

HALIFAX TOWNSHIP
102 Fisher Street
BOARD OF SUPERVISORS
MONTHLY BUSINESS MEETING MINUTES
April 12, 2021 7:00 p.m.
Public Meeting and by Virtual Conference

CALL TO ORDER - Chairman Bechtel called the meeting to order at 7:02 p.m. followed by the Pledge of Allegiance.

ROLL CALL - Supervisors Bechtel, Bruner, Paul, Schreffler and McBurney are present along with Secretary Wendy M. Wentzel, and Roadmaster Tim Belk. Also present were Solicitor Bruce Warshawsky and Engineer Adam Whalen.

MEETING RECORDING – The Secretary is the only person reportedly recording the meeting.

EXECUTIVE SESSION – There was an executive session held this evening from 6:35 pm until 6:57 pm for matters of litigation.

PUBLIC COMMENT PERIOD – Norma Shearer thanked the Township and the Roadmaster for the street sweeping that took place throughout Triangle Manor.

SECRETARY/TREASURER REPORT

Paid Interim Bills – Motion was made by Supervisor McBurney and second by Supervisor Paul to approve the paid interim bills thru April 12, 2021. Vote called. Motion carries 5-0. **Current Unpaid Bills – Motion** was made by Supervisor Schreffler and second by Supervisor Paul to pay the unpaid bills through April 12, 2021. Vote called. Motion carries 5-0. **March 8, 2021 Minutes – Motion** was made by Supervisor Schreffler and second by Supervisor Paul to approve the Minutes of the March 8, 2021 meeting. Vote called. Motion carries 5-0. **Financial Report** – Placed on file for audit at a later period.

EMC REPORT – EMC Tim Neiter provided a written monthly report for his EMC Activities this past month. He reported that the date for the fireworks will be August 21, 2021. On behalf of the Fire Department, he reported call numbers for the month of March. Of the 31 priority calls, ½ was primary due, ½ was mutual aid. He reported over 900 man-hours for the department.

PLANNING COMMISSION RECOMMENDATIONS – Hornung’s Land Development – Motion was made by Supervisor Bruner and second by Supervisor Paul to grant the 90 extension for the land development plans submitted and correcting the date on the extension to from April 12, 2021 to March 31, 2021. The extension expires on June 30, 2021. Vote called. Motion carries 5-0.

The Planning Commission Ordinance is outdated and needs to be updated. A new ordinance needs to be adopted. The Township secretary will reach out to PSATS to see if there is an ordinance on record to use as a template.

ENGINEER REPORT – Engineer covered his report dated April 5, 2021, for services during March and placed on record. All items are on the agenda.

SOLICITOR REPORT – Solicitor Warshawsky submitted his report dated April 6, 2021 for services during March 2021. The report will be placed on record. Bold text items are on the agenda. He noted that he has made initial contact with PennDOT regarding the sycamore trees.

ROADMASTER REPORT – Roadmaster Belk gave a recap of his report for the month of March. It was noted that Russell Standard will be out to inspect the tar and chipping done in the on Fellowship, Lauren Lane and Galli Road.

There was discussion on the upcoming road maintenance season and which roads should be done. **Motion** was made by Supervisor McBurney and second by Supervisor Paul to advertise for the tar and chipping and the paving and base repairs to the Township Roads. Vote called. Motion carries 5-0.

SEO REPORT – Report submitted for the record.

FRIENDS OF FORT HALIFAX – Report was submitted. Action Item - **Motion** was made by Supervisor Bruner and second by Supervisor McBurney to approve the education trip of the Halifax 7th grade class, teachers, and chaperones with approximately 85 people in total to be in attendance on May 21st from 8am until 2 pm and following COVID-19 guidelines. Vote called. Motion carries 5-0.

ADMINISTRATIVE

Fire Department's Workers Comp Payment – The Board gave approval to pay the Worker's Compensation for the Fire Department in a lump sum rather than break it out over the course of the year.

Nathan Troutman – Insurance Renewal – Nathan Troutman was present to present an overview of the Insurance Renewal for Halifax Township that begins on May 1st.

OLD BUSINESS

HARA – HARA exceeded their donation requests from the municipalities for pursuing plans for the ball fields. Halifax Township's donation of \$2,000 will remain in a separate HARA fund in order to assist in applying for grants or help with the design of the athletic complex.

A to Z Construction – Tabled until next month.

North Country Unlimited – Nothing to report.

Kieffer Road Ordinance – **Motion** was made by Supervisor Bruner and second by Supervisor Paul to adopt the ordinance for Kieffer Road as advertised. Vote called. Motion carries 5-0. **Motion** was made by Supervisor Bruner and second by Supervisor Paul to authorize the execution of the deeds to give land back to the landowners. Vote called. Motion carries 5-0.

Railroad Crossing – There has been no response from Sunbury Borough.

Fort Halifax Barn and Farmhouse – Supervisor McBurney reported that a meeting was held on April 1, with Anna Yelk from the PA Conservancy, Bruce Henry from the Friends of Fort Halifax, Chairman Bechtel and Supervisor McBurney. Stewardship funds in the amount of \$170,810 are needed in capital funding. The road into the building envelope needs to be brought up to specs. The proposal to get public capable road funding would be through gaming monies. The Township will have to work on the road before the Conservancy would consider taking over. As part of the grant, a true engineering study would be obtained to rehab the buildings. A local benefactor has offered \$40,000 toward the \$170,810 capital funding.

Barrick Stormwater Management Application– **Motion** was made by Supervisor Schreffler and second by Supervisor McBurney to approve the submitted stormwater management application with an exemption request. Vote called. Motion carries 5-0.

Portal Enterprises Stormwater Management Application – On agenda for May

Fireworks Ordinance Violation Letter – After further discussion, Solicitor Warshawsky will rewrite the letter. This will be on the agenda for May.

NEW BUSINESS

Comcast Cable Franchise Fee Agreement – **Motion** was made by Supervisor McBurney and second by Supervisor to accept the contract that has been negotiated. Vote called. Motion carries 5-0.

Letter of Township Approval to temporarily house exotic animals - Motion was made by Supervisor McBurney and second by Supervisor Paul to send a letter to the Game Commission giving approval to temporarily house exotic animals at 71 Baddorf Road. Vote called. Motion carries 5-0.

AGENDA ITEMS FOR NEXT MEETING

A to Z Construction, Fort Halifax, North Country Unlimited, Portal Enterprises

ANNOUNCEMENTS

May 3, 2021 – Planning Commission Meeting – 7:00 pm

May 10, 2021 – Board of Supervisor Regular Monthly Meeting – 7:00 pm

May 14th and 15th – Cleanup Days

ADJOURNMENT

Motion was made by Supervisor Bruner and second by Supervisor Schreffler to adjourn at 9:30 pm. Vote called. Motion carries 5-0.

Respectfully Submitted,

Wendy M. Wentzel
Secretary