

HALIFAX TOWNSHIP
BOARD OF SUPERVISORS
MONTHLY BUSINESS MEETING
OCTOBER 13, 2008

CALL TO ORDER: Chairman Shearer called the meeting to order at 7:03 p.m. followed with the pledge to the flag.

ROLL CALL: Supervisors Shearer, Ruff, Eppley, Hoover and Shultz are present. Steve Dzuranin Solicitor, Tom Wilson Engineer, Dale Shoop Roadmaster and Carolyn Nye Secretary are present.

EXECUTIVE SESSION: An Executive session was held 5:30 p.m. – 6:52 p.m. for personnel matters.

MEETING WITH REPRESENTATIVE FROM DCED: Supervisor Shultz made a motion to authorize a meeting with a representative from DCED to explore and analyze the operation of the township including office procedures and personnel and furtherance of discussions regarding improving office procedures and township employee responsibilities, seconded by Supervisor Eppley, vote called, motion carried 5-0.

TAPING THE MEETING: In addition to the Secretary taping the meeting, Dan Shearer and Eileen Snyder are taping also.

PUBLIC COMMENT PERIOD: Loretta Prouse stated her contact with Carol Eppley regarding the newsletter never occurred. She did say there will be a mailing coming out that will go to all constituents who are in Precinct #1 indicating the voting will be in the Township building. Loretta asked the Board to consider a donation for the Volunteer Home Care thru the Diakon Lutheran Social Ministries for 2009 because they are in great need of donations and clarified that this organization is not run by the County. Flo Mallonee mentioned the services of Halifax Volunteer Home Care which only operates in the Halifax area and asks the Board to consider a more substantial contribution. Florence McQuire commented on Upper Dauphin Revitalization located in Elizabethville which serves seven surrounding municipalities. She would like to place the newsletter at the back of the room for residents.

SECRETARY/TREASURER REPORT: Bills September 22 and October 13 – Supervisor Hoover made a motion to approve the bills totaling \$53,261.83, seconded by Supervisor Eppley, vote called, motion carried 5-0.

Minutes of September 8 – Supervisor Ruff made a motion to approve the minutes as written, seconded by Supervisor Eppley, vote called, motion carried 5-0.

Financial Report of September – No comments.

Township CD with Halifax National Bank - Supervisor Shultz made a motion to renew the General Fund CD with Halifax National Bank, seconded by Supervisor Ruff, vote called, motion carried 5-0.

PLANNING COMMISSION REPORT: The Rex Nightwine Subdivision Plan was accepted for review.

ENGINEER REPORT (see attached report dated October 8, 2008): Flight Source Plan - Supervisor Eppley made a motion to increase the cost of the financial security by 10% (\$5,571.39), seconded by Supervisor Ruff, vote called, motion carried 5-0.

Abandonment of Tobias Road – Supervisor Hoover made a motion to authorize K & W to proceed with the abandonment procedures per terms outlined by K & W Engineers, seconded by Supervisor Eppley, vote called, motion carried 5-0.

Mountain Road Study – Chairman Shearer indicated Reed Township agrees to a 50/50 split of the cost for this study involving the entire road.

SOLICITOR REPORT (see attached report dated October 10, 2008): Patton Tire – Supervisor Shultz made a motion to authorize an extension of time for Patton Tire until the next Board meeting in November and if the cleanup of tires is not significantly diminished by that time, legal action will be taken, seconded by Supervisor Eppley, vote taken, motion carried 5-0.

Scheidler Nuisance – Dale will check the property and provide an update to the Board.

Fellowship Drive Status – Supervisor Hoover asks for an update on this issue. The Solicitor stated a letter sent to attorney Robert Radebach dated June 4, 2008 outlines the issues involved.

ROADMASTER REPORT: Sycamore Tree Signs – These will be installed later this week.

New Truck – Dale asks if the Board is willing to discuss this tonight. Chairman Shearer said the Board is not ready for this tonight but will address it at the November budget meeting.

Materials from Park Property - Dale mentioned there are some pictures frames and other materials which are left from the previous tenants at the park property and are available for the public.

Illegal Dumping Survey – Dale reported these were the dumpsites identified by Twin Valley Conservation formally known as PACWA in which Rudi Erb is a member and a contact person for this organization.

SEO REPORT: No comments.

OLD BUSINESS: HARA-Tracy Cox is not present tonight to give a quarterly report.

