

**HALIFAX TOWNSHIP  
BOARD OF SUPERVISORS  
102 Fisher Street, Halifax  
MONTHLY BUSINESS MEETING MINUTES  
June 8, 2015**

**CALL TO ORDER** – Chairman Bechtel called the meeting to order at 7:09 pm followed with the Pledge of Allegiance.

**ROLL CALL** – Supervisors Bechtel, Bruner, Paul, Schreffler and McBurney are present along with Solicitor Bruce Warshawsky, Roadmaster Corey Stazewski and Secretary Wendy M. Wentzel. Engineer Tom Wilson was absent.

**RECORDING MEETING** – The Township Secretary is the only person recording this meeting.

**EXECUTIVE SESSION** – None

**PUBLIC COMMENT PERIOD** – **Frank Wilmarth** – spoke on Behalf of the Friends of Fort Halifax and stated that they started some work on the Armstrong Creek Trail down on the Eastern part of the property. One of the members suggested that he may be able to bring his Bobcat and assist. He asked permission from the Board for this to happen. The Board had no issue with this. Frank also asked permission to open the north end of the property - from the Witness Tree to the dirt canal and clean out the brush. The Board approved. **Mike Snody** – asked about the status of Middle Road. The Roadmaster responded by stating that there was nothing new to report but everything is in progress. **Flo Mallonee** – stated that it's such a pleasure to come to a Township meeting, see the work that has been done, Parmer Drive with no inconvenience to anyone and efficiently done. She thanked the Roadmaster and his crew and the Meckley's crew for a job well done. She also stated there seems to be such uniformity between the Planning Commission, the road crew and the Board of Supervisors, everyone working together for the benefit of the community within the realms of the law. She thanked them for all their work. **Christopher Hogan** – Stated that was quite some time since he was before the Board of Supervisors to discuss his proposal as an Eagle Scout which was a Gazebo at Fort Halifax. He informed the Board that the Gazebo has been completed and invited them to check it out. He provided pictures of the Gazebo and stated that the construction process went smoothly. The Board thanked him for his project. **Jeff Enders** – Spoke in reference to the Sidewalk Project. He will be submitting a grant at the end of the month and wanted to verify that the Board of Supervisors were still on board with the Sidewalk project. The grant will be submitted to help assist in the cost of the Engineering fees associated with this project. The Board agreed that the Borough should move forward with the grant application.

**SECRETARY/TREASURER REPORT - Paid Interim Bills** – **Motion** was made by Supervisor McBurney and second by Supervisor Paul to approve the paid interim bills. Vote called. Motion carried 5-0. **Current Unpaid Bills** – **Motion** was made by Supervisor Paul and second by Supervisor Schreffler to pay the current unpaid bills but to add Lehman Road to the Meckley's Limestone paving project pending review of the Meckley's bill before we pay it. Vote called. Motion

carried 5-0. **Minutes – Motion** was made by Supervisor Paul and second by Supervisor Bruner to approve the Minutes from the May 11, 2015 Board of Supervisors Monthly Meeting. Vote called. Motion carried 5-0. **Financial Report** - The Board reviewed the Financial Report and had no comments. The Report will be placed on file and made part of the records for audit at a later time.

**EMC REPORT** – No report submitted.

**PLANNING COMMISSION RECOMMENDATION** – Chairperson Flo Mallonee reported that no Planning Commission meeting was held in June due to no new business being submitted and no old business to follow up on. Also, the Minutes dated May 11, 2015 under the Planning Commission should read May, not April.

**ENGINEER REPORT** – Engineer Tom Wilson was absent but his report dated June 3, 2015 was submitted and made part of the records.

**SOLICITOR REPORT** – Solicitor Warshawsky presented his report dated June 3, 2015 for services in May. **Nuisance Complaint - Motion** was made by Supervisor McBurney and second by Supervisor Bruner to have the Secretary/Treasurer send a pre-nuisance letter to Masser & Smeltz regarding a complaint filed with the Township. Vote called. Motion carried 5-0. **Jorich Development – Motion** by Supervisor Bruner and second by Supervisor McBurney to approve the unilateral Memorandum and have the Secretary/Treasurer and the Chairman of the Supervisors execute such and recordation take place. Vote called. Motion carried 5-0. **Funk Sewage Issue** – The SEO confirmed that the Funks received their notification but are not allowing Light-Heigel onto their property and the next step would be for the SEO to notify DEP. That enforcement action will be resting with DEP and not the Township.

**ROADMASTER REPORT** – Roadmaster Stazewski presented his report dated June 8, 2015. **1059 N. River Road** – The nuisance complaint has been abated. **Glen Noblit** called and asked for an address for an empty lot. He stated that there is a building on the parcel. He stated that he has been granted access to the property. The Board asked for the Roadmaster to investigate his allegations before the Township goes further with his request. **Dauphin County** stated that they could identify Halifax Township as a drop off for electronics. Corey suggested that one day a month be designated for electronic drop-off. This item will be added to the agenda for next month's meeting. **A to Z Construction** – The Township has received a number of calls concerning this company disturbing up more than one acre of land on their property located on South River Road. Dauphin County will be investigating. **Permits and Shed process** – Corey addressed his concern about the process regarding permits and sheds relative to setback requirements. The Solicitor suggested that the Planning Commission revamp the SALDO and have a building permit ordinance.

