

**HALIFAX TOWNSHIP**  
**102 Fisher Street**  
**BOARD OF SUPERVISORS**  
**MONTHLY BUSINESS MEETING MINUTES**  
**January 14, 2019 7:00 p.m.**

**CALL TO ORDER** - Chairman Bechtel called the meeting to order at 7:02 pm. followed by the Pledge of Allegiance.

**ROLL CALL** - Supervisors Bechtel, Paul, Schreffler and McBurney are present along with Solicitor Bruce Warshawsky, Engineer Tim DeWire, Roadmaster Tim Belk and Secretary Wendy M. Wentzel. Supervisor Bruner was absent.

**RECORDING MEETING** – No one other than the Secretary was recording the meeting.

**EXECUTIVE SESSION** – None

**PUBLIC COMMENT PERIOD – Rickey and Teresa Stroup** were present to address the concern of standing water on their property that tested positive for E-coli and coliform. They are on public water and septic. The Board is sending the Township’s SEO to inspect the situation. **Tanner Schmitt** was present to provide an update on his snake rail fence. He reported that over 30 volunteers were present at Fort Halifax to assist in erecting the snake rail fence as his project he chose to do to earn his Eagle Scout Badge. The project is complete. He also reported that his brother’s eagle scout project of building five picnic tables is planned for the weekend of January 26<sup>th</sup>.

**SECRETARY/TREASURER REPORT**

**Paid Interim Bills – Motion** was made by Supervisor McBurney and second by Supervisor Paul to approve the paid interim bills thru January 14, 2019. Vote called. Motion carries 4-0. **Current Unpaid Bills – Motion** was made by Supervisor Schreffler and second by Supervisor Paul to pay the unpaid bills through January 14, 2019 with the exception of the bill by Deibler, Straub and Troutman until it is researched. Vote called. Motion carries 4-0. **Minutes – Motion** was made by Supervisor Paul and second by Supervisor Schreffler to approve the meeting minutes of the December 10, 2018 meeting. Vote called. Motion carries 4-0. **Financial Report** – Placed on file for audit at a later period.

**EMC REPORT** – EMC Tim Neiter was present to report that he attended the Dauphin County Hazard Mitigation Update Meeting held on December 13, 2018.

**PLANNING COMMISSION REPORT** – The Planning Commission held its re-org/regular meeting on January 8, 2019 and elected its officers which have remained the same. They also accepted for review the Nightwine subdivision plans.

**ENGINEER REPORT** – Engineer Tim DeWire presented K & W’s report dated December 28, 2018 for services in December. The report was placed on record.

**SOLICITOR REPORT** – Solicitor Warshawsky submitted his report dated January 3, 2019 for services during December. The report will be placed on record. Bold text items are on the agenda. **UDITO** – Waiting to hear when the Township can expect final payment in this matter. **FARHAT** – Land Development Plan has been withdrawn and the question has arisen as to whether a Land Development Plan is required with the new submission. The Stormwater Management Plan has to be reviewed by both the solicitor and the engineer to make that determination.

**ROADMASTER REPORT** – Roadmaster Belk submitted his report for work performed during the month of December. The report will be placed on record. He reported that the pedestrian signs have been placed on Camp Hebron Road. **Sinkhole in Matamoras** – The sinkhole is out of the State’s right of way. **Motion** was made by Supervisor McBurney and second by Supervisor Schreffler to send a nuisance letter to the Browns regarding the sinkhole on their property. Vote called. Motion carries 4-0. **McClellan Road** – The Township has received a few

complaints regarding the water crossing McClellan Road. The Roadcrew redirected the water so that it no longer crosses McClellan Road.

**SEO REPORT** – On record as submitted.

**FRIENDS OF FORT HALIFAX** – Submitted their report for the record. No action taken.

#### **ADMINISTRATIVE**

**Lake Tobias Donation** – **Motion** was made by Supervisor Schreffler and second by Supervisor Paul to accept the check which is not related to any projects. Vote called. Motion carries 4-0.

#### **OLD BUSINESS**

**CPA Appointment** – **Motion** was made by Supervisor Schreffler and second by Supervisor Paul to dispense with the reading of the resolution to appoint a CPA. Vote called. Motion carries 4-0. **Motion** was made by Supervisor Schreffler and second by Supervisor Paul to approve the Resolution to appoint Lettich & Zipay to perform an audit of Halifax Township's financial records for the fiscal year of 2018. Vote called. Motion carries 4-0.

**225<sup>th</sup> Anniversary for Halifax** – Supervisor McBurney attended the meeting held the first Monday of the month and reported that a list of events will be distributed. Sponsors are being sought. If anyone is interested, please contact him.

**Keypad Quotes for Building** – No action taken. On the agenda for next month.

**Farhat LDP Withdrawal** – **Motion** was made by Supervisor Paul and second by Supervisor Schreffler to accept the Letter of Withdrawal for the Farhat Land Development Plans that were accepted for review on July 3, 2018. Vote called. Motion carries 4-0.

**Fee Schedule** – The fee items will be brought to the meeting next month.

#### **NEW BUSINESS**

**Romberger Stormwater Management Exemption Request** – **Motion** was made by Supervisor McBurney and second by Supervisor Paul to approve the exemption and to include #2 of Engineer DeWire's memo dated January 9, 2019 as a condition to the approval. Vote called. Motion carries 4-0. Mr. Romberger accepts recommendation #2 of Engineer DeWire's memo and will contact the Roadmaster to inspect once construction commences.

**Hoffman Stormwater Management Exemption Request** – **Motion** was made by Supervisor McBurney and second by Supervisor Paul to grant the exemption request per Engineer DeWire's memo dated January 14, 2019. Vote called. Motion carries 4-0.

**Tobias Stormwater Exemption Request** – **Motion** was made by Supervisor McBurney and second by Supervisor Paul to grant the exemption request per Engineer DeWire's memo dated January 11, 2019. Vote called. Motion carries 4-0.

**Streetlight Assessment Tax Resolution** – **Motion** was made by Supervisor Schreffler and second by Supervisor Paul to dispense with the reading of the resolution. Vote called. Motion carries 4-0. Motion was made by Supervisor Schreffler and second by Supervisor Paul to adopt the Street Light Tax Resolution for 2019. Vote called. Motion carries 4-0.

#### **AGENDA ITEMS FOR NEXT MEETING**

Key Pad Quotes

Fee Schedules

**ANNOUNCEMENTS**

January 17, 2019 - COG Meeting – Halifax Township Building – 7:00 p.m., Refreshments at 6:30 p.m.

January 22, 2019 – Senator John DiSanto’s Office – 9:00 a.m. – Noon at Township Building

February 4, 2019 – Planning Commission Meeting – 7:00 p.m.

February 11, 2019 – Board of Supervisors Meeting – 7:00 p.m.

**ADJOURNMENT**

**Motion** was made by Supervisor Schreffler and second by Supervisor Paul to adjourn at 8:17 pm. Vote called. Motion carries 4-0.

**Respectfully Submitted,**

**Wendy M. Wentzel**  
**Secretary**