

**HALIFAX TOWNSHIP**  
**102 Fisher Street**  
**Halifax, PA 170**  
**BOARD OF SUPERVISORS**  
**MONTHLY BUSINESS MEETING**  
**January 10<sup>th</sup>, 2022, at 7:00 p.m.**

**\*ANY ITEM LISTED ON THE AGENDA MAY BE AN ACTION ITEM\***

**CALL TO ORDER:**

Chairman Bechtel called the meeting to order at 7:03 p.m. followed by the Pledge of Allegiance.

**ROLL CALL:**

Supervisors Bechtel, Bruner, Paul, Schreffler and McBurney are present along with Solicitor Bruce Warshawsky, K & W Designing Engineer Marc Kurowski & HRG, Inc Engineer Alex Greenly, Secretary Sara M. Glace, and Roadmaster Tim Belk.

**RECORDING MEETING:**

The Secretary is the only person reportedly recording the meeting.

**EXECUTIVE SESSION:**

There was no executive session held this evening.

**PUBLIC COMMENT PERIOD:**

Jeff Enders from Halifax Borough Council attended Halifax Township Board of Supervisors Meeting per the request of Halifax Board of Supervisors to discuss the Brush Area and agree that something needs to be done to resolve residents using contractors to help dispose brush and leaves among other items being disposed, who are being paid by the resident. The Halifax Board of Supervisors agreed to research other townships and boroughs methods to resolve the problem disposing brush and leaves within their townships. Possible options will be discussed at the upcoming meeting scheduled for Monday, February 14<sup>th</sup>, 2022.

**SECRETARY/TREASURER REPORT:**

**Paid Interim Bills: Motion** was made by Supervisor Paul and second by Supervisor McBurney to approve the paid interim bills thru January 10<sup>th</sup>, 2022. Vote called. **Motion** carries 5-0.

**Current Unpaid Bills: Motion** was made by Supervisor Schreffler and second by Supervisor Paul to pay the unpaid bills through January 10<sup>th</sup>, 2022. Vote called. **Motion** carries 5-0.

**December 13<sup>th</sup>, 2021, Meeting Minutes: Motion** was made by Supervisor Paul and second by Supervisor Schreffler to approve the Meeting Minutes December 13<sup>th</sup>, 2021. Vote called. **Motion** carries 5-0.

**Financial Report:** Placed on file for audit at a later period.

**EMC REPORT:**

EMC Tim Neiter was present and covered his report dated January 10<sup>th</sup>, 2022, that was submitted for services during December 2021, it will be placed on record.

**PLANNING COMMISSION RECOMMENDATION:**

Supervisor Paul provided a verbal report to the Board of Supervisors for January 4<sup>th</sup>, 2022, Planning Commission Reorganizational Meeting. Jake Gruver was named Chairman of Planning Commission and Dwight Hoffman was named Secretary.

**Recorder:** Board of Supervisors advised Halifax Township to purchase a new recorder to ensure Planning Commission has a way to record meetings, since the recorder that Jake Gruver was using was a personal recorder.

**ENGINEER REPORT:**

Engineer covered his report dated January 7<sup>th</sup>, 2022, for services during December. The report will be placed on record. Discussion with Marc Karowski at K & W Designing Environments on which engineering projects would be passed on to Alex Greenly at HRG.

## **SOLICITOR REPORT:**

Solicitor Warshawsky submitted his report dated January 7<sup>th</sup>, 2022, for services during December. The report will be placed on record. Bold text items are on the agenda.

## **ROADMASTER REPORT:**

Roadmaster Tim Belk was present and submitted a report for December 2021. The report will be placed on record.

## **SEO REPORT:**

Report submitted for the record.

**Old Engle-Rissinger Car Lot Sewage Malfunction:** Board of Supervisors advised to only to investigate it if there is another complaint or it appears to be extremely wet.

## **FRIENDS OF FORT HALIFAX REPORT:**

Bruce Henry, member of the Friends of Fort Halifax, was present and submitted a report for December 2021. The report will be placed on record.

## **NUISANCE REPORT:**

Roadmaster Tim Belk provided a verbal reported to the Board of Supervisors. Since the last report, on December 13<sup>th</sup>, 2021:

**Mr. & Mrs. Michael Kline:** Supervisor McBurney will contact the person who made the complaint to resolve the complaint of the Nuisance Ordinance.

**Mr. Michael Brown:** In response to Pre-Nuisance Letter that was sent out, Mr. Brown contacted Halifax Township on how he plans to resolve his violation of the Nuisance Ordinance.

**Ms. Autumn Miller:** In response to Pre-Nuisance Letter that was sent out, Ms. Miller contacted Halifax Township via email on how she plans to resolve her violation of the Nuisance Ordinance.

**Mr. Earl Wilson:** In response to Pre-Nuisance Letter that was sent out, Mr. Wilson contacted Halifax Township on how he plans to resolve his violation of the Nuisance Ordinance.

**Mr. Donald Casner:** **Motion** was made by Supervisor Bruner and seconded by Supervisor Schreffler to send a Pre-Nuisance Letter be sent to Mr. Donald Casner at 1399 North River Road, Halifax Township to advise him that he is violation of the Nuisance Ordinance. Vote called. **Motion** carries 5-0.

## **ADMINISTRATIVE:**

**Unfunded Mandates:** Board of Supervisors advised to send letters to Senator Disanto and State Representative Sue Helm to protest our concern regarding unfunded mandates.

**Auditor Minutes:** Minutes were submitted for Reorganizational Meeting, January 4<sup>th</sup>, 2022 held by the appointed Auditors, minutes will be placed on record.

