

**HALIFAX TOWNSHIP**  
**102 Fisher Street**  
**BOARD OF SUPERVISORS**  
**MONTHLY BUSINESS MEETING MINUTES**  
**AUGUST 9, 2021 7:00 p.m.**  
**Public Meeting and by Virtual Conference**

**CALL TO ORDER** - Chairman Bechtel called the meeting to order at 7:02 p.m. followed by the Pledge of Allegiance.

**ROLL CALL** - Supervisors Bechtel, Bruner, Paul, Schreffler and McBurney are present in addition to Solicitor Bruce Warshawsky and Engineer Marc Kurowski. Roadmaster Tim Belk and Secretary Wendy Wentzel were absent.

**MEETING RECORDING** – No person is recording the meeting other than the Township.

**EXECUTIVE SESSION** – There was an executive session held this evening from 6:15 pm until 6:57 pm to discuss matters of personnel.

**PUBLIC COMMENT PERIOD** – No person spoke under public comment

**SECRETARY/TREASURER REPORT**

**Paid Interim Bills – Motion** was made by Supervisor McBurney and second by Supervisor Paul to approve the paid interim bills thru August 9, 2021. Vote called. Motion carries 5-0. **Current Unpaid Bills – Motion** was made by Supervisor Schreffler and second by Supervisor Paul to pay the unpaid bills through August 9, 2021. Vote called. Motion carries 5-0. **July 12, 2021, Minutes – Motion** was made by Supervisor Paul and second by Supervisor Bruner to approve the Minutes of the July 12, 2021, meeting. Vote called. Motion carries 5-0. **Financial Report** – Placed on file for audit at a later period.

**EMC REPORT** – EMC Tim Neiter provided a verbal report to the Board of Supervisors. DEMA Training took place on July 20, 2021. NARM and the checklist for Halifax Township have been updated for the County. Next EMA meeting will be held on October 21, 2021. Fireworks are scheduled for August 21, 2021, at dusk at the Fort Halifax Park. On the Fire Department side, 23 events occurred. Old Brush Truck was decommissioned on July 31, 2021. Still waiting for the new Brush Truck. The Fire Department is looking to have an open house in October. Details to come later.

**PLANNING COMMISSION RECOMMENDATIONS** – Meeting was held with only three members present. Nicholas Decker was present and is here before the Board to discuss his request. He had purchased Lot #7 of the Harteis Subdivision. The current access is on Tourist Park Road. Mr. Decker is requesting a farm access off Kieffer Road. **Motion** was made by Supervisor Bruner and second by Supervisor McBurney to give permission for the farm access and anything further will have to be submitted as a plan. Vote called. Motion carries 5-0.

**ENGINEER REPORT** – Engineer covered his report dated August 2, 2021, for services during July and placed on record. He noted that the Hershey Road Culvert has been completed and all inspections were performed. A question was asked by Supervisor Bruner regarding a resident wanting to construct a 48' x 48' garage and whether or not it would require Stormwater Management and UCC inspections. Because it was being constructed on old impervious land, stormwater management was not required. UCC inspections will still be required.

**SOLICITOR REPORT** – Solicitor Warshawsky submitted his report dated August 4, 2021, for services during July 2021. The report will be placed on record. Bold text items are on the agenda. Mr Taylor had come into the office and signed a document drafted by Solicitor Warshawsky between Mr. Taylor and the Township regarding a malfunctioning septic system. A change was made on the document regarding the frequency of pumping the existing system. This change will be based upon the frequency of the tank getting pumped changing it from six months to one year based upon inspections by Hoke's at each pumping. **Motion** was made by Supervisor Schreffler and second by Supervisor Paul to authorize Chairman Bechtel to execute the agreement between Halifax Township and Mr. Taylor. Vote called.

Motion carries 5-0. **North Country** – Mr. Decker signed the Agreement between Halifax Township and Country. **Motion** was made by Supervisor Bruner and second by Supervisor McBurney to authorize Chairman Bechtel to execute the agreement between Halifax Township and North Country Unlimited. Vote called. Motion carries 5-0.

**ROADMASTER REPORT** – Roadmaster Tim Belk was not present but submitted a report for July and has been placed on record. There are stormwater issues on Creek Road where there is a dirt driveway and washing out onto Creek Road. There is a similar issue on Matamoras Road. After Discussion took place regarding whether it falls under the nuisance ordinance, a **Motion** was made by Supervisor Schreffler and second by Supervisor Paul to determine the owners of the properties in question and to send pre-nuisance letters. Vote called. Motion carries 5-0.

