

HALIFAX TOWNSHIP
BOARD OF SUPERVISORS
102 Fisher Street, Halifax
MONTHLY BUSINESS MEETING MINUTES
March 9, 2015

CALL TO ORDER – Chairman Bechtel called the meeting to order at 7:02 pm followed with the Pledge of Allegiance.

ROLL CALL – Supervisors Bechtel, Bruner, Paul, Schreffler and McBurney are present along with Solicitor Bruce Warshawsky, Jeff Shyk for Engineer Tom Wilson, Roadmaster Corey Stazewski and Secretary Wendy M. Wentzel.

RECORDING MEETING – The Township Secretary is the only person recording this meeting.

EXECUTIVE SESSION – Chairman Bechtel noted that there was executive session held prior to the meeting which took place from 6:32 – 6:55 pm. to discuss matters of litigation.

PUBLIC COMMENT PERIOD – **Mike Snody:** Inquired about the Engineering report on Middle Road. **Norma Shearer:** announced that the Friends of Fort Halifax was hosting a chow-down event and Chinese auction on March 28, 2015 at 6:00 p.m. at the Halifax Ambulance Building.

SECRETARY/TREASURER REPORT

Paid Interim Bills – **Motion** was made by Supervisor Paul and seconded by Supervisor McBurney to approve the paid interim bills. Vote called. Motion carried 5-0. **Current Unpaid Bills** – **Motion** was made by Supervisor Schreffler and seconded by Supervisor Paul to pay the current unpaid bills. Vote called. Motion carried 5-0. **Minutes** – **Motion** was made by Supervisor Paul and seconded by Supervisor Schreffler to approve the Minutes from the February 9, 2015 Board of Supervisors Business Meeting. Vote called. Motion carried. 5-0. **Financial Report** - The Board reviewed the Financial Report and had no comments. The Report will be placed on file for audit at a later time.

EMC REPORT – EMC Tim Neiter reported that a non-met need for salt was requested with Dauphin County EMA and PEMA. The request was granted for 50 tons of salt for the Township. EMC Neiter also reported that the Checklist for the Township and also the NARM has been updated and submitted to Dauphin County EMA which leaves the Township compliant with all reporting. **Resolution to Adopt EOP** – **Motion** was made by Supervisor Bruner and second by Supervisor Paul to dispense with the reading of the Resolution to Adopt EOP. Vote called. Motion carried 5-0. **Motion** was made by Supervisor Bruner and second by Supervisor Paul to adopt the Resolution of the Dauphin County Emergency Operations Plan presented by the Halifax Township Emergency Management Coordinator. Vote called. Motion carried 5-0. **Appointment of (2) Deputy EMC's** - **Motion** was made by Supervisor Paul and second by Supervisor McBurney to appoint Bob Stout and Jeff Tracey as Deputy EMC's. Vote called. Motion carried 5-0.

PLANNING COMMISSION RECOMMENDATION – **Janet Strohecker/Rider Subdivision** – **Motion** was made by Supervisor Paul and second by Supervisor Schreffler to approve both waivers requested with this subdivision. Vote called. Motion carried 5-0. **Motion** was made by Supervisor Paul and second by Supervisor Schreffler to approve the plans upon recommendation of the Planning Commission with both waivers approved. Vote called. Motion carried. 5-0.

For Informational purposes only, Chairperson Flo Mallonee informed the Board that Farhat Construction approached the Planning Commission asking for a letter of acknowledgment that they were filing an application for a Highway Occupancy Permit involving two parcels on South River Road. The Township Solicitor will be handling this on behalf of the Township.

Flight Source, Inc. requested a waiver to allow them to increase the maximum coverage from 30% to 45% of impervious coverage. The Planning Commission approved this waiver since the commission is looking at increasing the maximum impervious coverage on the Township's SALDO this year.

ENGINEER REPORT – Jeff Shyk read Engineer Tom Wilson's report which was submitted March 9, 2015. In his report Engineer Wilson had prepared base mapping and site analysis along with developing preliminary cross sections and horizontal alignment; developed a list of site constraints and coordinated with TCRPC and PennDOT. Engineer Shyk did as presentation of the preliminary sidewalk plans for the first phase of the sidewalk grant. He stated the next step would be to meet with PennDOT. Motion was made by Supervisor McBurney and second by Supervisor Bruner to approve \$500 for the Engineers to move forward with the sidewalk project. Vote called. Motion carried 5-0.

