

HALIFAX TOWNSHIP
102 Fisher Street
BOARD OF SUPERVISORS
MONTHLY BUSINESS MEETING MINUTES
August 12, 2019 7:00 p.m.

CALL TO ORDER - Chairman Bechtel called the meeting to order at 7:07 p.m. followed by the Pledge of Allegiance.

ROLL CALL - Supervisors Bechtel, Bruner, Paul, Schreffler and McBurney are present along with Solicitor Bruce Warshawsky, Secretary Wendy M. Wentzel, Engineer Tim DeWire, and Roadmaster Tim Belk.

RECORDING MEETING – None other than the Township Secretary

EXECUTIVE SESSION – Executive Session was this evening prior to the Monthly Business meeting from 6:35 pm until 7:00 pm in addition to July 18, 2019 from 9:00 until 10:30 pm and July 23rd, 2019 from 8:30 until 9:45 pm for matters of personnel.

PUBLIC COMMENT PERIOD – **Faye Deibler** stated that she lives next to the soccer fields and she and her husband drive a golf cart through the soccer fields to pick blueberries. They were informed that they were on private property. Signs were then erected on the property. Mrs. Deibler and her husband attended a HARA meeting to about the situation was told HARA would get back to them. A HARA representative was present at the Halifax Supervisors meeting and stated that this is private and that the signs would be changed to state that no motorized vehicles are permitted on the fields.

SECRETARY/TREASURER REPORT

Paid Interim Bills – **Motion** was made by Supervisor McBurney and second by Supervisor Paul to approve the paid interim bills thru August 12, 2019. Vote called. Motion carries 5-0. **Current Unpaid Bills** – **Motion** was made by Supervisor Paul and second by Supervisor Schreffler to pay the unpaid bills through August 12, 2019. Vote called. Motion carries 5-0. **Minutes** – **July 8, 2019** - **Motion** was made by Supervisor Paul and second by Supervisor Bruner to approve the meeting minutes of the July 8, 2019. Vote called. Motion carries 5-0. **Financial Report** – Placed on file for audit at a later period.

EMC REPORT – No report

PLANNING COMMISSION REPORT – Graceful Acres Land Development Plan was recommended for conditional approval by the Planning Commission with the following waiver requests: Section 404 – Preliminary Plan Procedure; Sections 606-607 – Curbs and Sidewalks; Section 405.1 and Section 407.1.a – Plan Scale (Preliminary/Final Plans; Section 508.8 – B.I.(20) – construction details for improvement made to sinkholes; and Section 513.2 – Standards of Screening Buffer Yards. **Motion** was made by Supervisor Bruner and second by Supervisor Paul to accept the waiver requests. Vote called. Motion carries 5-0. **Motion** was made by Supervisor Bruner and second by Supervisor Paul to approve the plans with the following conditions and/or contingencies to be per K&W Engineering comments dated July 29th, 2019: B.3; B.7; B.10 through B.16, B.18, B.20; C.1; C.5 through C.10; C.13 through C.15; C.17; C.18 and D.4. Vote called. Motion carries 5-0.

ENGINEER REPORT – Engineer Tim DeWire submitted and provided an overview of K & W's report dated July 26, 2019 for services in July. The report was placed on record.

SOLICITOR REPORT – Solicitor Warshawsky submitted his report dated August 8, 2019 for services during July. The report will be placed on record. Bold text items are on the agenda. **Paulvir Nuisance**: **Motion** was made by Supervisor Schreffler and second by Supervisor McBurney to send a letter to the bank that now owns the Paulvir

property for the nuisance of having high grass. Vote called. Motion carries 5-0. **North Country Unlimited** – Numerous attempts were made to hand deliver a letter to them. Supervisor Paul noted that North Country has been waiting to hear from Bill Burch on some issues. Engineer DeWire will be talking to Engineer Bill Burch and this will be the agenda next month.

ROADMASTER REPORT – Roadmaster Belk provided an overview on his report for activities during the month of July. **Wood Chips from PPL** – After some discussion, **Motion** was made by Supervisor Paul and second by Supervisor Bruner to allow the dumping of wood chips at Fort Halifax from the contractor doing the tree trimming for PPL along the Power Lines. Vote called. Motion carries 5-0.

SEO REPORT – Submitted and placed on record.

FRIENDS OF FORT HALIFAX – Submitted their report for the record. **Motion** was made by Supervisor Paul and second by Supervisor Bruner to have Roadmaster Belk assist in designing and painting designated parking spaces on the paved areas within the park. Vote called. Motion carries 5-0.

