

**HALIFAX TOWNSHIP**  
**102 Fisher Street**  
**Halifax, PA 17032**  
**BOARD OF SUPERVISORS**  
**MONTHLY BUSINESS MEETING**  
**February 14<sup>th</sup>, 2022, at 7:00 p.m.**

**\*ANY ITEM LISTED ON THE AGENDA MAY BE AN ACTION ITEM\***

**CALL TO ORDER:**

Chairman Bechtel called the meeting to order at 7:03 p.m. followed by the Pledge of Allegiance.

**ROLL CALL:**

Supervisors Bechtel, Bruner, Paul, Schreffler and McBurney are present along with Solicitor Bruce Warshawsky, HRG, Inc Engineer Alex Greenly, Secretary Sara M. Glace, and Roadmaster Tim Belk.

**RECORDING MEETING:**

The Secretary is the only person reportedly recording the meeting.

**EXECUTIVE SESSION:**

There was an executive session that occurred January 10<sup>th</sup>, 2022, from 9 p.m. to 9:15 p.m. to discuss personnel matters.

**PUBLIC COMMENT PERIOD:**

No person spoke under public comment.

**SECRETARY/TREASURER REPORT:**

**Paid Interim Bills: Motion** made by Supervisor McBurney and seconded by Supervisor Paul to approve the paid interim bills thru February 14<sup>th</sup>, 2022. Vote called. **Motion** carries 5-0.

**Current Unpaid Bills: Motion** made by Supervisor Schreffler and seconded by Supervisor Paul to approve the unpaid bills thru February 14<sup>th</sup>, 2022. Vote called. **Motion** carries 5-0.

**Meeting Minutes:**

**January 3<sup>rd</sup>, 2022, Meeting Minutes: Motion** made by Supervisor Paul and seconded by Supervisor Bruner to approve the January 3<sup>rd</sup>, 2022, Meeting Minutes. Vote called. **Motion** carries 5-0.

**January 10<sup>th</sup>, 2022, Meeting Minutes: Motion** made by Supervisor Schreffler and seconded by Supervisor Paul to approve the January 10<sup>th</sup>, 2022, Meeting Minutes. Vote called. **Motion** carries 5-0.

**Financial Report:** Placed on file for audit later.

**EMC REPORT:**

EMC Tim Neiter was not present to cover his report dated February 14<sup>th</sup>, 2022, that was submitted for services during January 2022, it will be placed on record.

**PLANNING COMMISSION RECOMMENDATION:**

Accepted for review Lake Tobias Revised Subdivision/Land Development Plan for the Souvenir Shop and Stormwater Management Plan for the Bus Shed.

**ENGINEER REPORT:**

Engineer covered his report dated February 14<sup>th</sup>, 2022, for services during January. The report will be placed on record. Advised that he received the preliminary and revised plans for Lake Tobias Subdivision/Land Development Plans for the Souvenir Shop and Lake Tobias Stormwater Management Plans for the proposed Bus Shed. Chairman Bechtel asked HRG Engineer Alex Greenly to contact PennDOT about a drainage issue on State Route 147 at approximately Alex Acres.

## **SOLICITOR REPORT:**

Solicitor Warshawsky submitted his report dated February 10<sup>th</sup>, 2022, for services during January. The report will be placed on record. Bold text items are on the agenda. Solicitor Warshawsky announced that Halifax Township received its final payment on January 10<sup>th</sup>, 2022, in the amount of \$3,287.00 from UDITO.

## **ROADMASTER REPORT:**

Roadmaster Tim Belk was present and submitted a report for January 2022. The report will be placed on record. **Motion** made by Supervisor McBurney and seconded by Supervisor Schreffler to approve Spring Cleanup dates as May 20<sup>th</sup>, 2022, from 7 a.m. to 3 p.m. and May 21<sup>st</sup>, 2022, from 7 a.m. to 12 p.m. in conjunction with Halifax Borough. Vote called. **Motion** carries 5-0.

## **SEO REPORT:**

Report submitted for the record.

## **FRIENDS OF FORT HALIFAX REPORT:**

Bruce Henry, member of the Friends of Fort Halifax, was present and submitted a report for January 2022. Friends of Fort Halifax reported they hired Ms. Tammy Briggs to be their grant writer. The report will be placed on record.

