

HALIFAX TOWNSHIP
BOARD OF SUPERVISORS
MONTHLY BUSINESS MEETING
JULY 14, 2008

CALL TO ORDER: Chairman Shearer called the meeting to order at 7:00 p.m.

ROLL CALL: Supervisor Shearer, Ruff, Eppley, Shultz and Hoover are present. Solicitor David Getz sitting in for Steve Dzurainin is present. Engineer Tom Wilson, Roadmaster Dale Shoop and Secretary Carolyn Nye are present.

Chairman Shearer expressed deepest condolences to Linda Ruff and her family over the loss of her brother-in-law.

TAPING THE MEETING: In addition to the Secretary, Dan Shearer is taping the meeting.

PUBLIC COMMENT PERIOD: Corrine Gelnett commented on the brake retarder signs along 147 and feels this is helping. She is representing Raymond Jury in requesting a "hidden driveway" sign for his driveway at 88 Matamoras Road. Melinda Warfel asked for status on trying to let the public know about the balance on the park loan, the checking account balance on the park, status on the garage doors being painted, and the possibility of the Township discussing with the Borough and the County about making the recycle bins more accessible. Melinda asked if the township has located Mr. Casner. The Secretary replied that the Solicitor is to research the whereabouts of Mr. Casner. Melinda asked under the Right To Know Law what was actually spent on the Kauffman case and is the Township considering any appeal on the Kauffman case. Keith Hoffman is present tonight representing the Nightwine Land Development Plan. Flo Mallonee commented on the encroachment issue at the park property and asked why was this not resolved and handled by the PA Conservancy first and then afterwards proceed to give the Township clear title so that we are not responsible for the problem. Chairman Shearer suggested Flo contact the Conservancy. Flo asked who the fines are imposed on regarding the Kauffman case. Chairman Shearer stated our attorney may address this but the Board will not be discussing the case.

SECRETARY/TREASURER REPORT: Bills – June 23 Interim and July 14 – Chairman Shearer asked Dale to discuss the paving bill from Handwerk Materials. Dale explained the original bid for \$107,000.00 was based on an estimate of materials needed and as a result there was more materials needed because of various low spots on Bunker Hill Road and more paving needed on Camp Hebron Road. Dale stated the Township is authorized to use the liquid fuel money on this paving – Motion - Supervisor Eppley made a motion to approve the bills amounting to \$170,373.08, seconded by Supervisor Ruff, vote called, motion carried 5-0.

Minutes of June 9, 2008 – Supervisor Eppley made a motion to approve the minutes as written, seconded by Supervisor Ruff, vote called, motion carried 5-0. Chairman Shearer asks to have the secretary sign off on the minutes with "Respectfully Submitted By Carolyn Nye"

Financial Report of June – no discussion.

PLANNING COMMISSION REPORT: Jim Eppley gave the Planning Commission Report. (see attached report). Fulkroad Land Development Plan – Applicant has requested an extension on the plan. Secretary is authorized to send a letter to the applicant that states he will have to comply with the deficiencies per the K & W memos of October 4, 2006 and July 3, 2008 before an extension is considered. It is thought the plan expires August of 2009.

Rex Nightwine Land Development Plan Time Extension – Supervisor Ruff made a motion to authorize the 90 day time extension, seconded by Supervisor Hoover, vote called, motion carried 5-0. Waiver of Article IV Section 403 Requirements of Preliminary Plan – Supervisor Eppley made a motion to grant a modification for submitting a preliminary plan, seconded by Supervisor Ruff, vote called, motion carried 5-0. Waiver of Article IV Section 405.1.a (17) - Supervisor Hoover made a motion to modify this section to allow the applicant to submit a letter signed by an individual qualified to perform wetland assessments indicating the absence of jurisdictional wetlands on the area of proposed disturbance, seconded by Supervisor Eppley, under discussion Supervisor Ruff asked for clarification on the wetland assessment, Jim Eppley stated anyone the applicant chooses who has qualifications approved by K & W Engineering can do the wetland assessments, Tom Wilson stated Mr. Nightwine's engineer should be able to provide referrals, vote called, motion carried 5-0. Waiver of Article VI Section 607 Sidewalks – Supervisor Shultz made a motion to waive sidewalks, seconded by Supervisor Eppley, vote called, motion carried 5-0. The applicant commented about the financial hardship regarding the requirements of stormwater management. The Planning Commission recommended the applicant rethink the stormwater management and submit new information and look at different ideas.

Greenway Priority Ranking Factor – This ranking factor was recently done and numbers were assigned to eventually provide a ranking factor which will determine who is a part of the greenways.