ADMINISTRATIVE

Copier Lease/Contract – Upon review of the report provided to the Board, Motion was made by Supervisor McBurney and second by Supervisor Schreffler to accept Doceo's proposal for a five-year lease including in the fees free maintenance and parts and 30,000 black and white copies. Supervisor Bruner asked if Doceo could provide any free color copies. This will be researched. Vote called. Motion carries 5-0.

Assistant Roadmaster – **Motion** was made by Supervisor Bruner and second by Supervisor Schreffler to accept Levi Swigart's letter of resignation received on July 15, 2019 giving an end date of August 8, 2019, with the Board accepting the standard two week notice giving an end date of July 29, 2019 and waiving the 8 hours of PTO, and the \$316 reimbursement for the welding class. Vote called. Motion carries 5-0.

Meeting with Fire Department – Motion was made by Supervisor Bruner and second by Supervisor Schreffler to contact the Fire Department and have a meeting prior to the Budget Workshop to update the Service Agreement per the Auditors' report. Vote called. Motion carries 5-0.

Route 147/Seiders Road – PennDOT acknowledged the concern and will doing a traffic study at this intersection.

Pollinator Habitat – Supervisor McBurney brought this information to the Board regarding the idea of pollinator habitats which have to be an acre or more in the Township and he was asked to research this more in depth for next year since this year was too late for the project at the Fort Halifax site.

OLD BUSINESS

Smoke Bros Stormwater Management Application – Owner Paul Morgan was present and stated that he wants to put permeable asphalt down instead of submitting a Stormwater Management Plan. Discussion took place. The Engineer will review this process and how it can be used and get back to the Board. On the agendas for next month.

Nuisances - Buffalo Park Road – **Motion** was made by Supervisor Schreffler and second by Supervisor Bruner to send a formal nuisance letter to the property owner. Vote called. Motion carries 5-0.

Ziegler Nuisance – Progress is being made. Roadmaster is monitoring cleaning efforts.

Intermunicipal Agreement - Halifax Township/Wayne Township – **Motion** was made by Supervisor Bruner and second by Supervisor Paul to adopt the ordinance with Wayne Township and Halifax Township for the use of Halifax Township's equipment. Vote called. Motion carries 5-0. **Motion** was made by Supervisor Schreffler and second by Supervisor Bruner to move to approve the agreement between Wayne Township and Halifax Township. Vote called. Motion carries 5-0. **Motion** was made by Supervisor Paul and second by Supervisor Schreffler to charge \$15 per hour for the use of the boom mower. Vote called. Motion carries 4-1 with Chairman Bechtel providing the no vote.

Deed of Dedication – Kieffer Road – Motion was made by Supervisor McBurney and second by Supervisor Schreffler to accept the Deed of Dedication for Keiffer Road from Charles and Alice Funk. Vote called. Motion carries 5-0. **Motion** was made by Supervisor Schreffler and second by Supervisor Paul to dispense with the reading of the Resolution Authorizing the Acceptance of a Deed of Dedication for Road Purposes. Vote called. Motion carries 5-0. **Motion** was made by Supervisor Schreffler and second by Supervisor Paul to approve the Resolution Authorizing the Acceptance of a Deed of Dedication for Road Purposes. Vote called. Motion carries 5-0.

Cat Nuisance – Brother – Motion was made by Supervisor Bruner and second by Supervisor Schreffler to send a letter to the parcel owner providing them 45 days to address the cat nuisance and to address the numerous automobiles. Vote called. Motion carries 5-0.

NEW BUSINESS

Klinger Nuisance – Pictures are requested by the Board before any action takes place.

Graceful Acres Land Development Plan – Please refer to the Planning Commission report of these Minutes.

AGENDA ITEMS FOR NEXT MEETING

Smokee Bros Stormwater Management Application
North Country Unlimited
Klinger Nuisance

ANNOUNCEMENTS

August 13 and August 27, 2019 – Senator John DiSanto’s Office – 9:00 a.m. – Noon at Township Building
August 17, 2019– Fireworks at dusk – Fort Halifax
September 4, 2019 – Planning Commission Meeting – 7:00 p.m.
September 9, 2019 – Board of Supervisors Meeting – 7:00 p.m.

ADJOURNMENT

Motion was made by Supervisor Bruner and second by Supervisor Paul to adjourn at 9:45 pm. Vote called. Motion carries 5-0.

Respectfully Submitted,

Wendy M. Wentzel
Secretary