**ADMINISTRATIVE** – The **Secretary/Treasurer** of Halifax Township will be on vacation during the week of July 6, 2015 thru July 10, 2015, therefore the office will be closed. Any emergency situations can be directed at the Roadmaster. This will be placed on the website. **Masser Appeal:** the

appeal to the COG Appeals Board was approved. **Light-Heigel** has a new female SEO by the name of Pat Stockard. She will be the contact person for the Township. **Fly Issue:** Last month there was discussion about the fly issue and writing an article to the residents. It will appear in an upcoming publication of the Upper Dauphin Sentinel.

**SEO REPORT** – The SEO Report dated June 5, 2015, was submitted and made part of the records.

## **OLD BUSINESS**

**Key Lock Box:** Bryan Chandler, 3<sup>rd</sup> Assistant Chief of the Halifax Fire Department, provided recommendations on the changes for the upcoming Key Lock Box Ordinance which is currently a resolution. A committee was formed to pull together all recommendations and prepare a draft for Key Lock Boxes Ordinance to be presented for discussion at the next Board of Supervisors meeting in July. Supervisor Bruner and Supervisor Schreffler will serve as the committee.

**Burning Ordinance – 85-3 – For Discussion** – Solicitor Warshawsky has made changes to bring the Ordinance up to date. Further discussion was had for additional changes. It will be placed on the agenda for next month's meeting for adoption.

**HARA** – The Township is not a member of HARA but the Township has two representatives with HARA Discussion was had regarding the wording of the contract and why the Township withdrew its membership. The Township had previously asked that the wording be changed in the Agreement because the contract, based upon the wording, locks the Township in and dictates what the Township would have to pay instead of allowing the Township to determine how much it provides each year. The Township has continued to fund HARA even though it is not a member. Mayor Jeff Enders of the Halifax Borough will send an email to have a meeting with HARA board members (Two representatives from each municipality - Halifax Borough, Reed Township and Halifax Township) to adapt the Halifax Area Recreation Authority agreement.

**Sewer Ordinance** – A redraft of the Sewer Ordinance was created by the Halifax Township Solicitor, Counsel for the Halifax Area Water and Sewer Authority and the Chairman of HAWASA for consideration of adoption. Discussion included repealing the 1998 ordinance. The ordinance will be placed on the agenda for next month's Board of Supervisors meeting for further discussion.

**Lenker Estates Speed Limit Signs – Motion** was made by Supervisor Schreffler and second by Supervisor Bruner to erect 25mph speed limit signs in the Lenker Estates and Triangle Manor. Vote called. Motion carried 5-0.

## **NEW BUSINESS**

**Halifax Sheetz Store – SR 225 and SR 147 Highway Occupancy Permit** – This was tabled until next month at the request of Sheets. Mike Lebo, a resident in the area of the request, asked the Board to explain the right in-right out off of Oak Avenue. Chairman Bechtel explained that Sheetz's access and Oak Avenue are too close together for that many left in-left out turns. Safety played a factor with accessing and leaving Sheetz as well. Mr. Lebo also asked about future public sewer hookup in the Triangle Manor, as to whether it will happen in the future. HAWASA Chairman Ford was available and explained how this can happen in the future.

**Upper Dauphin Relay for Life – Motion** was made by Supervisor McBurney and second by Supervisor Schreffler to allow Upper Dauphin Relay for Life access Camp Hebron Road within Halifax Township as long as it was posted and manned during the relay. Vote called. Motion carried 5-0.

**David Strohecker Request** – Request was made to the Township to have a pipe in the property’s driveway repaired. His home is in Halifax Township on Lehman Road and his driveway is in Reed Township. A claim was made that the Township had originally placed the pipe in for him. The prior Roadmaster was notified and his recollection was that the Township did not put the pipe in during his tenure as Roadmaster. The pipe is about 100 feet back from the road on his private property. No action was taken by the Board on this topic and the matter is closed.

**South River Road concern (A to Z Construction)** – addressed under Roadmaster’s Report.

### **AGENDA ITEMS FOR NEXT MEETING**

- Electronics Pickup – Halifax Township
- Sewer Ordinance
- Burning Ordinance
- Key Lock Box Ordinance
- Halifax Sheetz Store – SR 225 and SR 147 Highway Occupancy Permit

### **ANNOUNCEMENTS**

- Planning Commission Meeting – July 6, 2015
- Township Business Meeting – July 13, 2015

**ADJOURNMENT** – Motion was made by Supervisor Bruner and seconded by Supervisor Schreffler to adjourn the meeting at 9:23 pm. Vote called. Motion carried 5-0.

Respectfully Submitted,

Wendy M. Wentzel  
Secretary