Act 537 – Last week was the final meeting on the sewer extension proposal. Mike Brown, SEO was present and provided good information for consideration. The prioritized schedule is as follows: Public Review of the Plan will be advertised as October 31 – Nov 30, Public Meeting to hear comments will be at the December 8 meeting and the Plan will be up for a Board vote at the January 12 meeting and then submitted to DEP the next day.

Valleys Regional Comprehensive Plan – This will be advertised in the October 21 edition of the Upper Dauphin Sentinel and voted on at the November 10 meeting.

UCC Appeals Board Ordinance- Chairman Shearer stated we have been notified that the effective date of this agreement will be October 1, 2008 based on the first two municipalities who passed the ordinance. This has been advertised. Motion - Supervisor Ruff made a motion to approve the ordinance and the agreement, seconded by Supervisor Shultz, vote called, motion carried 5-0.

Barn Work – Discussion proceeded regarding the method of providing a scope of work for the barn repair.

Motion – Supervisor Shultz made a motion to authorize K & W Engineers to develop a scope of work to be put out to structural engineers for the purpose of preparing a report assessing the structural integrity of the barn, seconded by Supervisor Eppley, vote called, Supervisor Ruff abstained, motion carried 4-1.

Sign-In Procedure – Chairman Shearer suggested when a group meeting occurs at the township building, a representative of that group sign in and out for the other attendees. This is for anything other than regular meetings held by the Township and Planning Commission.

NEW BUSINESS: UCC Update from Light-Heigel-Marty Sowers – Marty gave a brief overview of Light-Heigel's intent on updating their fee schedule to include other charges such as repetitive traveling to the building site to talk to the applicant regarding the need for a permit.

Allocation of Volunteer Fire Relief Association Check – Supervisor Ruff made a motion to authorize a 50/50 split of the \$22,455.26 check between the Halifax Fire Company and the Halifax Area Ambulance Association, seconded by Supervisor Eppley, vote called, motion carried 5-0.

Township's Halifax National Bank CD Renewal – Previously addressed under Secretary Treasurer Report.

AG Security Resolution – Supervisor Hoover made a motion to approve the Ag Security Resolution # 04-2008, seconded by Supervisor Ruff, vote called, motion carried 5-0.

Florence McGuire – Florence asked the Solicitor to clarify a part of the new tenant lease regarding other charges. The Solicitor stated other charges is anything else that the tenants would owe to the Township. Per the Solicitor, any charges that accrued under the old lease are subject to the old lease provisions. The arrears for the pre-August 1, 2008 lease regarding oil and electric will be addressed tonight.

Twin Valleys Lions Club Halloween Parade Donation Request – Supervisor Ruff made a motion to authorize a donation of \$125.00, seconded by Supervisor Eppley, vote called, motion carried 5-0.

Payment of Arrears for Utilities of Tenants Robert and Sharon Manning – Supervisor Hoover made a motion to charge a minimum of \$50 per month for four months to see if the tenants can sustain this and after four months the Board will re-evaluate increasing it to a sum that would bring the arrears down more rapidly, seconded by Supervisor Shultz, vote called, Supervisor Ruff abstained, motion carried 4-1.

Supervisor Eppley is leaving the meeting at 8:50 p.m.

Auditors Custer and Faust – The Township received a letter from the auditors declining to audit the Township financial records. This will need to be addressed later.

Electrical Work at Tenant House – Supervisor Ruff stated the County has agreed to give us Dave Bitting to do the changes in the electric work at the tenant house. The County will pay Dave's salary and the Township will supply the materials and equipment.

FOR THE GOOD OF THE ORDER: Nothing stated.

AGENDA ITEMS FOR THE NEXT MEETING: Tracy Cox to give quarterly HARA report.

ANNOUNCEMENTS: Planning Commission Meeting November 3 at 7:00 p.m., Township Meeting November 10 at 7:00 p.m., Halloween Parade October 22, Rain Date October 23. School student Brenna Minnick sustained injuries after colliding with a school bus and doctors are hopeful she will not sustain any long term affects from the injuries and she is now at home. COG meeting Thursday at Lykens Township.

Loretta Prouse announces tomorrow evening there will be a meeting at 6:45 p.m.at the Millersburg Cafeteria and Wednesday evening at the Upper Dauphin School cafeteria at 6:45 p.m. and on October 16 at 6:45 p.m at the Halifax School cafeteria regarding the new Human Services building being built on Rt. 209.

ADJOURNMENT: Supervisor Shultz made a motion to adjourn at 9:00 p.m., seconded by Supervisor Hoover, vote called, motion carried 5-0.

Respectfully Submitted,

Carolyn Nye, Secretary