**SEO REPORT** – Report submitted for the record.

**FRIENDS OF FORT HALIFAX** – Report was submitted. Cost of Phase II for the Yeager House included a new HVAC at the cost of \$10,000. **Action Items** – The Friends of Fort Halifax are seeking approval to use the Yeager House as the site for their meeting each month. They are also seeking approval for Boy Scouts and 4H Clubs to use the structure as well. The Board was ok with the Friends using the Yeager House since they fall under the Township for insurance purposes, but the Board asked that the Friends look into what requirements would be needed to the structure to allow public use of the building.

**NUISANCE REPORT** – A nuisance was reported about the Kline property on Dunkel School Road. Motion was made by Supervisor McBurney and second by Supervisor Paul to send a pre-nuisance letter asking to address the tall weeds and unregistered vehicles. Vote called. Motion carries 5-0.

#### **ADMINISTRATIVE**

**PennDOT Winter Maintenance Agreement 2021-2022** – **Motion** was made by Supervisor Bruner and second by Supervisor Schreffler to authorize Chairman Bechtel to execute the Winter Maintenance Agreement between PennDOT and Halifax Township. Vote called. Motion carries 5-0.

Chairman Bechtel to the public's attention that there is a possibility that the Upper Dauphin Sentinel's last issue may be August 21, 2021. Not having a local newspaper will create complications with advertising requirements for the Township.

The Township received a letter of appreciation from Dan Shearer on the work that Roadmaster Tim Belk and Roadcrew Ryan Malone did on the road work done in front of his home helping to prevent stormwater from approaching his home.

#### **OLD BUSINESS**

**A to Z Construction SWM** – There has been no contact from Elliot Shibley, Engineer for A to Z Construction since the last Board meeting.

**North Country Unlimited** – This has been settled per the Solicitor's report above.

**Kieffer Road** – K & W Engineers waiting on the lot consolidations. On the agenda for next month.

**Railroad Crossing** - No response was received as of meeting time. On agenda for next month.

**Halifax Barn and Farmhouse** – Met on the property with Thurston Taylor. Because the quote needed included architectural engineering and not just structural engineering, they asked permission to use another engineering firm familiar with historic building restoration. His name was Mark Shermire and shared with K & W. The Letter of support was submitted on time to the Gaming Board. We have until September 1<sup>st</sup>, 2021, to submit the Gaming grant application. Roadwork for the road leading into the park was estimated at \$94,000.00. The Roadmaster is working up a dollar value to create a cul-de-sac on the other side of the railroad tracks. Supervisor McBurney talked about the strip of land owned by Martin Konchar. Mr. Konchar had approached the Friends in the past an offer to sell his strip of

land. The question posed was whether the Township wanted to reach out to Mr. Konchar's attorney about purchasing this strip of land as part of the road widening and added that as part of the gaming grant monies being requested.

#### **NEW BUSINESS**

**Hurst Ag Security – Motion** was made by Supervisor Bruner and second by Supervisor Paul to accept the application of 22 acres lands of Justin and Bethany Hurst on Route 225 to be placed into Ag Security program. In six months a Resolution will be prepared and filed. Vote called. Motion carries 5-0.

**Dauphin County Agricultural Land Preservation Board – Meeting Room Request – Motion** was made by Supervisor Bruner and second by Supervisor Schreffler to allow the Dauphin County Agricultural Land Preservation Board the use of Halifax Township's meeting room on October 26, 2021 from 7:00 pm until 10:00. Vote called. Motion carries 5-0.

**TCC Representative – Motion** was made by Supervisor Bruner and second by Supervisor Paul to appoint Tyler James as the TCC representative for Halifax Township replacing Robert P. Wentzel. Vote called. Motion carries 5-0.

**Nicholas Decker** – See the Planning Commission report above.

Chairman Bechtel received a call from the daughter of Howard Bahner and asked if they had permission to use a portion of the Fort Halifax field for parking during the public sale being held on Locust Street. **Motion** was made by Supervisor McBurney and second by Supervisor Paul to allow the parking to take place. Vote called. Motion carries 5-0.

**Secretary/Treasurer Position – Motion** was made by Supervisor Bruner and second by Supervisor Paul to advertise the position of Secretary/Treasurer in the Upper Dauphin Sentinel. Vote called. Motion carries 5-0.

#### **AGENDA ITEMS FOR NEXT MEETING**

A to Z Construction, Fort Halifax Railroad Crossing, Kieffer Road

#### **ANNOUNCEMENTS**

Saturday, August 21, 2020 – Fireworks at dusk.

Wednesday, September 8, 2021 – 7:00 pm – Planning Commission Meeting

Monday, September 13, 2021 – 7:00 pm – Board of Supervisors Monthly Business Meeting

#### **ADJOURNMENT**

**Motion** was made by Supervisor Bruner and second by Supervisor Schreffler to adjourn at 8:26 pm. Vote called. Motion carries 5-0.

**Respectfully Submitted,**

**Wendy M. Wentzel**  
**Secretary**