

HALIFAX TOWNSHIP
102 Fisher Street
BOARD OF SUPERVISORS
MONTHLY BUSINESS MEETING
December 13th, 2021–7:00 p.m.

CALL TO ORDER:

Chairman Bechtel called the meeting to order at 7:09 p.m. followed by the Pledge of Allegiance.

ROLL CALL:

Supervisors Bechtel, Bruner, Paul, Schreffler and McBurney are present along with Solicitor Bruce Warshawsky, Engineer Adam Whalen, Secretary Sara M. Glace, and Roadmaster Tim Belk.

RECORDING MEETING:

The Secretary is the only person reportedly recording the meeting.

EXECUTIVE SESSION:

There was an executive session held this evening from 6:00 p.m. until 7:00 p.m. to discuss matters of personnel and real estate.

PUBLIC COMMENT PERIOD:

No person spoke under public comment.

SECRETARY/TREASURER REPORT (ACTION MAYBE TAKEN):

Paid Interim Bills: Motion was made by Supervisor Paul and second by Supervisor Schreffler to approve the paid interim bills thru December 13th, 2021. Vote called. **Motion** carries 5-0. **Current Unpaid Bills:** Motion was made by Supervisor Schreffler and second by Supervisor Paul to pay the unpaid bills through December 13th, 2021. Vote called. **Motion** carries 5-0. **Minutes: November 8th, 2021, Meeting Minutes:** Motion was made by Supervisor Paul and second by Supervisor McBurney to approve the Meeting Minutes November 8th, 2021. Vote called. **Motion** carries 5-0. **Financial Report:** Placed on file for audit at a later period.

EMC REPORT (ACTION MAYBE TAKEN):

Report dated December 13th, 2021, was submitted, and will be placed on record.

PLANNING COMMISSION RECOMMENDATION (ACTION MAYBE TAKEN):

Supervisor Paul covered the report dated December 6th, 2021, was submitted. The report will be place on record.

ENGINEER REPORT (ACTION MAYBE TAKEN):

Engineer covered his report dated December 2nd, 2021, for services during November. The report will be placed on record. Quail Commons repairs need to be completed before the Halifax Township will consider accepting the Deed of Dedication from Nathan Yoder.

SOLICITOR REPORT (ACTION MAYBE TAKEN):

Solicitor Warshawsky submitted his report dated December 9th, 2021, for services during November. The report will be placed on record. Bold text items are on the agenda.

ROADMASTER REPORT (ACTION MAYBE TAKEN):

Roadmaster Tim Belk was present and submitted a report for November 2021. The report will be placed on record. Supervisor Schreffler made a **Motion** to table to the discussion of the Hydrodig, seconded by Supervisor Paul. Vote called. **Motion** carries 5-0. Supervisor Schreffler made a Motion to add the Hydrodig to the agenda, seconded by Supervisor Paul. Vote called. **Motion** carries 5-0. Supervisor Schreffler made a **Motion** to take the discussion of the Hydrodig off the table for consideration, seconded by Supervisor Paul. Vote called. **Motion** carries 5-0. Supervisor Paul made a **Motion** to purchase the Hydrodig from SEI, seconded by Supervisor Schreffler. Vote called. **Motion** carries 5-0.

SEO REPORT (ACTION MAYBE TAKEN):

Report submitted for the record.

FRIENDS OF FORT HALIFAX REPORT (ACTION MAYBE TAKEN):

Norma Shearer, member of the Friends of Fort Halifax, was present and submitted a report for November 2021. The report will be placed on record. Supervisor Bruner made a **Motion** to add the Memorandum of Understanding-Small Games of Chance Permit to the agenda as an action item, Supervisor Paul seconded it. Vote called. **Motion** carries 5-0. Supervisor McBurney made a **Motion** to approve the Memorandum of Understanding-Small Games of Chance Permit with the recommended changes by the Halifax Township, Supervisor Schreffler seconded the **Motion**. Vote called. **Motion** carries 5-0.

NUISANCE REPORT (ACTION MAYBE TAKEN):

Roadmaster Tim Belk provided a verbal reported to the Board of Supervisors. Since the last report, on November 8th, 2021, Kline's property located on Dunkle School Road is still not in compliance of the Nuisance Ordinance. Supervisor McBurney is going to talk to the neighbors to resolve the complaint. Ms. Miller and neighbor Mr. Wilson on Matamoras Road still are not in compliance about their driveway runoff as stated in the Nuisance Ordinance, letters were requested to be sent out. A letter was also requested to be sent out to Mr. Brown on Hoffman Road due to not being compliance about his driveway runoff as stated in the Nuisance Ordinance.

ADMINISTRATIVE (ACTION MAYBE TAKEN):

Correspondence from Tobias: **Motion** made by Supervisor Schreffler to accept the \$1,000.00 donation that Tobias Family donated to the Halifax Township, Supervisor Paul seconded it. Vote called. **Motion** carries 5-0.

Conservancy Easement Walkthrough: is scheduled for Tuesday, December 21st 2021, at 10:30 a.m.