**Tax Collector:** Board of Supervisors would like to be transparent that Tax Collector Kylie Schadel has been overpaid for Tax Year 2021 and to resolve the overpayment, Kylie Schadel will not be paid until the overpayment has been satisfied.

**Resignation Letter:** Supervisor McBurney reached out to Wendy Wentzel for Resignation Letter, waiting for a physical copy to put with her file.

## **OLD BUSINESS:**

**Brush Area-Contractors:** Jeff Enders from Halifax Borough Council attended Halifax Township Board of Supervisors Meeting per the request of Halifax Board of Supervisors to discuss the Brush Area and agree that something needs to be done to resolve residents using contractors to help dispose brush and leaves among other items being disposed, who are being paid by the resident. The Halifax Board of Supervisors agreed to research other townships and boroughs methods to resolve the problem disposing brush and leaves within their townships. Possible options will be discussed at the upcoming meeting scheduled for Monday, February 14<sup>th</sup>, 2022.

**Second Source of Heating for Halifax Township Building:** Supervisor Paul provided a quote from Fork & Garber, Inc. The Board of Supervisors requested to reach out Zelenkofske & Axlerod, L.C. to see if this second source of heating is covered under American Rescue Plan.

**A to Z Construction:** There seemed to be a mix up on the Sewage Module between Brian McFeaters and Elliot Shibley. Brian McFeaters is reviewing the Sewage Module.

**Kieffer Road:** No action or discussion happened.

**Fort Halifax Farmhouse & Barn:** No action or discussion happened.

**NEW BUSINESS:**

**Justin & Bethany Hurst: Motion** made by Supervisor Bruner to dispense of the reading of the Agricultural Security Area Resolution, Supervisor Schreffler seconded it. Vote called. **Motion** carries 5-0. **Motion** made by Supervisor Schreffler to approve the Agricultural Security Area Resolution; Supervisor Paul seconded it. Vote called. **Motion** carries 5-0.

**Dauphin County Small Local Bridge Program:** Board of Supervisors decided not participate in Dauphin County Small Local Bridge Program.

**Halifax Fire Department 2021 Audit:** Halifax Fire Department 2020 is being completed by Wagner, Dreese, Elsasser & Associates, P.C.

**Auditor Advertisement: Motion** made by Supervisor Bruner for Auditor Advertisement; Supervisor Paul seconded it. Vote called. **Motion** carries 5-0.

**AGENDA ITEMS FOR NEXT MEETING:**

A to Z construction  
Kieffer Road  
Fort Halifax Farmhouse & Barn  
Second Source of Heating  
Brush Area-Contractors  
Resolution for Auditor

**ANNOUNCEMENTS:**

February 7<sup>th</sup>, 2022–Planning Commission Meeting at 7:00 p.m.

February 14<sup>th</sup>, 2022–Board of Supervisor Regular Monthly Meeting at 7:00 p.m.

**ADJOURNMENT**

**Motion** was made by Supervisor Bruner and seconded by Supervisor Paul to adjourn at 8:56 p.m. Vote called. **Motion** carries 5-0.

**Respectfully Submitted,**

**Sara M. Glace**  
**Secretary**

**INTERIM BILLS PAID THRU JANUARY 10<sup>th</sup>, 2022**

Malwarebytes (Annual Subscription for Laptop)	42.39
EMC (Insurance Installment)	2,703.30
Suburban Propane (Fleet Fuel & Propane)	1,757.73
Valley Waste (1 <sup>st</sup> qtr. 2022 Refuse)	200.00
Napa Auto Parts (Maintenance Supplies)	139.51
Verizon Wireless (Roadmaster Cell phone)	<u>42.24</u>

**TOTAL INTERIM BILLS PAID THRU JANUARY 10<sup>th</sup>, 2022, \$4885.17**

**UNPAID BILLS AS OF JANUARY 10<sup>th</sup>, 2022**

PSATS (Annual Membership Subscription and Dues)	1,719.00
Pennsylvania Department of Revenue	401.56
The Citizen Standard (Advertising of Meeting Dates for 2022)	179.27
Messick's (Blades for Boom Mower, Hydraulic Oil & Oil)	2,613.31
Share Corporation (Shop Supplies)	278.94
Daniel B. Krieg, Inc. (Signs for Ebener, Matamoras & Konick Road)	568.40
LandPro Equipment (2008 GMC 5500, John Deere Zero Turn, Backhoe & Weed Eater Head)	140.65
Comcast (Phone and Fax Lines)	137.30
Crystal Spring Water (Water Cooler Rental)	39.92
PPL (Municipal Building)	252.19
PPL (Fort Halifax)	66.72
Meckley's Limestone Products, Inc. (2A Stone)	3,109.08
Hornung's (Shop Supplies)	76.15
Cloud 5 Solutions, LLC (Annual Website Fee)	450.00
Hilary Pogasic (Meeting Room Cleaning)	50.00
Leaf (Copier Lease)	115.50
Brian McFeaters (December 2021 Services)	750.00
Pennsylvania PERCS, Inc. (Traffic Signal Cabinet)	12,501.19
PPL (Traffic Light)	34.49
PPL (Traffic Signals)	54.42
PPL (Street Lights)	1,072.74
Penn National Insurance Co. (Bonding & Fiduciary Liability)	1,283.00
Kurowski & Wilson, LLC (December 2021 Services)	2,938.68
Cunningham, Chernicoff & Warshawsky, PC (December 2021 Services)	<u>1,456.00</u>

**TOTAL UNPAID BILLS DUE AS OF JANUARY 10<sup>th</sup>, 2022, \$30,288.51**