

**HALIFAX TOWNSHIP**  
**102 Fisher Street**  
**BOARD OF SUPERVISORS**  
**MONTHLY BUSINESS MEETING MINUTES**  
**April 8, 2019 7:00 p.m.**

**CALL TO ORDER** - Chairman Bechtel called the meeting to order at 7:00 pm. followed by the Pledge of Allegiance.

**ROLL CALL** - Supervisors Bechtel, Bruner, Paul, Schreffler and McBurney are present along with Secretary Wendy M. Wentzel, Solicitor Bruce Warshawsky, Engineer Tim DeWire, and Roadmaster Tim Belk.

**RECORDING MEETING** – In addition to the Secretary recording the meeting, there is a person from the public recording the meeting.

**EXECUTIVE SESSION** – Executive sessions were held on April 1, 2019 from 8:15 pm until 8:45 pm and this evening from 6:20 pm until 6:45 pm to discuss personnel matters.

**PUBLIC COMMENT PERIOD – Scott Corsnitz** – spoke on behalf of the Halifax Pool Board. He apologized on behalf of the Swimming Pool Board to the Supervisors for a letter that was sent to people stating that Halifax Township was responsible for the closing of the pool in recent years. Scott shared that a clarification letter was being sent to correct the fact that it was not the Halifax Board of Supervisors that caused the pool to close. He thanked the Board for the annual donations provided the last few years and for allowing the pool to be covered as a rider with the Township's insurance. **Jim Bell** – asked if there was any progress towards the opening of the Boat Launch. **Brian Schmitt** – Father of twins Tim and Tanner Schmitt, informed the Board that they would like to hold a dedication ceremony on June 1<sup>st</sup>, 2019 at Fort Halifax Park for the twins' Eagle Scout projects. **Motion** was made by Supervisor Bruner and second by Supervisor Paul to approve the Schmitt Family Dedication for June 1<sup>st</sup>, 2019 at Fort Halifax Park. Vote called. Motion carries **5-0**. **Tim and Tanner Schmitt** – asked if they could set up camp at Fort Halifax Park that evening - **Motion** was made by Supervisor McBurney and second by Supervisor Paul to waive the \$10 Camping Permit fee. Vote called. Motion carries 5-0. **Chad Lebo** – Inquired on the status of the Township's right of way with the real estate purchase by the Township last April. He also commented about the potholes located on Upper Middle Road.

**SECRETARY/TREASURER REPORT**

**Paid Interim Bills** – **Motion** was made by Supervisor McBurney and second by Supervisor Paul to approve the paid interim bills thru April 8, 2019. Vote called. Motion carries 5-0. **Current Unpaid Bills** – **Motion** was made by Supervisor Schreffler and second by Supervisor Paul to pay the unpaid bills through April 8, 2019. Vote called. Motion carries 5-0. **Minutes – March 11, 2019** - **Motion** was made by Supervisor Paul and second by Supervisor McBurney to approve the meeting minutes of the March 11, 2019. Vote called. Motion carries 5-0. **Financial Report** – Placed on file for audit at a later period.

**EMC REPORT** – **Tim Neiter** shared that a mass casualty desktop training took place on Friday, March 14<sup>th</sup> at 8:00 am at the Halifax High School. Also, he attended a weather exercise where the December 1, 2006 Halifax Township tornado was used for the training. **EOP Adoption Resolution** – **Motion** was made by Supervisor Bruner and second by Supervisor Schreffler to dispense with the reading of the resolution. Vote called. Motion carries 5-0. **Motion** was made by Supervisor Bruner and second by Supervisor Schreffler to approve the Resolution to adopt the Emergency Operations Plan of Dauphin County and supersede all other EOP's. Vote called. Motion carries 5-0.

**PLANNING COMMISSION REPORT** – The Planning Commission held its meeting on April 1, 2019. The Gladys Sweigard Subdivision was accepted for review. The Planning Commission recommended to defer review of the Wech/Flemish Down Subdivision Plans to Middle Paxton Township. Motion was made by Supervisor Bruner and second by Supervisor Paul to pass the review of the Wech/Flemish Down Subdivision Plans onto Middle Paxton Township. Vote called. Motion carries 5-0.

The Planning Commission is currently working on a sign ordinance as well.

**ENGINEER REPORT** – Engineer Tim DeWire submitted K & W’s report dated March 29, 2019 for services in March. The report was placed on record.

**SOLICITOR REPORT** – Solicitor Warshawsky submitted his report dated April 4, 2019 for services during March. The report will be placed on record. Bold text items are on the agenda.