OLD BUSINESS (ACTION MAYBE TAKEN):

A to Z Construction: Solicitor Warshawsky advised that A to Z Construction still needs a Sewage Module. Initially A to Z Construction was expected to post the initial security in the form of check in that is less than \$24,000.00 and treat it as a cash to hold with the intention to replace it with irrevocable letter credit before the next Board of Supervisors Meeting scheduled for January 10th, 2022. However, since A to Z Construction still needs a Sewage Module, one of the requirements that need to be meet, the security deposit cannot be accepted.

Kieffer Road: No action or discussion happened.

Fort Halifax Barn and Farmhouse: No action or discussion happened.

Mary Bohn: Halifax Township Board of Supervisors advised that they will not be connecting Mary Bohn's drainpipe into Halifax Township's main drainpipe. Mary Bohn will have to replace her own drainpipes since they are on her property. No action taken.

NEW BUSINESS (ACTION MAYBE TAKEN):

Ziegler Property: **Motion** made by Supervisor McBurney to accept the payment received from Mr. & Mrs. Ziegler as payment in full for the District Justice, Supervisor Schreffler seconded it. Vote called. **Motion** carries 5-0.

Advertising of Re-Organizational Meeting & 2022 Meeting Dates for Planning Commission & Board of Supervisors: **Motion** made by Supervisor Bruner to advertise the Re-Organizational Meeting Date along with the 2022 Meeting Dates for the Planning Commission and Board of Supervisors, Supervisor Paul seconded it. Vote called. **Motion** carries 5-0.

2022 Budget Adoption: **Motion** made by Supervisor Schreffler to approve the 2022 Budget; Supervisor Paul seconded it. Vote called. **Motion** carries 5-0.

Tax Assessment Resolution: **Motion** made by Supervisor Bruner to dispense of the reading of the Tax Assessment Resolution, Supervisor Schreffler seconded it. Vote called. **Motion** carries 5-0. **Motion** made by Supervisor Schreffler to approve the Tax Assessment Resolution; Supervisor Paul seconded it. Vote called. **Motion** carries 5-0.

Roger Lehman-Building Permit: Roger Lehman applied for a Building Permit for a carport structure that he already built that violates the setback requirements set forth in SALDO section 505. The Board of Supervisors advised denial of Building Permit, return of his check, and send a Cease-and-Desist Letter asking for removal of carport structure by the end of May of 2022.

Brake Retarder Complaint: The Board of Supervisors advised constituents to call the Pennsylvania State Police to enforce. No action taken.

Second Source of Heating: The Board of Supervisors asked Supervisor Paul to provide a quote at the next Board of Supervisors meeting scheduled for January 10th, 2022.

HRG Engineers Proposal: The Board of Supervisors is looking for a new Engineering Company to represent Halifax Township. HRG Engineers presented their company's information and billing to Halifax Township and to the Board of Supervisors. No action taken.

Bruce Snyder's Agricultural Security: **Motion** made by Supervisor Bruner to dispense of the reading of the Agricultural Security Area Resolution, Supervisor Paul seconded it. Vote called. **Motion** carries 5-0. **Motion** made by Supervisor Schreffler to approve the Agricultural Security Area Resolution; Supervisor Paul seconded it. Vote called. **Motion** carries 5-0.

Lewis & Pawnee Lane Property: Mr. & Mrs. Lewis wanted to purchase a piece of property on Pawnee Lane that is a fifty foot right of way (Shoshone Boulevard) to the Campbell property that is located directly behind the Henninger development. Mr. & Mrs. Lewis will not be able to purchase. No action taken.

Ms. Sharon Stover: **Motion** made by Supervisor Schreffler to conditional approval to give a Building Permit and Stormwater Management Waiver, Supervisor Paul seconded it. Vote called. **Motion** carries 5-0.

Brush Area & Contractors: Jeff Enders requested to be at the next Board of Supervisors Meeting, January 10th, 2022, to talk about how to resolve residents using contractors to dispose brush and leaves among other items being disposed, who are being paid by the resident.

Barry Isett & Associates, Inc.: Board of Supervisors given the opportunity to hire another UCC Inspector, information presented. No action taken.

AGENDA ITEMS FOR NEXT MEETING:

A to Z construction
Kieffer Road
Fort Halifax Farmhouse & Barn
Second Source of Heating
Brush Area-Contractors
Advertising for Auditors

ANNOUNCEMENTS:

January 3rd, 2022–Board of Supervisors Re-Org Meeting–7:00 p.m.
January 4th, 2022–Auditors Re-Org Meeting–6:30 p.m.
January 4th, 2022–Planning Commission Re-Org/Regular Meeting–7:00 p.m.
January 10th, 2022–Board of Supervisor Meeting–7:00 p.m.

ADJOURNMENT:

Motion was made by Supervisor Bruner and seconded by Supervisor Paul to adjourn at 10:26 p.m. Vote called. **Motion** carries 5-0.

Respectfully Submitted,

Sara M. Glace
Secretary