SOLICITOR REPORT – Solicitor Warshawsky present his report dated March 5, 2015. He stated that everything on his report in bold for discussion is already on the agenda and has nothing else to report.

ROADMASTER REPORT – Roadmaster Stazewski presented his report dated March 9, 2015. He brought up that residents are inquiring about the numbered signs for mailboxes. He will continue to research. **Nuisance Report** – Supervisor Bechtel received a nuisance complaint March 6, 2015 regarding 1059 North River Road. The complaint indicated that there was still debris lying on the property and not cleaned up. The Supervisors authorized the Roadmaster/Permit Officer do a follow-up and report at the next Supervisors' Business Meeting.

SEO REPORT – The SEO Report dated March 5, 2015, was submitted and made part of the records.

OLD BUSINESS

Computer internet Policy – Motion was made by Supervisor Schreffler and second by Supervisor Paul to allow the public to utilize the computer in the meeting room by signing and agreeing to the Computer Internet Use Policy. Vote called. Motion carried 5-0.

Market Street - Roadmaster Stazewski spoke to Joe Gaughn from Dauphin County EMA and stated that it is up to the Township to act on this issue. Mr. Gaughn stated that the private needs a name and that they will need to change their addresses regardless. Residents proposed the name of Hilltop Lane. It was recommended that they contact Joe Gaughn to work it out and come back to the Township at the next meeting of the Board of Supervisors.

HARA Board Appointment – Received two applications to fill the vacancy on the Halifax Area Recreation Authority. Richard Klinger expressed his interest to the Board of Supervisors to serve as a Representative of Halifax Township. Emily Long Hoffman also spoke expressing her interest in representing the Township. **Motion** was made by Supervisor Schreffler and second by Supervisor Paul to appoint Emily Long Hoffman to serve as representative of the Township to HARA filling the vacancy with the term ending December 31, 2017. Vote called. Motion carried 5-0.

Fort Halifax – Resolution for Exception to Prohibiting Alcohol – **Motion** was made by Supervisor McBurney and second by Supervisor Paul to dispense the reading of the Resolution authorizing Friends of Fort Halifax for Exception to Prohibiting Alcohol. Vote called. Motion carried 5-0. **Motion** was made by Supervisor McBurney and second by Supervisor Paul to approve Resolution for authorizing Friends of Fort Halifax for Exception to Prohibiting Alcohol. Vote called. Motion carried 5-0.

NEW BUSINESS

Auditors' Report of Halifax Fire Department – Report was submitted by the Chairman of the Auditors, Robb Wentzel. There were no questions presented by the Supervisors or the public.

Kennel Ordinance – Motion was made by Supervisor Schreffler and second by Supervisor Paul to have the Township Solicitor further investigate this ordinance. Vote called. Motion carried 5-0.

Doughboy Liquor License – Travis Bills, Owner of Doughboys, is asking permission from the Township to acquire a Liquor License from Wayne Township. He stated that his intentions are to be able to sell wine and beer with their menu and also sell for takeout. Motion was made by Supervisor Paul and second by Supervisor Bruner to approve the advertising of a public hearing before the next Board of Supervisors Meeting scheduled for April 13, 2015, for the Liquor License Transfer upon receipt of application to the Township. Vote called. Motion carried 5-0.

HAWSA/TWP Sewer Service Agreement – Christian Dagher, Esq, legal representative to Halifax Area Water and Sewer Authority, spoke about the Sewer Connection Ordinance and the Sewer Service Agreement. He asked that the Township adopt the Sewer Connection Ordinance. The Solicitor will be working with the Halifax Area Water and Sewer Authority Solicitor to draft a new Sewer Service Agreement to have available by the next Board of Supervisors meeting in April.

EOC – Pursue Grant Opportunities – The Board of Supervisors appointed Supervisor Bruner and Corey Stazewski as a committee to work on a preliminary plan for the EOC/File Room/Conference Room being located here at the Township building so that we can consider applying for grant monies to cover the costs of the renovations.

AGENDA ITEMS FOR NEXT MEETING

- Market Street Addresses
- Doughboys Liquor License
- Kennel Ordinance
- Halifax Area Water and Sewer Authority Agreement

ANNOUNCEMENTS

- Planning Commission Meeting – April 6, 2015
- Township Meeting – April 13, 2015

ADJOURNMENT – Motion was made by Supervisor Schreffler and seconded by Supervisor Paul to adjourn the meeting at 9:18 pm. Vote called. Motion carried 5-0.

Respectfully Submitted,

Wendy M. Wentzel
Secretary