

**HALIFAX TOWNSHIP
BOARD OF SUPERVISORS
MONTHLY BUSINESS MEETING
MAY 12, 2014**

CALL TO ORDER: Chairman Bechtel called the meeting to order at 7:07 p.m.

ROLL CALL: Supervisors Bechtel, Bruner, Paul, Schreffler and McBurney are present. Engineer Tom Wilson cannot attend tonight and sitting in for him is Adam Davis. Solicitor Bruce Warshawsky, Roadmaster Corey Stazewski and Secretary Carolyn Nye are present.

RECORDING MEETING: The Township Secretary is the only person recording the meeting.

EXECUTIVE SESSION: Chairman Bechtel announced an executive session held at 6:15 p.m. to 6:50 p.m. tonight before the meeting regarding litigation and employee issues.

PUBLIC COMMENT PERIOD: **Dane Snyder** gave an update regarding the archaeological dig. **Frank Wilmarth** spoke on behalf of the Friends of Ft. Halifax (FOFH) and stated the non-profit status request was approved by the IRS. The FOFH made a donation of \$3,000 toward the archaeological dig. **Flo Mallonee** defers comment at this time. **Melinda Warfel** asks for clarification of the Berkheimer bill. Chairman Bechtel explained what the bill represented.

SECRETARY/TREASURER REPORT: Paid Interim Bills – Motion: Supervisor Paul made a motion to approve the interim bills, seconded by Supervisor Schreffler, vote called, motion carried 5-0. **Current Unpaid Bills/Berkheimer billing** – Chairman Bechtel explained the steps that took place to purchase the new used truck. **Motion:** Supervisor Paul made a motion to pay the \$16,721.05 for the new used truck and to pay out of the Capital Improvement Fund, seconded by Supervisor Bruner, vote called, motion carried 5-0. **Motion:** Supervisor Paul made a motion to authorize payment of the current bills, seconded by Supervisor Bruner, vote called, motion carried 5-0. **Minutes** – Supervisor Paul made a motion to approve the minutes as written, seconded by Supervisor Schreffler, vote called, motion carried 5-0. **Financial Report** – The Board reviewed the report and had no comments or questions.

EMC REPORT: Public Safety Communications Equipment Transfer of Ownership – Charles Bisking the Emergency Management Coordinator for the Township explained that new radios were purchased by the County and explained the process to transfer ownership to the municipalities in which the radios are deployed. **Motion:** Supervisor Paul made a motion to approve the purchase of the radios from the County and to transfer to other entities, seconded by Supervisor Bruner, vote called, motion carried 5-0.

PLANNING COMMISSION RECOMMENDATION: Flo Mallonee gave report of the Planning Commission Meeting of May 5, 2014. **Paulvir** – The Planning Commission accepted the plan for review and is waiting for the escrow amount of \$2,000.00 which represents the Township Engineer's review cost. **Quail Commons** – A club house was built over two approved lots in the Lenker Development. The Board of Supervisors required a subdivision plan be done regarding this issue. The Planning Commission accepted the subdivision for review. **Hoover Storm Water Management Plan** – The Planning Commission and the Engineer reviewed the plan and all comments were addressed. **Motion:** Supervisor Paul made a motion to approve the waiver regarding volume control requirements per Section 508.11, seconded by Supervisor McBurney, vote called, motion carried 5-0. **Motion:** Supervisor Bruner made a motion to approve the plan, seconded by Supervisor Paul, vote called, motion carried 5-0. **Reed Subdivision Plan** – The Board will address the plan next month. The escrow amount of \$1,500 is still outstanding.

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ENGINEER REPORT: Adam Davis sitting in for Tom Wilson read the April 30, 2014 Engineer Report. **Lehman Road Project** – Emergency work was done to restore the erosion damage along the road and to protect drivers from having an accident. Corey stated DEP questioned the size of the rocks used to restore the washed out area. Adam will ask Tom Wilson about the status of the permit issue which DEP is apparently requiring.

SOLICITOR REPORT: The Solicitor stated the highlighted items on his report is on the agenda for action.

