervisor Paul and Corey did a site evaluation of the water issue. It was suggested that the road needs graded, raised and crowned along with diversions added. Chad Lebo has a concern if a pipe is installed it may cause water to go onto his empty lot and saturate the lot. Corey will re-review the site and report to the Board. **Reimbursement** – Corey asks if the Board would consider reimbursing him for the purchase of used forks he bought for the township tractor. **Motion:** Supervisor Bruner made a motion to reimburse Corey \$175.00 for the purchase of the forks and funds to come out of the capital improvement account, seconded by Supervisor Hoover, vote called, motion carried 4-0.

**PARK COMMITTEE:** Supervisor Paul gave a brief report on the activities at the park which basically is what was the requested activities addressed in prior meetings.

**ADMINISTRATIVE: Sketch Plan Fee** - The Board discussed this issue due to the township secretary’s inquiry as to when to charge the sketch plan fee. It was recommended that if a simple sketch comes to the Planning Commission there will be no charge. If a more extensive sketch plan comes before the board and there needs to be a more in depth review, there will be a fee charged. **Insurance** – Chairman Bechtel gave a brief report based on the annual insurance review attended by himself, Supervisor Bruner and Tom Troutman. **Tables at Park** – Chairman Bechtel talked with Ron Zimmerman who helped his grandson Christopher make some tables and he would like to put a sealer on the tables they made. The Board concurred with this idea.

**SEO REPORT:** Report was provided. The Board had no comments after reviewing the report.

**OLD BUSINESS: Sycamore Tree Ordinance Fees– Motion:** Supervisor Hoover made a motion to amend Section 1. 9a. Violations and Penalties replace \$7,500.00 and add up to \$500, under Section 1. 9b. replace \$22,500 and add up to \$1,500.00, seconded by Supervisor Paul, vote called, motion carried 4-0. The Solicitor will draft a proposed ordinance with changes reflected in motion and the proposed ordinance will be advertised and be placed on the June 10 agenda.

**Tobias Road Motion:** The issue is to put signs out to direct traffic to Lake Tobias Animal Farm around Dunkle School Road onto Kieffer Road and back onto Tobias Road. **Motion:** Supervisor Bruner made a motion to allow the Tobias’ to place signs on the township right-of-way and use the Township posts, seconded by Supervisor Hoover, vote called, motion carried 4-0.

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**Abandonment Issue of Tobias Road – Motion:** Supervisor Bruner made a motion to not do anything as far as abandonment of Tobias Road at this time, seconded by Supervisor Paul, under discussion Supervisor Hoover suggested there still needs to be signs put up in that area to let people know of the condition of the road, Corey will take a PennDOT employee over to look at the road and report back to the Board, vote called, motion carried 4-0.

**Hoffman SWM** – The Solicitor indicated the Planning Commission has recommended approval subject to complete compliance. The Hoffmans will need to submit waiver requests, a narrative and drawing. The Solicitor indicated he will work with the Hoffmans and draft a Memorandum of Understanding. Tom Wilson will review for completeness. **Motion:** Supervisor Hoover made a motion to conditionally approve the application by the Hoffmans for the removal of the storm water facility, seconded by Supervisor Bruner, vote called, motion carried 4-0.

**Hoffman Application for Vacancy on PC Board** – Supervisor Hoover made a motion to accept the appointment of Dwight Hoffman for Planning Commission member, seconded by Supervisor Bruner, vote called, motion carried 4-0.

**Bruner Memorandum of Understanding** – The Solicitor received the memorandum from Mr. Bruner. No action is required by the Board.

**Price Road Re-Alignment** – Tom Wilson provided an estimate for his work regarding the project. Chairman Bechtel stated that regarding the liquid fuels requirement, the Township is allowed to use liquid fuel money up to ten percent of the cost of the project for engineering. More can be approved but subject to proper documentation. This is tabled until next month.

**NEW BUSINESS: EI Associates Request Regarding High School/Middle School Alternations and Additions** – EI Associates would like to have a letter from the Planning Commission to state project is in compliance with the comprehensive plan and SALDO. The Solicitor stated that EI Associates will have to submit a land development plan in order to be in compliance with the SALDO but he will draft an appropriate letter for the Planning Commission chairman to sign with Board approval. **Motion:** Supervisor Paul made a motion to authorize the Solicitor to draft an appropriate letter in response to the request, seconded by Supervisor Bruner, vote called, motion carried 4-0.

**Cedar Halifax Surety Bond** – The surety bond is up for the improvements. They are withdrawing their request based on the conditional approval back in 2009. Documents for the release will be needed. The Solicitor indicated he will work with Tom Wilson and Cedar's attorney to make sure of completeness and finalization.

**Meeting Halifax Sheetz/Members First Projects** – Representatives of Members First plans to have a meeting with PennDOT and Sheetz on June 3 to discuss their project and the traffic situation. The Township was invited to attend to discuss concerns. **Motion:** Supervisor Bruner made a motion for Supervisors Hoover and Bechtel to attend the meeting and designate Supervisor Paul as alternate, seconded by Supervisor Paul, vote called, motion carried 4-0.

**Harman Stove Warehouse** – The Solicitor indicated there may be new ownership of the Harman warehouse. An attorney representing Masser Potato Farm inquired about whether or not

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there were any loose ends regarding the Harman Subdivision Plan. It was communicated to the attorney there is no knowledge of any outstanding issues. The Solicitor stated with a change of use there would have to be new permitting issued by Light-Heigel.

**Township Exploratory Committee** – Chairman Bechtel stated there has been some requests pertaining to the park. **Motion:** Chairman Bechtel made a motion to appoint an exploratory committee consisting of Supervisors Paul and Bruner and the Solicitor as needed, seconded by Supervisor Hoover, vote called, motion carried 4-0.

**AGENDA ITEMS FOR NEXT MEETING:** Price Road, Cedars Security Bond Release, the Sycamore Tree Ordinance and HARA response letter.

**ANNOUNCEMENTS:** Planning Commission Meeting June 3 at 7 p.m., Township Meeting June 10 at 7 p.m. and Election Day May 21.

**ADJOURNMENT :** Supervisor Hoover made a motion to adjourn at 9:03 a.m., seconded by Supervisor Bruner, vote called, motion carried 4-0.

Respectfully Submitted,

Carolyn Nye  
Secretary