ENGINEER REPORT (see attached). Tom Wilson read his report from his memo of July 11, 2008. Act 537 – Tom Wilson stated at a June 11 meeting it was discussed about the possibility of connecting the Lenker Estates Development into the proposed sanitary sewer extension and doing an assessment of that. This change will need to be authorized by DEP. Discussion continued by Chairman Shearer about authorizing the engineer to do a work study at an approximate cost of \$1,800. Tom Wilson stated that the assessment would study the possibility of turning the Lenker treatment plan into a pumping station that would go to the sewer extension and ultimately to the Sewer and Water Authority treatment plant. Justin Kuhn will be attending the August meeting in place of Tom Wilson and the Board will discuss with him at that time.

SOLICITOR REPORT: David Getz is sitting in for Steve Dzuramin. Kerstetter Chubb Final Subdivision Plan – Motion – Supervisor Eppley made a motion to accept the Deed of Dedication for a portion of the Parmer Drive roadway, seconded by Supervisor Ruff, vote called, motion carried 5-0.

Harn Nuisance – Motion - Supervisor Ruff made a motion to authorize the Solicitor to send a second letter, seconded by Supervisor Eppley, vote called, motion carried 5-0.

Patton Tire – Motion – Supervisor Eppley made a motion to authorize the Solicitor to send a second notice that the violation has not been cured, seconded by Supervisor Shultz, vote called, motion carried 5-0.

Abandonment of Tobias Road – The process requires an advertisement to hold a public hearing and 10 days prior written notice to owners of property adjacent to right of way to be abandoned and then it would be voted upon and filed at the courthouse. Mr. Getz stated Steve Dzurandin suggests the statute calls for a draft or survey of the road. Dale stated we have liquid fuel maps which might be helpful. The Board agreed that the Solicitor should move forward with this issue. The portion involved is 9/10 of a mile.

Resolution for Intergovernmental Cooperation Grant Program - Chairman Shearer stated she sent an email explaining this which allows the Township to apply for grant money in connection with the Regional Comprehensive Plan. Motion – Supervisor Eppley made a motion to approve the resolution to apply for grants, seconded by Supervisor Shultz, vote called, motion carried 5-0

ROADMASTER REPORT: House in Matamoras – Representative Sue Helm was contacted and she looked into this and suggests we do nothing except to make contact with whoever is holding the mortgage.

Park Boundary Monuments – All monuments are in as of last week. Two violators still have not removed all the junk and the 30 day period for this cleanup will be coming up. The Solicitor will provide the language for the Secretary to send out another letter under the Township Letterhead.

Hidden Driveway Sign for Raymond Jury – Dale will order a sign tomorrow.

Heidi Kerstetter Building Permit Application – Motion – Supervisor Hoover made a motion to approve the building permit application, seconded by Supervisor Eppley, vote called, motion carried 5-0.

Halifax Ambulance Association – Dale reported they want to build a 45 x 90 addition and are requesting the township to waive the land development plan. Motion – Supervisor Eppley made a motion to deny the request for a waiver of the land development plan, seconded by Supervisor Shultz, vote called, Supervisor Hoover opposed, motion carried 4-1.

Signs for Truck Engine Retarders – Dale stated he ordered three signs for south 147.

SEO REPORT: No comments were made.

OLD BUSINESS: Farm House Insulation – Dale was instructed to get estimates for applications for inside and outside.

Comp Plan Report – Chairman Shearer stated the name is Valleys Regional Comprehensive Plan. Motion – Supervisor Ruff made a motion to appoint Bob Artman as representative to the Regional Comprehensive Plan, seconded by Supervisor Eppley, vote called, motion carried 5-0.

COG Report – (Council of Governments) There are twenty one municipalities in the upper dauphin COG. Chairman Shearer reported the Upper Dauphin Income Tax Office meeting is set for July 21 at 7:00 p.m. at the Millersburg Borough Office. This is the annual meeting that has not taken place since 2005. From June 30, 2006 to April 9, 2007 there was no one heading the office. Custer and Faust who were formerly the auditors are now assisting the tax office as advisors. Thirteen municipalities and four school districts are invited. Supervisors Shearer and Eppley stated they will attend. There will be a new auditor appointed at the meeting to audit records for fiscal year 2007 and 2008. The audit reports for 2006 will be reviewed. COG is recommending both a financial audit and an operational audit.

Act 537 Report – discussed previously under Engineer Report.