## **NUISANCE REPORT:**

Roadmaster Tim Belk provided a verbal reported to the Board of Supervisors. Since the last report, on January 10<sup>th</sup>, 2022:

**Mr. & Mrs. Michael Kline:** No action or discussion happened.

**Mr. Donald Casner:** Mr. Donald Casner provided the necessary information to prove that they don't have a nuisance problem. No further investigation.

## **ADMINISTRATIVE:**

**Dauphin County Office of County Commissioners Local Government Forum:** Reminder of the 2022 Local Government Forum and New Infrastructure Bank Program Meeting Thursday, February 17, 2022, at 6 p.m.

**Wendy Wentzel's Resignation Letter:** **Motion** made by Supervisor Bruner and seconded by Supervisor Paul to accept Wendy Wentzel's resignation letter. Vote called. **Motion** carries 5-0.

**Office of Vocational Rehabilitation:** Board of Supervisors ask Roadmaster Tim Belk to contact the representative to get more information on the program.

**PSATS Trustees Life Insurance & Retirement Plan:** Advised to setup a meeting with the HR Committee to include Supervisor Bruner and Supervisor McBurney and PSATS Representative for Life Insurance & Retirement Plan.

**Halifax Communities that Care:** **Motion** made by Supervisor Bruner and seconded by Supervisor Paul to make a yearly donation of \$250.00 to Halifax Communities that Care. Vote called. **Motion** carries 5-0.

**Jeff Enders:** Sewer Extension Meeting is Tuesday, February 15<sup>th</sup>, 2022. Supervisor Paul and Supervisor Schreffler will attend to represent Halifax Township.

## **OLD BUSINESS:**

**Brush Area-Contractors:** No action or discussion happened.

**Second Source of Heating for Halifax Township Building:** **Motion** made by Supervisor Bruner to approve the offer made by Folk & Garber in the amount of \$11,200.00 for installation of Ventilation Improvements, seconded by Supervisor McBurney. Vote called. **Motion** carries 5-0.

**A to Z Construction-Security Agreement, O & M Agreement, Planning Module Mailer, & Plans:** No action or discussion happened.

**Kieffer Road:** No action or discussion happened.

**Fort Halifax Farmhouse & Barn:** No action or discussion happened.

## **NEW BUSINESS:**

**Robert Swope:** Reported that 85% of vines and suckers are cleared from the Sycamore Trees resulting in 14 truckloads. Mr. Robert Swope announced that a postcard (fully funded) that would include pictures of the Sycamore Alley

and the history of the Sycamores would be mailed to all the residents of Halifax sometime this Spring of 2022 and a flag will be placed at each Sycamore Tree to mark the 100<sup>th</sup> year anniversary.

**Resolution for Auditor: Motion** made by Supervisor Schreffler to dispense of the reading of the Auditor Resolution, Supervisor Bruner seconded it. Vote called. **Motion** carries 5-0. **Motion** made by Supervisor Bruner to approve the Auditor Resolution; Supervisor Schreffler seconded it. Vote called. **Motion** carries 5-0.

**Lake Tobias SWM: Motion** made by Supervisor Paul to conditionally accept Lake Tobias Stormwater Management Plan for Bus Shed based on HRG Engineer Alex Greenly's review and meeting all recommended conditions, seconded by Supervisor Bruner. Vote called. **Motion** carries 5-0.

**AGENDA ITEMS FOR NEXT MEETING:**

Separating SALDO  
Brush Area-Contractors  
A to Z Construction-Security Agreement, O & M Agreement, & Plans  
Kieffer Road  
Fort Halifax Farmhouse & Barn

**ANNOUNCEMENTS:**

March 7<sup>th</sup>, 2022–Planning Commission Meeting at 7:00 p.m.  
March 14<sup>th</sup>, 2022–Board of Supervisor Regular Monthly Meeting at 7:00 p.m.

**ADJOURNMENT**

**Motion** was made by Supervisor Bruner and seconded by Supervisor Schreffler to adjourn at 8:35 p.m. Vote called. **Motion** carries 5-0.

**Respectfully Submitted,**

**Sara M. Glace**  
**Secretary**