ROADMASTER REPORT: Legislative Inquiry Regarding Lynn Wells complaint. The Solicitor provided the history regarding this issue which had to do with a plan that required a retention basin on the property now owned by the Zelinski's. The Township Engineer, Roadmaster and one of the supervisors did a site inspection/evaluation of the property and a review of the plan. The original plan was not completed as planned – no swale was installed. The Township Engineer determined that the size of the retention basin had it been installed would not have taken care of the volume of water anyway. The Solicitor did a Memorandum of Understanding (MOU) which was executed by the Board of Supervisors and the Zelinski's and is recorded at the Recorder of Deeds office. **Motion:** Supervisor Bruner made a motion to authorize the Secretary to send a copy of the MOU to Senator Tepliz and indicate the Township will be happy to provide more information from the three Township officials who were involved, seconded by Supervisor Schreffler, vote called, motion carried 5-0. **Assistant Roadmaster Replacement** – The committee consisting of Corey, Supervisors Paul and Bruner will meet and go over the job description for advertising and will review applications when they come in and select a number of people to interview.

PARK COMMITTEE: Supervisor McBurney indicated he would like more time to review the proposals submitted by the Friends of Ft. Halifax. The Secretary indicated she received information that there was alcohol consumption taking place the Friday before the Saturday park festival. The Solicitor indicated there is a rule but no enforcement in place. The Township would need an ordinance for enforcement of the rules once rules are finally established.

ADMINISTRATIVE: The Patriot Energy electric contract will terminate in July. Supervisors Bruner and Schreffler will look into other suppliers' rates and bring to the next board meeting. The secretary will mail recent bills to the supervisors for reference.

SEO REPORT: A report was provided and the Board had no comments.

OLD BUSINESS: Earn Tobias / Pond issue – There is water coming from the pond onto the township road and the Tobias field. The Board discussed cost and permitting. Ern Tobias will contact an engineer to find what kind of cost would incur to deal with this issue. **Assistant Roadmaster Replacement** – Addressed previously. **Park Rules** – Tabled for June meeting. **Portable Signs for Tobias** – The Board discussed this issue. Ern Tobias will propose an idea and submit to the Township Solicitor for his review and comment. **Fireworks Ordinance – Motion:** Supervisor Schreffler made a motion to adopt the Fireworks Ordinance with a permit fee of \$45.00, seconded by Supervisor Bruner, under discussion the subject of permitting the transporting of fireworks took place, the Solicitor will draft an application for the fireworks, vote called, motion carried 5-0. **Insurance Coverage** – The Board discussed the insurance coverage for May 2014 to May 2015. The following items were discussed by the Board and they concluded that there would be no additional coverage for loss of salary and benefits, agreed to drop earthquake coverage, agreed to leave the 92 dump truck insurance coverage the same until the truck is sold, will not raise umbrella coverage, will continue covering the liability at the pool and will continue to cover some buildings at Veterans Park. The Solicitor will draft a letter of understanding to let HARA know of the Township's support via the insurance coverage. Supervisor Bruner will meet with HARA.

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NEW BUSINESS: Charles Paulvir Escrow Issue – The new subdivision escrow cost is \$2,000 which is estimated to cover the engineer reviews of the current plan. The Board indicated this is required in order to proceed with the township Engineer's review of the current plan. The Solicitor clarified that he and the township secretary need to reconstruct fees for a claim against the bankruptcy which relates to the 2012 Subdivision/Land Development Plan. **Rocket Launch Request for August 2, 2014 – Motion:** Supervisor McBurney made a motion to approve the August 2, 2014 rocket launch at the Ft. Halifax Park, seconded by Supervisor Bruner, vote called, motion carried 5-0.

AGENDA ITEMS FOR NEXT MEETING: Electric Quotes, Park Rules and Sale of 1992 Ford Dump Truck.

ANNOUNCEMENTS: Planning Commission Meeting June 2 at 7 p.m. Township Meeting June 9 at 7 p.m.

ADJOURNMENT: Supervisor Bruner made a motion to adjourn at 10:07 p.m., seconded by Supervisor Schreffler, vote called, motion carried 5-0.

Respectfully Submitted,

**Carolyn Nye
Secretary**