**ROADMASTER REPORT** – Roadmaster Belk submitted his report for work performed during the month of March. The report will be placed on record. **Motion** was made by Supervisor Schreffler and second by Supervisor Paul to advertise for base repairs and paving for Halifax Township as referenced by Roadmaster Belk. Vote called. Motion carries 5-0. **Motion** was made by Supervisor Schreffler and second by Supervisor Paul to allow the roadcrew to wear shorts during the summer months at the discretion of the Roadmaster. Vote called. Motion carries 3-2 with Chairman Bechtel and Supervisor Bruner voting no. **Motion** was made by Supervisor Schreffler and second by Supervisor Paul to have the Roadmaster reach out to the High School in search of an 18-year-old interested in summer work with the Township. Vote called. Motion carries 5-0. **Motion** was made by Supervisor Bruner and second by Supervisor Paul to have the Roadcrew assist Wayne Township with their cleanup day in return Wayne Township assists Halifax Township. Vote called. Motion carries 5-0.

**SEO REPORT** – Submitted and placed on record.

**FRIENDS OF FORT HALIFAX** – Submitted their report for the record. Frank Wilmarth provided some updates in addition to the report submitted. The archeological study should be completed. Shovel testing will be taking place at the end of April. **Motion** was made by Supervisor Paul and second by Supervisor Schreffler to allow a stockade enclosure to be erected around the electrical panel at Fort Halifax. Vote called. Motion carries 5-0.

#### **ADMINISTRATIVE**

**Insurance Renewal** – Nathan Troutman, of Deibler, Straub and Troutman, was present to review the Township’s insurance renewal beginning May 1, 2019 with the Supervisors.

**Advertising – Part Time Roadcrew** – **Motion** was made by Supervisor Bruner and second by Supervisor Paul to advertise for a part time roadcrew for Halifax Township. Vote called. Motion carries 5-0.

**Workers Comp – Fire Department** – **Motion** was made by Supervisor Bruner and second by Supervisor Schreffler to approve making payment in full for the Halifax Fire Department’s Workers Compensation for the period of May 1<sup>st</sup>, 2019 thru April 30, 2020 in the amount of \$15,220.00. Vote Called. Motion carries 5-0.

#### **OLD BUSINESS**

**225<sup>th</sup> Anniversary Parade** – **Motion** was made by Supervisor Bruner and second by Supervisor Paul to have Halifax Township participate in the 225<sup>th</sup> Anniversary Parade being held on July 20, 2019 at noon. Vote called. Motion carries 5-0.

#### **NEW BUSINESS**

**Kieffer Road** – Chairman Bechtel and Roadmaster Belk met with Mr. Funk regarding the area where the Township would create a turnaround area for the purpose of turning around during snow plowing. It would be in the shape of an L. Cart way would be at least 16 feet. There is still land that needs to be abandoned. **Motion** was made by Supervisor Bruner and second by Supervisor Paul to have K & W Engineers go out and survey the proposed area for the Right of Way and Deed of Dedication. Vote called. Motion carries 5-0.

**120 Tourist Park Road** – **Motion** was made by Supervisor Buner and second by Supervisor Paul to send a pre-nuisance letter to the parcel owner on record to address the trash. Vote called. Motion carries 5-0.

**134 Kinsinger Road** – Letter was sent by the Solicitor. On agenda for next month.

**Route 147 and Tourist Park Road** – After discussion, **Motion** was made to have a letter sent to the owner of the parcel. Vote called. Motion carries 5-0.

**928 Armstrong Valley Road** – **Motion** was made by Supervisor Schreffler and second by Supervisor McBurney to send a pre-nuisance letter to both the renter and the land owner. Vote called. Motion carries 5-0.

**194 Kinsinger Road** – **Motion** was made by Supervisor Schreffler and second by Supervisor Bruner to send a Nuisance letter. Vote called. Motion carries 5-0.

**495 Buffalo Park Road** – **Motion** was made by Supervisor Schreffler and second by Supervisor McBurney to send a pre-nuisance to the renter and the owner of the parcel. Vote called. Motion carries 5-0.

**Shipping Containers** – After discussion, decision was made not to require a permit for standard shipping containers.

#### **AGENDA ITEMS FOR NEXT MEETING**

134 Kinsinger Road  
Summer Hours – Work crew  
Onlot Septic Ordinance

#### **ANNOUNCEMENTS**

April 9<sup>th</sup> and 23<sup>rd</sup>, 2019 – Senator John DiSanto’s Office – 9:00 a.m. – Noon at Township Building  
May 6, 2019 – Planning Commission Meeting – 7:00 p.m.  
May 10<sup>th</sup> – Cleanup Day – 7:00 am until 3:00 pm  
May 11<sup>th</sup> – Cleanup Day – 6:00 am until Noon  
May 13, 2019 – Board of Supervisors Meeting – 7:00 p.m.

#### **ADJOURNMENT**

**Motion** was made by Supervisor Bruner and second by Supervisor Paul to adjourn at 9:45 pm. Vote called. Motion carries 5-0.

**Respectfully Submitted,**

**Wendy M. Wentzel**  
**Secretary**