Eileen Snyder – park issues – Eileen asks if monuments/markers will be placed on the north and east end of the park property. Chairman Shearer felt that the boundary is clearly marked. She mentioned about the farmer's truck being parked on her property again this Spring. Dale will talk to the tenant farmer regarding the boundary. Eileen commented about when she and her husband disagreed with the original park boundary and afterwards it was corrected and she was not informed of the correction. Will there be a buffer zone between her property and the park as had been previously mentioned by the Board? She wanted to know how long the property can be farmed. Chairman Shearer stated the buffer zone issue and the farming issue are somewhat related to the Master Site Plan. Supervisor Ruff believes there are two years left for farming the property.

Florence McGuire Status Issues – Florence asked for status on the proposed tenant lease, arrearages on rent, electric and oil, Wayne Township's outstanding pro-rata share payment regarding worker's comp insurance, the reimbursement policy for workshops, conferences and seminars not attended by a Township official but paid by the Township and Buffalo Park Road. Per Supervisor Ruff the lease is not signed, the Mannings have concerns and some of the concerns here need to be addressed by the Board as a personnel matter. Chairman Shearer stated in the new lease the utilities are addressed. Supervisor Ruff stated the Mannings have not seen an electric/oil bill since January and are concerned. Chairman Shearer stated she feels it is not the Board's place to discuss this here and the Township is working on these matters. Florence stated the tenant is out of compliance with the original lease. Chairman Shearer stated it prolongs the Board meeting to go over items that are Township business. She stated Buffalo Park Road will be addressed in the Master Site Plan and affirmed the Reimbursement Policy which has a hardship clause. She hopes in the future agenda items will be new information and not part of township business.

NEW BUSINESS: Corin Teeter spoke about the safety issue along South 147 and is requesting the Board to send a letter to PennDOT to have them review this area and consider reducing the speed limit.
Motion –

Supervisor Ruff made a motion to send the letter to PennDOT to reconsider the speed limit and other measures of safety from the traffic light south past the Lenker Development, seconded by Supervisor Eppley, vote called, motion carried 5-0. If anyone on the Board has any modifications to Corin's letter, please inform the Secretary within the next 3- 4 days.

Engineer Study for Weight Limit on Mt. Road – The details of the study and cost of each activity were delineated in a June 30 email from Tom Wilson. Motion - Supervisor Eppley made a motion to authorize a study between Lehman Road and Rte 225 for weight limit and safety as recommended by the engineer and not to exceed \$3,900, seconded by Supervisor Ruff, Supervisor Shultz is concerned about the expenditure of \$3,900 for this project when there is the possibility that it may not be approved by PennDOT, Supervisor Ruff mentioned the school bus safety issue and she will contact Keith Raney at Reed Township to see if they will consider a cost sharing of the project, Tom Wilson stated you should not say weight limits as this is for restricting bridges. He stated his office can do a brief traffic assessment which is an assessment of restricting the number of axels (vehicular restriction study) due to curvature of the road, site distances and so on. Supervisor Ruff will check with Reed Township and notify Tom Wilson if they have an interest and if so, Tom will put together the proposal to do a comprehensive study of both municipalities and come up with a proposal for the cost based on the amount of roadway in each municipality. In additional between now and next month Tom will do a brief assessment for approximately \$200 and give a brief report on the potential to meet the criteria to restrict the vehicles. Motion to Table Prior Motion - Supervisor Eppley moved to table the issue, seconded by Supervisor Ruff.

Bids for New Farmland Lease – This involves a field consisting of approximately 10 acres on the park property situated between the creek and Fuhrman Drive and consisting of weeds and briars. An individual called in requesting to lease this field. Motion – Supervisor Eppley made a motion to authorize advertising for bids for the approximate 10 acres, seconded by Supervisor Shultz, under discussion Supervisor Ruff has a concern with this issue and how it might play out with the Master Site Plan, other discussion involved having written proof of access to the property, vote called, Supervisor Ruff opposed, motion carried 4-1. The Solicitor will provide the language for the advertisement to the Secretary.

FOR THE GOOD OF THE ORDER: Energy Consortium Meeting August 6, 9-12 noon.

ANNOUNCEMENTS

Planning Commission Meeting August 4 at 7:00.

Township Meeting August 11 at 7:00.

Dauphin County/HalifaxTownship Ft.Halifax Musical Festival July 19, 2p.m. to 9 p.m. Tickets available

at the Township Office. Schedules are on the back table.

ADJOURNMENT: Supervisor Hoover made a motion to adjourn at approximately 9:55 p.m., seconded by Supervisor Eppley, vote called, motion carried.

Township Website: www.halifaxtownship.net

Email: halifaxtownship@comcast.net

Respectfully Submitted,

Carolyn Nye, Secretary